

**BEFORE THE INSURANCE COMMISSIONER OF THE
STATE OF OKLAHOMA**

FILED

**STATE OF OKLAHOMA, ex rel. KIM
HOLLAND, Insurance Commissioner,**)
)
Petitioner,)
)
v.)
)
STEPHEN GLENN RUSSELL,)
Respondent.)

DEC 20 2010

INSURANCE COMMISSIONER
OKLAHOMA

Case No. 10-1519-DIS

**CONDITIONAL ADMINISTRATIVE ORDER
AND NOTICE OF RIGHT TO BE HEARD**

COMES NOW the State of Oklahoma, ex rel. Kim Holland, Insurance Commissioner, by and through her attorney, Julie Meaders, and alleges and states as follows:

JURISDICTION

1. Kim Holland is the Insurance Commissioner of the State of Oklahoma and is charged with the duty of administering and enforcing all provisions of the Oklahoma Insurance Code, 36 O.S. §§ 101 et seq., including the Insurance Adjuster Licensing Act, 36 O.S. § 6201 et seq.

2. Stephen Glenn Russell's address of record is 600 Bluegrass Lane, Yukon, OK 73099. Russell's company staff adjuster license 96853 lapsed on October 31, 2010.

3. The Insurance Commissioner may censure, suspend, revoke or refuse to issue or renew an adjuster's license and or may levy a fine up to \$1,000.00 for each violation of the Oklahoma Insurance Code. 36 O. S. § 6219 and § 6220(A) and (B).

ALLEGATIONS OF FACT

1. The Oklahoma Insurance Department (the "Department") discovered that Russell's adjuster license lapsed on October 31, 2010. A review of the Producer Licensing Division records on December 15, 2010 revealed that Russell was noncompliant with continuing education requirements, the Oklahoma Tax Commission had a tax hold on Russell's license and no fees had been submitted to the Department to reinstate his adjuster license.

2. In an e-mail dated December 15, 2010, from Jan Obert to Buddy Shivley, Ms. Obert states: "Please find the attached information from the Oklahoma Insurance Department. You will find that it states that Steven's license expired October 31, 2010. I have spoken with Steven and he assures me that he has reapplied and paid for a new license and he thinks their online system has not been updated".

3. A review of the Producer Licensing records on December 20, 2010 revealed that the Oklahoma Tax Commission had released its tax hold on Russell's license on December 16, 2010; Russell completed his continuing education requirements between December 15, 2010 and December 17, 2010; and Russell submitted late renewal fees to the Department on December 16, 2010.

4. Russell acted or held himself out as an insurance claims adjuster between November 1, 2010 and December 20, 2010 while unlicensed.

ALLEGED VIOLATIONS OF LAW

Russell violated 36 O.S. § 6220 (A) (9) and 36 O.S. § 6204 by acting or holding himself out as an adjuster in this state while unlicensed.

ORDER

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED by the Insurance Commissioner, subject to the following paragraph, that Russell violated 36 O.S. § 6220(A)(9) and 36 O.S. 6204 and therefore **Russell is fined TWO HUNDRED AND FIFTY DOLLARS (\$250.00) payable within thirty (30) days of the date of mailing.**

IT IS FURTHER ORDERED, ADJUDGED AND DECREED by the Insurance Commissioner that this Order is a Conditional Order. Unless the Respondent requests a hearing with respect to the Allegations of Fact set forth above within thirty (30) days of the date of mailing of this Order, this Order and the penalties set forth above shall become a Final Order on the thirty-first day following the date of mailing this Order. A request for hearing should be in writing addressed to Julie Meaders, Oklahoma Insurance Department, Legal Division, Post Office Box 53408, Oklahoma City, Oklahoma 73152-3408. The request for hearing must state the grounds for the request to set aside or modify the Order.

Any such hearing shall be conducted according to the procedures for contested cases under the Insurance Code and 75 O.S. § 250-323. If the Respondent serves a timely request for hearing on the Oklahoma Insurance Department, this Conditional Order shall act as notice of the matters to be reviewed at the hearing, and the Allegations of Fact, Alleged Violations of Law, and penalties imposed in this Conditional Order shall be considered withdrawn, pending final resolution at the hearing.

WITNESS My Hand and Official Seal this 20^m day of December 2010.



KIM HOLLAND
INSURANCE COMMISSIONER
STATE OF OKLAHOMA

Julie Meaders

Julie Meaders
Assistant General Counsel
P.O. Box 53408
Oklahoma City, Oklahoma 73152
Telephone: (405) 521-2746
Facsimile: (405) 522-0125

CERTIFICATE OF MAILING

I, Julie Meaders, hereby certify that a true and correct copy of the above and foregoing Conditional Administrative Order and Notice of Right to be Heard was mailed by certified mail with postage prepaid and return receipt requested on this 20^m day of December, 2010, to:

Stephen Russell Glenn
600 Bluegrass Lane
Yukon, OK 73099

CERTIFIED MAIL NO. 7008 1830 0003 9410 8901

and a copy was delivered to:

Producer Licensing Division

Julie Meaders

JULIE MEADERS
ASSISTANT GENERAL COUNSEL

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

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OFFICIAL USE

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Postage	\$	
Certified Fee		
Return Receipt Fee (Endorsement Required)		
Restricted Delivery Fee (Endorsement Required)		
Total Postage & Fees	\$	

Sent To
 Street, Apt. No., or PO Box No.
 City, State, ZIP+4

Stephen Russell Glenn
 600 Bluegrass Lane
 Yukon, OK 73099
 jc/Legal 10-1519-DIS-JAM

PS Form 3800, August 2006 See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece or on the front if space permits.

1. Article Addressed to:

Stephen Russell Glenn
 600 Bluegrass Lane
 Yukon, OK 73099
 jc/Legal 10-1519-DIS-JAM

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent Addressee
 X
 Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? Yes
 If YES, enter delivery address below: No

3. Service Type
 Certified Mail Express Mail
 Registered Return Receipt for Merchandise
 Insured Mail C.O.D.

4. Restricted Delivery? (Extra Fee) Yes

2. Article Number
 (Transfer from service label)

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RECEIVED
 OKLAHOMA INSURANCE DEPARTMENT
 Legal Division
 DEC 27 2010
 USPS OKLA 73099
 DEC 21 2010