



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Stephen C. Walton, Member

Shelley Pruitt, Member
John P. Smithson, Member
James R. Artman, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, April 29, 2015, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, April 27, 2015 at 9:00 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on April 22, 2015. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on April 27, 2015.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
April 1, 2015 Regular Session
- III. Discussion and Possible Action regarding the Board's Denial of the Issuance of a Renewal Application as to Novo Appraisal Management Company and a Request for Opportunity to Address the Board by Novo Appraisal Management Company as to Reconsideration of its Decision.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- IV. Discussion and Possible Action regarding a Consent Order in the Matter of Thomas R. Quinlin; Complaint #14-016; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

V. **Chairperson's Report.**

Vice-Chairperson's Report.

Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on February 28, 2015.
- B. Discussion and possible action regarding approval of renewal applications due by June 30, 2015 and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies. – **NO REPORT**
- D. Discussion and possible action regarding approval of AMC renewal applications due by June 30, 2015 and authority to issue certificates.

VI. **Committee Reports.**

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 - 1. Discussion and possible action regarding approval of course submittals.
 - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

VII. **Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2016 with the Oklahoma Attorney General's Office with Respect to the Services of Board Counsel to include any Associated Matters or Motions.**

VIII. **Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2016 with the Oklahoma Attorney General's Office with Respect to the Services of a Hearing Examiner to include any Associated Matters or Motions.**

IX. **Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2016 with Derryberry & Naifeh to include any Associated Matters or Motions.**

X. **Discussion and Possible Action Regarding a Solicitation for Testing Services for Fiscal Year 2016, with Four Options to Renew, as to PSI Services, LLC, to include any Associated Matters or Motions.**

XI. **New Business.**

XII. **Adjournme**




CHRISTINE MCENTIRE, Director