



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: Kim Holland, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
James W. Hoyt, Member
P. Lane Wheeler, Member

Kim N. Allen, Member
Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, September 4, 2009 at 9:30 a.m. The meeting will be held in the Commissioner's Conference Room of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma 73107.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department with a copy at Entrance A to Shepard Mall, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma on Wednesday, August 26, 2009 at 1:30 p.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Wednesday, August 26, 2009. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on Wednesday, August 26, 2009.

MEETING PROCEDURE

- I. **Call to Order.**
Roll Call of Board Members.
- II. **Reading and Approval of Minutes.**
August 7, 2009: Regular Session.
- III. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due June 30, 2009.
 - B. Discussion and possible action regarding approval of renewal applications due October 31, 2009 and authority to issue certificates.
- IV. **Committee Reports.**
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - C. Legislation & Rules Committee.
Discussion and possible action regarding report from Legislative Liaison.

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- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. Discussion and possible action regarding a Consent Order in the Matter of Ronald E. Burk, Complaint Number 08-078, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VI. Discussion and possible action regarding a request by Daniel Corff to cancel his remaining one-year of probation following completion of 120 hours of corrective education, and one-year of probation, pursuant to Board Order 08-024.
- VII. Discussion and possible action regarding a Notice and Order to Show Cause, in the Matter of Kevin F. Broderick, relating to REAB Order 08-008 and Complaints Numbered 05-082, 06-093, 06-128, and 06-144, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- VIII. Discussion and possible action regarding a Consent Order with Mindi L. Morgan only, in the Matter of Frank J. Hendrickson and Mindi L. Morgan, Complaint Number 08-081, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- IX. Discussion and possible action regarding an Affidavit of Voluntary Surrender of Appraiser Credential in lieu of Disciplinary Proceedings with respect to Frank J. Hendrickson only in the Matter of Frank J. Hendrickson and Mindi L. Morgan, Complaint Number 08-081, to include any associated motions or matters.
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
- X. Discussion and possible action regarding proposed legislation relating to registration and regulation of appraisal management companies (AMCs).

- XI. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda or any addenda thereto.
- XII. **Adjournment.**

/s/ _____
GEORGE R. STIRMAN III, Director