



STATE OF OKLAHOMA
REAL ESTATE APPRAISER BOARD

OFFICIAL MINUTES

March 12, 2009
Date

Special
Number

The Real Estate Appraiser Board, established pursuant to the provisions of the Oklahoma Certified Real Estate Appraisers Act, held a special meeting March 12, 2009 at 9:30 a.m. The Meeting was held in the offices of the Oklahoma Insurance Department at 2401 Northwest 23rd Street, Suite 2B, Oklahoma City, Oklahoma. In compliance with the Open Meeting Act, 25 O.S. § 301 et seq., the agenda for this meeting was posted in the main entrance to the offices of the Oklahoma Insurance Department on March 3, 2009, and was emailed to the offices of the Board members and posted to the REAB website on March 3, 2009. The call and the agenda are attached as Exhibits A and B.

I. **CALL TO ORDER.** Vice-Chairperson Lee R. Caesar Jr. called the meeting to order at 9:30 a.m. The roll of Board members was called to establish a quorum.

Board members present were:

Lee R. Caesar, Jr., Vice-Chairperson
Patti L. Fisher;
James W. Hoyt;
Lane Wheeler;
Kim N. Allen; and
Joey Snyder.

Board members excused were: Kim Holland, Chairperson; and
Jana S. Barker.

Based on the result of the roll call, a quorum was declared present by the Chair.

Others in attendance were: Rod Stirman, Director; Sandra LaVenue, attorney for Commissioner Kim Holland; Bryan Neal, Board Counsel; Christine McEntire, Board Legal Secretary; and Steve McCaleb, Board Prosecutor. Members of the Standards and Disciplinary Committee were also in attendance: Adam Adwon, Jim Artman, Harley Bradshaw, Kelly Bridges, Betty Cagle, Kelly Davis, Dick Grace, Rusty Hartsell, Terry Hinkle, Jack Houston, Phil Isaacs, Don Justice, Tony Kohl, Bill Moon, Dana Norton, Dee Pollock, Jim Pratt, Frank Priegel, Mike Prochaska, Richard Riley, Ted Smith, Bill Stephens, and John Travers.

II. **OBSERVE CALLED MEETING OF THE STANDARDS AND DISCIPLINARY PROCEDURES COMMITTEE.** The Board observed the meeting of the committee conducted by its Co-Chairpersons, Mr. Snyder and Mr. Wheeler. There were no actions taken.

III. **ADJOURNMENT.** There being no other business on the agenda, the Board adjourned at 12:30 p.m. by order of the Chair.

OFFICIAL MINUTES.

The action taken by the Oklahoma Real Estate Appraiser Board on the items for consideration after motion duly made and seconded has been noted herein and made a part of these minutes.

Exhibits are A and B.

LEE R. CAESAR JR., CHAIRPERSON
OKLAHOMA REAL ESTATE APPRAISER BOARD

GEORGE R. STIRMAN III, Director
OKLAHOMA REAL ESTATE APPRAISER BOARD



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: Kim Holland, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
James W. Hoyt, Member
P. Lane Wheeler, Member

Kim N. Allen, Member
Jana S. Barker, Member
Harold J. Snyder III, Member
Patti L. Fisher, Member

AGENDA

A special meeting of the Oklahoma Real Estate Appraiser Board has been called by Chairperson Holland. This meeting will be held on March 12, 2009 at 9:30 a.m. in the Commissioner's Conference Room of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma 73107.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department at 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma on Tuesday, March 3, 2009 at 3:00 p.m. Copies were hand-delivered or emailed by the undersigned to the offices of the aforementioned members on Tuesday, March 3, 2009. This agenda was posted to the Oklahoma Insurance Department website (www.oid.state.ok.us/reab.asp) on March 3, 2009.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Observe called meeting of the Standards and Disciplinary Procedures Committee.
- III. Adjournment.


GEORGE R. STIRMAN III, Director



**OKLAHOMA REAL ESTATE
APPRAISER BOARD**
OKLAHOMA INSURANCE DEPARTMENT

KIM HOLLAND, CHAIRPERSON
LEE R. CAESAR JR., VICE-CHAIRMAN
JAMES W. HOYT, MEMBER
P. LANE WHEELER, MEMBER

KIM N. ALLEN, MEMBER
JANA S. BARKER, MEMBER
HAROLD J. SNYDER III, MEMBER
PATTI L. FISHER, MEMBER

March 2, 2009

I, Kim Holland, Chairperson of the Oklahoma Real Estate Appraiser Board, do hereby call a Special Meeting of the Oklahoma Real Estate Appraiser Board. This meeting is scheduled for March 12, 2009 at 9:30 a.m. The meeting will be held in the offices of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma.



KIM HOLLAND, Insurance Commissioner
Chairperson, Real Estate Appraiser Board



**OKLAHOMA REAL ESTATE
APPRAISER BOARD**
OKLAHOMA INSURANCE DEPARTMENT

KIM HOLLAND, CHAIRPERSON
LEE R. CAESAR JR., VICE-CHAIRMAN
JAMES W. HOYT, MEMBER
P. LANE WHEELER, MEMBER

KIM N. ALLEN, MEMBER
JANA S. BARKER, MEMBER
HAROLD J. SNYDER III, MEMBER
PATTI L. FISHER, MEMBER

MEMORANDUM

TO: Secretary of State

FROM: George R. Stirman III, Director
Oklahoma Real Estate Appraiser Board

DATE: March 12, 2009

RE: Special Meeting

Please be advised, Commissioner Holland has called a Special Meeting of the Oklahoma Real Estate Appraiser Board. This special meeting will be held on Thursday, March 12, 2009 at 9:30 a.m.

The meeting will be held in the offices of the Oklahoma Insurance Department, 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma.