OKLAHOMA INSURANCE DEPARTMENT

Financial Division

PURCHASING GROUP – CHECK LIST (Title 36 O.S. § 6453-§ 6468)

For Renewal Application

Name of Purchasing Group: _____

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(for Departmental use: Check the items received)

___ 1. Notice and Registration.

___ 2. All lines on the Registration Form were completed, signed, dated, and notarized.

___ 3. Received **$400** renewal fee. Ck # _____ Date _____

___ 4. If an insurer or risk retention group is shown on line 11, is the company licensed in Oklahoma? Oklahoma License #_____

___ 5. If an agent or surplus lines broker was reported on line 13, is the agent/broker licensed in Oklahoma? License # _____ Is the agent appointed by the insurer?_____

___ 6. If any item under line 14 is answered "yes" attach a separate letter of explanation.

___ 7. Has the entire renewal application been checked and updates entered into Sircon?

_____

Renewal has been reviewed and approved by:_____Date_____

Revised 04/10