INDEPENDENT ACCOUNTANT'S REPORT

ON APPLYING AGREED-UPON PROCEDURES

_____

Professional Employer Organization Name

PEO Member (s): _____

_____

_____

We have performed the procedures enumerated below, which were agreed to by you, solely to assist you with respect to compliance with the Oklahoma Insurance Department requirement with respect to the financial requirements of the Oklahoma Professional Employer Organization Recognition & Registration Act, specific to Title 40 Sections 600.4(g) and 600.6. This agreed-upon procedure engagement was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the Group Professional Employer Organization. Consequently, we make no representation regarding the sufficiency of the procedures prescribed below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

•Confirmed that the PEO and members referenced above have paid all of their state payroll taxes for covered employees in the state of Oklahoma on a timely basis for the most recent calendar quarter ending _____ _____

•Obtained the consolidated financial statement setting forth the financial condition of the PEO Group as of a date not earlier than 180 days prior to the date the initial or renewal application is submitted to the Commissioner, prepared in accordance with generally accepted accounting principles, and audited or reviewed by an independent certified public accountant licensed to practice in the jurisdiction for which such accountant is located.

•Determined the above Consolidated financial statement either reflects a combined minimum net worth of $50,000 or has confirmed a bond or security deposit in the amount of $50,000, held by a depository designated by the Commissioner, securing a payment of the PEO of all taxes, wages, benefits or other entitlement due to or respect to a covered employee.

•Any exceptions found as a result of performing the agreed-upon procedures have been included in the individual reports listed above as part of the initial/annual renewal.

•We were not engaged to, and did not, conduct an audit or examination, the objective of which would be the expression of an opinion on the financial statements of the Group Professional Employer Organization as of _____ _____. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

•This report is intended solely for the information and use of the Group Professional Employer Organization and the Oklahoma Insurance Department and is not intended to be and should not be used by anyone other than these respected parties.

Firm Signature

Address

City, State, Zip

Report Date