



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Stephen C. Walton, Vice-Chairperson
H.E. Ted Smith, Member
Becky Zarecki, Member

Shelley Pruitt, Member
Patricia G. Broome, Member
Lee R. Caesar, Jr., Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, October 3, 2018, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, October 1, 2018 at 9:30 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on September 26, 2018. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on October 1, 2018.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
September 5, 2018 Regular Session
- III. Discussion and Possible Action Regarding a Disciplinary Hearing Panel Recommendation in the Matter of Alan D. Herrman; Complaint #17-050; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- IV. Discussion and Possible Action Regarding a Consent Order in the Matter of Angelia M. Landers; Complaint #17-046; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- V. Discussion and Possible Action Regarding a Consent Order in the Matter of Harriette L. McCollough; Complaint #17-045; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or

intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. Chairperson's Report.

Vice-Chairperson's Report.

Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on July 31, 2018
- B. Discussion and possible action regarding approval of renewal applications due by November 30, 2018 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. **NO REPORT**
- D. Discussion and possible action regarding approval of AMC renewal applications due by November 30, 2018 and authority to issue certificates.

VII. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 - 1. Discussion and possible action regarding approval of course submittals.
 - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations. **NO REPORT**

VIII. Discussion and Possible Action Regarding Proposed Board Meeting Dates for Calendar Year 2019.

IX. Discussion and Possible Action Regarding a Proposal from Business Imaging Systems to Convert Real Estate Appraiser Board Records to Digital Documents.

X. Discussion and Possible Action Regarding the Purchase of iPads for Board Members, Board Staff and Board Counsel for Use Following the Conversion of Real Estate Appraiser Board Records to Digital Documents.

XI. New Business

XII. Adjournment.




CHRISTINE MCENTIRE, Director