GOVERNOR
MARY FALLIN

INSURANCE COMMISSIONER
JOHN D. DOAK

OKLAHOMA INSURANCE DEPARTMENT
STATE OF OKLAHOMA

Re: **Deleting Lines of Business on a Current Certificate of Authority**

To complete a Certificate of Authority change in the state of Oklahoma, the company will need to file the following by mail to the Oklahoma Insurance Department:

1. Surrender the current certificate of authority for amendment (must be original or the UCAA Form 15 Affidavit of Lost Certificate of Authority).
2. Certified copies of amended/restated Articles of Incorporation. ($50.00). ***If applicable.***
3. Certified copies of amended/restated Bylaws ($50.00). ***If applicable.***
4. UCAA Form 2C Corporate Amendment Application.
5. UCAA Form 14 Change of Address/Contact Notification. ***If applicable.***
6. UCAA Form 12 Consent for Service of Process. ***If applicable.*** **(Send separately to the attention of the Legal Division of the Oklahoma Insurance Department along with a check in the amount of $10 payable to the Oklahoma Insurance Department.)**

Note that all fees above apply unless the retaliatory fee is higher pursuant to Title 36 O.S. § 628.

Checks must be payable to the OKLAHOMA INSURANCE DEPARTMENT.

Rate and Form Filings (*if applicable*)*:* Please assure rate and form filings have been completed electronically through SERFF if required. Call our Rate & Form Compliance Division at 405-521-3681 should you have any questions regarding rate and form filings, or visit the link below on the Oklahoma Insurance Department's website:

http://www.ok.gov/oid/Regulated_Entities/Rate_and_Form_Filing/index.html

Producer Appointments (*if applicable*): Contact our Licensing Division for company appointment information as well as agent and agency licensing at 405-521-3916, or visit the link below on the Oklahoma Insurance Department's website:

http://www.ok.gov/oid/Licensing_and_Education/index.html

Processing will begin upon receipt of the required items listed above.