



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson  
Stephen C. Walton, Vice-Chairperson  
H.E. Ted Smith, Member  
Becky Zarecki, Member

Shelley Pruitt, Member  
John P. Smithson, Member  
James R. Artman, Member  
Betty J. Cagle, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, July 6, 2016, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, July 5, 2016 at 9:00 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on June 29, 2016. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on July 5, 2016.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
June 1, 2016 Regular Session
- III. Discussion and Possible Action Regarding a Surrender in Lieu of Disciplinary Proceedings in the Matter of Thomas R. Quinlin; Complaint #15-032 and Complaint #15-043 to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- IV. Discussion and Possible Action Regarding a Surrender in Lieu of Disciplinary Proceedings in the Matter of Eric M. Edmondson; Complaint #15-038; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

V. Discussion and Possible Action Regarding a Surrender in Lieu of Disciplinary Proceedings in the Matter of Gary D. Fullerton; Complaint #15-037; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on April 30, 2016.
- B. Discussion and possible action regarding approval of renewal applications due by August 31, 2016 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. **No Report.**
- D. Discussion and possible action regarding approval of AMC renewal applications due by August 31, 2016 and authority to issue certificates.

VII. Committee Reports.

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  - 1. Discussion and possible action regarding approval of course submittals.
  - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

VIII. Discussion and Possible Action Regarding Approval of Draft Budget for FY 2017.

IX. Discussion and Possible Action Regarding Attendance by the Board's Director at Investigator Training Level III to be held between September 19 – 21, 2016 in St. Louis.

X. Discussion and Possible Action Regarding The Appraisal Subcommittee's Notice of Proposed Rulemaking to Implement Collection and Transmission of Annual AMC Registry Fees to include any Associated Matters or Motions.

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- XI. (Tabled from March 30 and May 4 board meetings)  
Discussion and Possible Action Regarding Administrative Policies and Procedures Related to the Enforcement of Probation on a Respondent in a Complaint Filing to Include any Associated Matters or Motions.
- XII. New Business.
- XIII. Adjournment.



  
CHRISTINE MCENTIRE, Director