



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: Kim Holland, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
James W. Hoyt, Member
P. Lane Wheeler, Member

Kim N. Allen, Member
Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, March 6, 2009 at 9:30 a.m. The meeting will be held in the Commissioner's Conference Room of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma 73107.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department with a copy at Entrance A to Shepard Mall, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma on Tuesday, February 24, 2009 at 1:00 p.m. Copies were hand-delivered or mailed by the undersigned to the offices of the aforementioned members on Tuesday, February 24, 2009. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on Tuesday, February 24, 2009.

MEETING PROCEDURE

- I. **Call to Order.**
Roll Call of Board Members.
- II. **Reading and Approval of Minutes.**
February 6, 2009: Regular Session.
- III. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due December 31, 2008.
 - B. Discussion and possible action regarding approval of renewal applications due June 30, 2009 and authority to issue certificates.
 - C. Discussion and possible action regarding suspension of individuals for failure to complete the 7-Hour National USPAP Update Course due December 31, 2008.
 - D. Discussion and possible action regarding administrative fines for individuals for failure to timely complete the 7-Hour National USPAP Update Course due December 31, 2008.
- IV. **Committee Reports.**
 - A. Disciplinary Procedures Committee.
 - B. Education, Experience & Testing Committee.
 1. Discussion and possible action regarding approval of course submittals.
 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.

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3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - C. Legislation & Rules Committee.
Discussion and possible action regarding report from Legislative Liaison.
 - D. Probable Cause Committee.
 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
 - V. **Discussion and possible action regarding the proposed permanent amendments to Chapter 10, Title 600, Oklahoma Administrative Code to include receipt of comments, conduct of public hearing, and possible adoption.**
 - VI. **Discussion and possible action regarding investigator services in support of REAB.**
 - VII. **Discussion and possible action regarding recommendation of disciplinary hearing panel in the Matter of Kevin F. Broderick and Peggy S. Thompson, as to Respondent Broderick only, Complaint Number 08-026, to include hearing of oral argument and any associated motions or matters.**
Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
 - VIII. **Discussion and possible action regarding recommendation of disciplinary hearing panel in the Matter of Michael C. Clevenger, Complaint Number 08-046, to include any associated motions or matters.**
Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
 - IX. **Discussion and possible action regarding approval of a consent order in the Matter of Jerry L. Gill, Complaints Number 08-063 and 08-077, to include any associated motions or matters.**
Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.
 - X. **Discussion and possible action regarding acceptance of Affidavit of Voluntary Surrender of Credential in lieu of Disciplinary Proceedings in the Matter of Devin R. Gordon, Complaints Number 02-041 and 06-119, to include any associated motions or matters.**

Possible Executive Session as authorized by 25 O.S. 2001 §307(B)(8), regarding the above matter and in order for the Board to discuss legal matters related to this action with its attorney.

XI. **New Business.**

XII. **Adjournment.**

/s/

GEORGE R. STIRMAN III, Director