



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

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TO: John D. Doak, Chairperson  
Lee R. Caesar Jr., Vice-Chairperson  
P. Lane Wheeler, Member  
Stephen C. Walton, Member

Shelley Pruitt, Member  
John P. Smithson, Member  
James R. Artman, Member  
Betty J. Cagle, Member

## AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, May 7, 2014, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, May 5, 2014 at 9:30 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on April 30, 2014. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on May 5, 2014.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
April 2, 2014 Regular Session
- III. Discussion and Possible Action Regarding the Hearing Examiner's Proposed Findings of Fact, Conclusions of Law and Disciplinary Recommendation in the Matter of JVI Appraisal Division; Complaint #A13-002; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- IV. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.
  - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on February 28, 2014.
  - B. Discussion and possible action regarding approval of renewal applications due by June 30, 2014 and authority to issue certificates.
  - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. **NO REPORT**
  - D. Discussion and possible action regarding approval of AMC renewal applications due by June 30, 2014 and authority to issue certificates.

- E. Discussion and possible action regarding non-recognition and suspension of the trainee supervisory relationships of those trainee appraisers and supervisors who failed to successfully complete the mandatory supervisor/trainee course by the Board-established deadline of April 3, 2014.
- V. **Committee Reports.**
- A. Disciplinary Procedures Committee.
  - B. Education, Experience & Testing Committee.
    - 1. Discussion and possible action regarding approval of course submittals.
    - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
    - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
  - C. Legislation & Rules Committee.
  - D. Probable Cause Committee.
    - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
    - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
    - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
- VI. **Discussion and Possible Action Regarding Attendance at the Spring AARO Conference and Meeting of the Appraiser Qualification Board Held in Association with the Conference in San Francisco Between April 11 and 14, 2014.**
- VII. **Discussion and Possible Action Regarding the Scheduling of a Board-Sponsored Seminar.**
- VIII. **New Business.**
- IX. **Adjournment.**



  
CHRISTINE MCENTIRE, Director