



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

**TO: Kim Holland, Chairperson**  
**Lee R. Caesar Jr., Vice-Chairperson**  
**James W. Hoyt, Member**  
**P. Lane Wheeler, Member**

**Kim N. Allen, Member**  
**Jana S. Barker, Member**  
**Harold J. Snyder III, Member**  
**Patti L. Fisher, Member**

## **AGENDA**

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, October 2, 2009 at 9:30 a.m. The meeting will be held in the Commissioner's Conference Room of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma 73107.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department with a copy at Entrance A to Shepard Mall, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma on Tuesday, September 22, 2009 at 1:30 p.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, September 22, 2009. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on Tuesday, September 22, 2009.

## **MEETING PROCEDURE**

- I. Call to Order.**  
**Roll Call of Board Members.**
- II. Reading and Approval of Minutes.**  
September 4, 2009: Regular Session.
- III. Chairperson's Report.**  
**Vice-Chairperson's Report.**  
**Director's Report.**
  - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due July 31, 2009.
  - B. Discussion and possible action regarding approval of renewal applications due November 30, 2009 and authority to issue certificates.
- IV. Committee Reports.**
  - A. Disciplinary Procedures Committee.
  - B. Education, Experience & Testing Committee.
    1. Discussion and possible action regarding approval of course submittals.
    2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
    3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
  - C. Legislation & Rules Committee.  
Discussion and possible action regarding report from Legislative Liaison.

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- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. Receive remarks from representatives of the Appraisal Subcommittee of the Federal Financial Institutions Examination Council.
- VI. Unfinished Business.
- 0909A. Discussion and possible action regarding a Consent Order with Mindi L. Morgan only, in the Matter of Frank J. Hendrickson and Mindi L. Morgan, Complaint Number 08-081, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- 0909B. Discussion and possible action regarding an Affidavit of Voluntary Surrender of Appraiser Credential in lieu of Disciplinary Proceedings with respect to Frank J. Hendrickson only in the Matter of Frank J. Hendrickson and Mindi L. Morgan, Complaint Number 08-081, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- 0909C. Discussion and possible action regarding approval of a Consent Order in the Matter of Karen L. Carris, Complaint Number 08-095, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VII. Discussion and possible action regarding request from Don M. Yeager for extension of time for compliance with the provisions of Order #08-028.
- VIII. New Business. Any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda or any addenda thereto.
- IX. Adjournment.

/s/  
GEORGE R. STIRMAN III, Director