



OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Stephen C. Walton, Member

Shelley Pruitt, Member
John P. Smithson, Member
James R. Artman, Member
Betty J. Cagle, Member

A G E N D A

A special meeting of the Oklahoma Real Estate Appraiser Board will be held on Thursday, March 12, 2015, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, March 10, 2015 at 9:00 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on February 25, 2014. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on March 10, 2015.

MEETING PROCEDURE

- I. Call to Order.
Roll Call of Board Members.
- II. Reading and Approval of Minutes.
February 4, 2015 Regular Session
- III. Chairperson's Report.
Vice-Chairperson's Report.
Director's Report.
 - A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due on December 31, 2014
 - B. Discussion and possible action regarding approval of renewal applications due by April 30, 2015 and authority to issue certificates.
 - C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
 - D. Discussion and possible action regarding approval of AMC renewal applications due by April 30, 2015 and authority to issue certificates.
 - E. Discussion and possible action regarding suspension of individual appraisers for failure to complete the 7-Hour National USPAP Update Course which was due December 31, 2014.
 - F. Discussion and possible action regarding imposed administrative fines in the amount of \$150.00 to individual appraisers for failure to complete the 7-Hour National USPAP Course prior to the deadline of December 31, 2014.
 - G. Discussion and possible action regarding imposed administrative fines in the amount of \$150.00 to individual appraisers for failure to complete the 7-Hour National USPAP Course prior to the deadline of December 31, 2014 and acknowledgment that the fine payment has voluntarily been remitted.

IV. **Committee Reports.**

- A. Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 - 1. Discussion and possible action regarding approval of course submittals.
 - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

V. **Discussion and Possible Action Regarding Complaint #13-004; In the Matter of Annemieke E. Roell and a Request for Modification of the Terms of Board Order #14-004 and #15-002 to Include any Associated Matters or Motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. **Adjournment.**




CHRISTINE MCENTIRE, Director