



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson  
Lee R. Caesar Jr., Vice-Chairperson  
P. Lane Wheeler, Member  
Stephen C. Walton, Member

Shelley Pruitt, Member  
John P. Smithson, Member  
James R. Artman, Member  
Betty J. Cagle, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, July 10, 2013, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday July 8, 2013 at 9:00 a.m. Copies were mailed or transmitted by the undersigned to the offices of the aforementioned members on July 2, 2013. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on July 8, 2013.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
June 5, 2013 Regular Session.
- III. Discussion and Possible Action Regarding a Request for Implementation of a Payment Plan as to the Costs Imposed Under Board Order #13-011; In the Matter of James R. Singley; Complaint #12-006.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- IV. Discussion and Possible Action regarding the Board's Denial of an Application for Registration of Value Trend Solutions as an Oklahoma Appraisal Management Company and a Request for Opportunity to Address the Board as to Reconsideration of its Decision by Jay Adam Joseph, 40% Owner of Value Trend Solutions.
- V. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.
  - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on April 30, 2013.
  - B. Discussion and possible action regarding approval of renewal applications due by August 31, 2013 and authority to issue certificates.

- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
  - D. Discussion and possible action regarding approval of AMC renewal applications due by August 31, 2013 and authority to issue certificates.
- VI. **Committee Reports.**
- A. Disciplinary Procedures Committee.
  - B. Education, Experience & Testing Committee.
    - 1. Discussion and possible action regarding approval of course submittals.
    - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
    - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
  - C. Legislation & Rules Committee.
  - D. Probable Cause Committee.
    - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
    - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
    - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- VII. **Discussion and Possible Action Regarding Approval of Draft Budget for FY 2014.**
- VIII. **Discussion and Possible Action Regarding Implementation of an Online Licensing Program known as "AMANDA" in Response to the Oklahoma State Government Modernization Act of 2009.**
- IX. **Discussion and Possible Action Regarding Board Adoption of BOMA and ANSI as Recognized Measurement Standards.**
- X. **Discussion and Possible Action Regarding Attendance at the Fall Conference of the Association of Appraiser Regulatory Officials by Board Members and Board Staff Between October 18 and 21 in Washington, D.C.**
- XI. **New Business.**
- XII. **Adjournment.**

  
CHRISTINE MCENTIRE, Director