



# OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

---

TO: John D. Doak, Chairperson  
Lee R. Caesar Jr., Vice-Chairperson  
P. Lane Wheeler, Member  
Stephen C. Walton, Member

Shelley Pruitt, Member  
John P. Smithson, Member  
James R. Artman, Member  
Betty J. Cagle, Member

## AMENDED A G E N D A

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, April 2, 2014, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

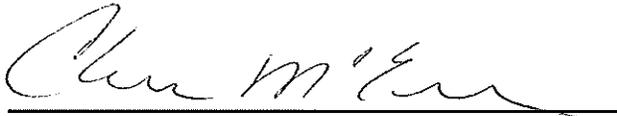
This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Monday, March 31, 2014 at 4:30 p.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on March 26, 2014 and March 31, 2014. This agenda was posted to the Oklahoma Insurance Department website ([www.reab.oid.ok.gov](http://www.reab.oid.ok.gov)) on March 31, 2014.

## MEETING PROCEDURE

- I. Call to Order.  
Roll Call of Board Members.
- II. Reading and Approval of Minutes.  
March 5, 2014 Regular Session.  
March 20, 2014 Special Session.
- III. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.
  - A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on January 31, 2014.
  - B. Discussion and possible action regarding approval of renewal applications due by May 31, 2014 and authority to issue certificates.
  - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
  - D. Discussion and possible action regarding approval of AMC renewal applications due by May 31, 2014 and authority to issue certificates.
- IV. Committee Reports.
  - A. Disciplinary Procedures Committee.
  - B. Education, Experience & Testing Committee.
    1. Discussion and possible action regarding approval of course submittals.
    2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
    3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
  - C. Legislation & Rules Committee.

- D. Probable Cause Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.
  
- V. Discussion and Possible Action Regarding Submission of an Official Response on Behalf of the Board to a Request for Written Comments to the February 26, 2014 Exposure Draft Released by the Appraisal Foundation as Related to the January 1, 2015 Real Property Appraiser Qualification Criteria Changes to Include Any Associated Matters or Motions.
  
- VI. Discussion and Possible Action Regarding Exercising the Fourth of Four Options to Renew a Contract for Testing Services with Psychological Services, Inc., for Fiscal Year 2015 to Include Any Associated Matters or Motions.
  
- VII. Discussion and Possible Action Regarding Exercising the Third of Four Options to Renew a Contract for Lobbying Services with Capital City Associates for Fiscal Year 2015 to Include Any Associated Matters or Motions.
  
- VIII. Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2015 with the Oklahoma Attorney General's Office with Respect to the Services of Board Counsel to include any Associated Matters or Motions.
  
- IX. Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2015 with the Oklahoma Attorney General's Office with Respect to the Services of a Hearing Examiner to include any Associated Matters or Motions.
  
- X. Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2015 with Mary Sue Wycoff to include any Associated Matters or Motions.
  
- XI. Discussion and Possible Action Regarding a Contract for Legal Services for Fiscal Year 2015 with Derryberry & Naifeh to include any Associated Matters or Motions.
  
- XII. New Business.
  
- XIII. Adjournment.



  
CHRISTINE MCENTIRE, Director