



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: Kim Holland, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Kim N. Allen, Member

Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, April 2, 2010 at 9:30 a.m. The meeting will be held in the public conference room of the Oklahoma Insurance Department, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 5 Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, March 23, 2010 at 11:30 a.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, March 23, 2010. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on Tuesday, March 23, 2010.

MEETING PROCEDURE

- I. **Call to Order.**
Roll Call of Board Members.
- II. **Reading and Approval of Minutes.**
March 5, 2010: Regular Session.
- III. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due January 31, 2010.
 - B. Discussion and possible action regarding approval of renewal applications due May 31, 2010 and authority to issue certificates.
- IV. **Committee Reports.**
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - C. Legislation & Rules Committee.
Discussion and possible action regarding report from Legislative Liaison.

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- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. Discussion and possible action regarding a Notice to Appear and Order to Show Cause in the Matter of Ronald E. Burk, Complaint #08-006, Order #09-007, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VI. Discussion and possible action regarding acceptance of an Affidavit of Voluntary Surrender of Appraiser Credential in lieu of Disciplinary Proceedings with respect to Brian E. Blackburn only in the Matter of Kathleen P. Crowe and Brian E. Blackburn, Complaints Number 09-032 and 09-050, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VII. Discussion and possible action regarding recommendation of disciplinary hearing panel with respect to Kathleen P. Crowe only in the Kathleen P. Crowe and Brian E. Blackburn, Complaints Number 09-032 and 09-050, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VIII. Discussion and possible action regarding request of Daniel G. Meier for four month deferment for payment of fines and costs levied by Order 09-028, in the Matter of Daniel G. Meier, Complaint No. 08-089, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8) regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- IX. Discussion and possible action regarding appointment of individuals to the Education, Experience, and Testing Committee and appointment of individuals to the Standards and Disciplinary Procedures Committee with concurrent appointment as appraiser hearing officers.
- X. New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda or any addenda thereto.

XI. Adjournment.

/s/
GEORGE R. STIRMAN III, Director