



STATE OF OKLAHOMA
REAL ESTATE APPRAISER BOARD

OFFICIAL MINUTES

October 5, 2007
Date

183
Number

The Real Estate Appraiser Board, established pursuant to the provisions of the Oklahoma Certified Real Estate Appraisers Act, held its regularly scheduled meeting October 5, 2007 at 9:30 a.m. The Meeting was held in the Boardroom of the offices of the Oklahoma Insurance Department at 2401 Northwest 23rd Street, Suite 28, Oklahoma City, Oklahoma. In compliance with the Open Meeting Act, 25 O.S. § 301 et seq., the agenda for this meeting was posted in the main entrance to the offices of the Oklahoma Insurance Department on September 25, 2007, and was mailed to the offices of the Board members and posted to the REAB website on September 25, 2007. The agenda is attached as Exhibit A.

I. **CALL TO ORDER.** Vice-Chairperson Lee Caesar Jr. called the meeting to order at 9:30 a.m. The roll of Board members was called to establish a quorum.

Board members present were: Kim Holland, Chairperson – present at 10:00 AM
Lee R. Caesar, Jr., Vice-Chairperson until 11:10 AM
Patti L. Fisher;
James W. Hoyt;
Kim N. Allen;
Jana S. Barker; and
Joey Snyder

Board member excused was: Lane Wheeler

Based on the result of the roll call, a quorum was declared present by the Chair.

Others in attendance were: Rod Stiman, Director; Sandra LaVenue, attorney for Commissioner Kim Holland; Pat Padolec, Acting Board Counsel; Tiffany Davis, Board Secretary, and Christine McEntire, Board Legal Secretary. Others present were: Sharon Pettis, Jamie Parker, Hal Hartsock, Annemieke Roell, Greg Goodpasture, and Steve McCaleb, Board Prosecutor.

II. **READING AND APPROVAL OF MINUTES.** Mr. Hoyt moved that the reading of the minutes of the previous session be waived and approved as published as distributed. The motion was seconded by Ms. Barker. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

III. **CHAIRPERSON'S REPORT.** The Chairperson offered no report.

VICE-CHAIRPERSON'S REPORT. The Vice-Chairperson offered no report.

DIRECTOR'S REPORT.

A. **Discussion and possible action regarding suspension of individuals for non-payment of annual fees.** A motion was made by Ms. Barker and seconded by Ms. Fisher to issue an order to suspend individuals listed in agenda item III, Director's Report A for non-payment of annual fees due by July 31, 2007. (Exhibit B) The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

B. Discussion and possible action regarding approval of renewal applications and authority to issue certificates. (Exhibit C) A motion was made by Ms. Fisher and seconded by Ms. Barker to approve board staff to issue renewal certificates of individuals listed in agenda item III, Director's Report B upon receipt of proof of their CE and payment of appropriate fees. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

IV. COMMITTEE REPORTS:

A. Standards and Disciplinary Procedures Committee. No Report.

B. Education, Experience and Testing Committee:

1. Discussion and possible action regarding approval of course submittals. (Exhibit D) A motion was made by Mr. Hoyt and seconded by Mr. Allen to approve the courses as presented in Agenda item IV B (1) 1 a through 2 d. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

A motion was made by Mr. Hoyt and seconded by Ms. Barker to approve the courses as presented in Agenda item IV B (1) 3 a and b as 30 hours and disapprove the instructor based on materials submitted. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

A motion was made by Mr. Hoyt and seconded by Mr. Allen to approve the courses as presented in Agenda item IV B (1) 4 a through 5 f. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

A motion was made by Mr. Hoyt and seconded by Ms. Barker to disapprove the individual request for continuing education credit as presented in Agenda item IV B (1) 6. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates. (Exhibit E)

A Motion was made by Ms. Barker and seconded by Mr. Hoyt to allow staff to be given authority to issue trainee certificates to the individuals listed in agenda item IV B 2 (A). The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

A Motion was made by Ms. Barker and seconded by Mr. Allen to allow staff to be given authority to issue a reinstatement certificate to the individual listed in agenda item IV B 2 (B). The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

A Motion was made by Ms. Barker and seconded by Mr. Hoyt to allow staff to be given authority to issue original certificates by reciprocity to the individuals listed in agenda item IV B 2 (C) who have made application from states with whom reciprocity agreements are in place as stated in agenda item IV B 2 (C). The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

