



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

**TO: Kim Holland, Chairperson**  
**Lee R. Caesar Jr., Vice-Chairperson**  
**James W. Hoyt, Member**  
**P. Lane Wheeler, Member**

**Kim N. Allen, Member**  
**Jana S. Barker, Member**  
**Harold J. Snyder III, Member**  
**Patti L. Fisher, Member**

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, May 1, 2009 at 9:30 a.m. The meeting will be held in the Commissioner's Conference Room of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma 73107.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department with a copy at Entrance A to Shepard Mall, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma on Tuesday, April 21, 2009 at 9:30 a.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, April 21, 2009. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on Tuesday, April 21, 2009.

## MEETING PROCEDURE

- I. **Call to Order.**  
**Roll Call of Board Members.**
- II. **Reading and Approval of Minutes.**  
April 10, 2009: Regular Session.
- III. **Chairperson's Report.**  
**Vice-Chairperson's Report.**  
**Director's Report.**
  - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due February 28, 2009.
  - B. Discussion and possible action regarding approval of renewal applications due June 30, 2009 and authority to issue certificates.
- IV. **Committee Reports.**
  - A. Disciplinary Procedures Committee.
  - B. Education, Experience & Testing Committee.
    1. Discussion and possible action regarding approval of course submittals.
    2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
    3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
  - C. Legislation & Rules Committee.  
Discussion and possible action regarding report from Legislative Liaison.

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- D. Probable Cause Committee.
1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- V. **Discussion and possible action regarding modification of Final Order 09-007 in the Matter of Ronald E. Burk, Complaint #08-006.**
- Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.**
- VI. **Discussion and possible action regarding renewal of contracts in place with various vendors and agencies.**
- VII. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda or any addenda thereto.
- VIII. **Adjournment.**

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GEORGE R. STIRMAN III, Director