



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: Kim Holland, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Kim N. Allen, Member

Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, December 4, 2009 at 9:30 a.m. The meeting will be held in the Commissioner's Conference Room of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma 73107.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department with a copy at Entrance A to Shepard Mall, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma on Tuesday, November 24, 2009 at 1:30 p.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, November 24, 2009. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on Tuesday, November 24, 2009.

MEETING PROCEDURE

- I. **Call to Order.**
Roll Call of Board Members.
- II. **Reading and Approval of Minutes.**
 - A. November 6, 2009: Regular Session.
 - B. November 20, 2009: Special Session.
- III. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due September 30, 2009.
 - B. Discussion and possible action regarding approval of renewal applications due January 31, 2010 and authority to issue certificates.
- IV. **Committee Reports.**
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - C. Legislation & Rules Committee.
 1. Discussion and possible action regarding AMC legislation.
 2. Discussion and possible action regarding report from Legislative Liaison.

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- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. Discussion and possible action regarding appointment of individuals to Real Estate Appraiser Board standing committees and concurrent appointment of members of the Standards and Disciplinary Procedures Committee as Appraiser Hearing Officers for Calendar Year 2010.
- VI. Discussion and possible action regarding approval of committee co-chairs for Calendar Year 2010.
- VII. Discussion and possible action regarding request from Tony M. Hensley to modify deadline for payment of fines and costs associated with Order #09-027, Complaint #08-076, In the Matter of Tony M. Hensley.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VIII. Discussion and possible action regarding a Notice to Appear and Order to Show Cause in the Matter of Michael R. Bounds, Credentialing Matter Number 09-120, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- IX. New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda or any addenda thereto.
- X. Adjournment.

GEORGE R. STIRMAN III, Director