A Motion was made by Ms. Barker and seconded by Mr. Hoyt to allow staff to be given authority to issue an upgrade certificate to the individual listed in Agenda Item IV B 2 (D) contingent upon successful completion of the exam and payment of any required fees. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

A Motion was made by Mr. Hoyt and seconded by Ms. Barker to allow staff to be given authority to issue upgrade certificates to those individuals listed in agenda item IV B 2 (E) contingent upon successful completion of the exam and payment of any required fees as stated in agenda item IV B 2 (E). The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

A Motion was made by Mr. Hoyt and seconded by Ms. Barker to allow staff to be given authority to issue original certificates to those individuals listed in agenda item IV B 2 (F) who have been found fully qualified including the examination or contingent upon successful completion of the exam and payment of any required fees. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

3. Discussion and possible action regarding disapproval of experience documentation of applicants. (Exhibit F)

Mr. Hoyt made a motion that the upgrade application of Robert Garrison, Jr. be disapproved as recommended. The motion was seconded by Ms. Barker. The chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

Agenda Item IV B (3) B was tabled.

Mr. Hoyt made a motion that the upgrade application of Karen Carris be disapproved as recommended. The motion was seconded by Ms. Barker. The chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|---------|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Recused |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE AND ONE RECUSED.
THE MOTION WAS AGREED TO.

Mr. Hoyt made a motion that the upgrade application of James Cole be disapproved as recommended. The motion was seconded by Ms. Barker. The chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

Mr. Hoyt made a motion that the upgrade application of Matt McCormick be disapproved as recommended. The motion was seconded by Mr. Allen. The chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

Mr. Hoyt made a motion that the upgrade application of David Bohl be disapproved as recommended. The motion was seconded by Ms. Barker. The chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

Mr. Hoyt made a motion that the upgrade application of Steve O'Neal be disapproved as recommended. The motion was seconded by Ms. Barker. The chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

Mr. Hoyt made a motion that the upgrade application of Robert Strickler be disapproved as recommended. The motion was seconded by Ms. Barker. The chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED.
THE MOTION WAS AGREED TO.

C. Legislation and Rules Committee. No Report.

D. Probable Cause Committee.

1. **Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.** There was a meeting September 17, 2007. In attendance were: Ms. Barker, Mr. Bardsley, Mr. Carlile, Mr. Burton, Mr. Brown, Ms. McEntire and Mr. Stirman. Their report is Exhibit G.

Ms. Fisher moved that the Probable Cause Committee recommendation with respect to Grievance # 06-111 be accepted and the matter not be adopted as a formal complaint and the file be closed without further action. Mr. Hoyt seconded the motion. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|---------|
| ROLL CALL VOTE: | Ms. Barker | Recused |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE OPPOSED, AND ONE RECUSED. THE MOTION WAS AGREED TO.

Mr. Hoyt moved that the Probable Cause Committee recommendation with respect to Grievance # 07-036 be accepted, the matter be adopted as a formal complaint and forwarded to a prosecutor for action. Ms. Fisher seconded the motion. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|---------|
| ROLL CALL VOTE: | Ms. Barker | Recused |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE OPPOSED, AND ONE RECUSED. THE MOTION WAS AGREED TO.

Mr. Hoyt moved that the Probable Cause Committee recommendation with respect to Complaint # 07-052 be accepted, the matter not be adopted as a formal complaint, and the file be closed without further action. Ms. Fisher seconded the motion. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|---------|
| ROLL CALL VOTE: | Ms. Barker | Recused |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE OPPOSED, AND ONE RECUSED. THE MOTION WAS AGREED TO.

Mr. Hoyt moved that the Probable Cause Committee recommendation with respect to Grievance # 07-055 be accepted and the matter not be adopted as a formal complaint, and the grievance be amended to correct the name of the appraiser, and that the grievance be sent to the correct appraiser for response. Ms. Fisher seconded the motion. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|---------|
| ROLL CALL VOTE: | Ms. Barker | Recused |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE OPPOSED, AND ONE RECUSED. THE MOTION WAS AGREED TO.

Mr. Hoyt moved that the Probable Cause Committee recommendation with respect to Grievance # 07-061 be accepted, the matter be adopted as a formal complaint and forwarded to a prosecutor for further action. Ms. Fisher seconded the motion. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|---------|
| ROLL CALL VOTE: | Ms. Barker | Recused |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE OPPOSED, AND ONE RECUSED. THE MOTION WAS AGREED TO.

