



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

**TO: Kim Holland, Chairperson**  
**Lee R. Caesar Jr., Vice-Chairperson**  
**P. Lane Wheeler, Member**  
**Kim N. Allen, Member**

**Jana S. Barker, Member**  
**Harold J. Snyder III, Member**  
**Patti L. Fisher, Member**  
**Betty J. Cagle, Member**

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, November 5, 2010 at 9:30 a.m. The meeting will be held in the public conference room of the Oklahoma Insurance Department, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 5 Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, October 26, 2010 at 11:30 a.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, October 26, 2010. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on Tuesday, October 26, 2010.

## MEETING PROCEDURE

- I. **Call to Order.**  
**Roll Call of Board Members.**
- II. **Reading and Approval of Minutes.**  
October 8, 2010: Regular Session.
- III. **Chairperson's Report.**  
**Vice-Chairperson's Report.**  
**Director's Report.**
  - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due August 31, 2010.
  - B.
    1. Discussion and possible action regarding approval of renewal applications due December 31, 2010 and authority to issue certificates.
    2. Discussion and possible action regarding approval of renewal applications due November 30, 2010 and authority to issue certificates.
- IV. **Committee Reports.**
  - A. Disciplinary Procedures Committee.
  - B. Education, Experience & Testing Committee.
    1. Discussion and possible action regarding approval of course submittals.
    2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
    3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
  - C. Legislation & Rules Committee.  
Discussion and possible action regarding report from Legislative Liaison.

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- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. Discussion and possible action regarding recommendation of a disciplinary hearing panel in the Matter of Harriette L. McCollough, Complaint #09-134 to include any associated matters or motions.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VI. Discussion and possible action regarding recommendation of a disciplinary hearing panel in the Matter of Janet M. Braswell, Complaint Number 10-009, to include any associated matters or motions.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VII. Discussion and possible action regarding Gregory K. Ward's Application for Rehearing, Reopening, or Reconsideration of Board Action in the Matter of Gregory K. Ward and Bobbi L. Millea, Order Number 10-021, Complaint Number 09-110, to include any associated matters or motions.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VIII. Discussion and possible action regarding possible legislative action to amend Oklahoma Certified Real Estate Appraisers Act.
- IX. New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda or any addenda thereto.
- X. Adjournment.

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GEORGE R. STIRMAN III, Director