



STATE OF OKLAHOMA  
REAL ESTATE APPRAISER BOARD

OFFICIAL MINUTES

January 5, 2006  
Date

Special  
Number

The Real Estate Appraiser Board, established pursuant to the provisions of the Oklahoma Certified Real Estate Appraisers Act, held a special meeting on January 5, 2006 at 1:00 p.m. The Meeting was held in the offices of the Oklahoma City Metropolitan Association of Realtors, 3331 Northwest Expressway, Room 304, Oklahoma City, Oklahoma. In compliance with the Open Meeting Act, 25 O.S. § 301 et seq., the agenda for this meeting was posted in the main entrance to the offices of the Oklahoma Insurance Department on, December 20, 2005 at 11:00 a.m., and was posted to the Insurance Department website on December 20, 2005. Copies were hand-delivered or mailed by the undersigned to the office of the aforementioned members on Tuesday, December 20, 2005. The Agenda is attached as Exhibit A.

I. **CALL TO ORDER.** Vice-Chairman Lee Caesar, Jr., presiding, called the meeting to order at 1:00 p.m. The roll of Board members was called to establish a quorum.

Board members present were: Lee R. Caesar, Vice-Chairman;  
Jimmie R. Burton;  
Jana Barker;  
Patti L. Fisher;  
James W. Hoyt; and  
P. Lane Wheeler

Based on the result of the roll call, a quorum was declared present by the Chair.

Board members excused were: Kim Holland, Chairperson and Joey Snyder

II. **RECEIVE PUBLIC COMMENT.** The Board heard a three hour seminar regarding work product review for experience documentation from Ms. Karen Oberman, SRA, a member of the Appraiser Qualification Board of the Appraisal Foundation. During the course of the seminar, Chairperson Holland made a ten minute presentation expressing her appreciation and that of the Board to the volunteers assembled.

III. **ADJOURNMENT.** The Board adjourned by general consent.

**OFFICIAL MINUTES.**

The action taken by the Oklahoma Real Estate Appraiser Board on the items for consideration after motion duly made and seconded has been noted herein and made a part of these minutes.

**EXHIBIT A.**

In witness we have hereunto set our hand and caused the Seal of the State of Oklahoma to be affixed by the Board Secretary, at the City of Oklahoma City, State of Oklahoma, this 5th day of January 2005.

  
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LEE R. CAESAR JR., VICE-CHAIRMAN  
OKLAHOMA REAL ESTATE APPRAISER BOARD

  
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LINDA L. CHURCHILL, SECRETARY  
OKLAHOMA REAL ESTATE APPRAISER BOARD