Mr. Hoyt moved that the Probable Cause Committee recommendation with respect to Grievance # 07-063 be accepted and the matter be adopted as a formal complaint and forwarded to a prosecutor for action. Ms. Fisher seconded the motion. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|---------|
| ROLL CALL VOTE: | Ms. Barker | Recused |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE OPPOSED, AND ONE RECUSED. THE MOTION WAS AGREED TO.

Mr. Hoyt moved that the Probable Cause Committee recommendation with respect to Grievance # 07-064 be accepted, and the matter be adopted as a formal complaint and forwarded to a prosecutor for action. Ms. Fisher seconded the motion. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|---------|
| ROLL CALL VOTE: | Ms. Barker | Recused |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE OPPOSED, AND ONE RECUSED. THE MOTION WAS AGREED TO.

Mr. Hoyt moved that the Probable Cause Committee recommendation with respect to Control # 07-081 be accepted and the respondent's file be annotated with the information and a copy of the action by Arkansas. Ms. Fisher seconded the motion. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|---------|
| ROLL CALL VOTE: | Ms. Barker | Recused |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE OPPOSED, AND ONE RECUSED. THE MOTION WAS AGREED TO.

Mr. Hoyt moved that the Probable Cause Committee recommendation with respect to Order # 07-003 in resolution of Complaints Numbered 06-063 through 06-078 be accepted, and Mr. Monical be permanently barred from supervision of trainee appraisers. Ms. Fisher seconded the motion. The Chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|---------|
| ROLL CALL VOTE: | Ms. Barker | Recused |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS FIVE VOTES IN THE AFFIRMATIVE, NONE OPPOSED, AND ONE RECUSED. THE MOTION WAS AGREED TO.

2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee. No Action Taken.

3. Discussion and possible action regarding appointment of volunteers and /or committee members to assist Probable Cause Committee.

Ms. Fisher made a motion that Mr. Rick Carlile and Mr. Brett Brown be re-appointed to the Probable Cause Committee as members of the Standards and Disciplinary Procedures Committee. The motion was seconded by Mr. Hoyt. The chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED. THE MOTION WAS AGREED TO.

V. DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF CONSENT ORDER IN SETTLEMENT OF COMPLAINT #07-048, IN THE MATTER OF GRETCHEN S. SPRAKER.

Ms. Fisher made a motion the board accept the consent order. The motion was seconded by Mr. Hoyt. The chair ordered a roll call vote with the following results:

| | | |
|-----------------|------------|-----|
| ROLL CALL VOTE: | Ms. Barker | Yes |
| | Mr. Hoyt | Yes |
| | Mr. Allen | Yes |
| | Mr. Snyder | Yes |
| | Ms. Fisher | Yes |
| | Mr. Caesar | Yes |

THE RESULT WAS SIX VOTES IN THE AFFIRMATIVE AND NONE OPPOSED. THE MOTION WAS AGREED TO.

VI. DISCUSSION AND POSSIBLE ACTION REGARDING REQUEST FOR HEARING FOR MARK D. CAIN REGARDING DISAPPROVAL OF APPLICATION FOR TRAINEE APPRAISER CREDENTIAL. No Action Taken.

VII. DISCUSSION AND POSSIBLE ACTION REGARDING ENFORCEMENT OF SUBPOENAS ISSUED BY THE BOARD IN VARIOUS DISCIPLINARY MATTERS. No Action Taken.

VIII. NEW BUSINESS. No New Business.

IX. ADJOURNMENT.

A motion for adjournment was made by Ms. Fisher and seconded by Mr. Snyder.
The Board adjourned by general consent.

OFFICIAL MINUTES.

The action taken by the Oklahoma Real Estate Appraiser Board on the items for consideration after motion duly made and seconded has been noted herein and made a part of these minutes.

The Board caused the entire proceeding of the meeting, excepting any executive sessions, to be recorded on an audio recording device with audiotape to be retained as a record in the office of the Board.

Exhibits are A through G.



LEE R. CEASAR JR., VICE-CHAIRPERSON
OKLAHOMA REAL ESTATE APPRAISER BOARD



TIFFANY A. DAVIS, BOARD SECRETARY
OKLAHOMA REAL ESTATE APPRAISER BOARD