



OKLAHOMA INSURANCE DEPARTMENT
STATE OF OKLAHOMA

December 5, 2014

Pursuant to 36 O.S. §311.4 (C), all insurers filing a Market Conduct Annual Statement (MCAS) are required to pay a \$200.00 MCAS filing fee directly to the Oklahoma Insurance Department (the Department) due at the time of filing.

The 2014 MCAS filing period will be the final filing year the Oklahoma Insurance Department will accept payment of the MCAS filing fee by paper check. As such, we strongly encourage all insurers to begin using the electronic option for payment of this fee through OPTins. No other payment options will be available the following year.

If paying by traditional check, the Department is requiring payment of the MCAS filing fee to be submitted in this fashion:

- A separate \$200.00 check must be issued for each Company with a NAIC Company Code that is filing an MCAS
- The memo line of each check should include your Company's five-digit NAIC Company Code and "2014 MCAS Filing Fee"
- Payment is to be remitted at the same time MCAS data is transmitted to the NAIC. Please mail checks to the same address used for premium tax payments.

If paying electronically using OPTins, please follow these steps:

- Register and/or Login with OPTins at www.optins.org
- Select the "Filings" tab, then "Create Filing," enter the filing year, select "Oklahoma Regulated Entities" as the state, and "Market Conduct Annual Statement Filing Fee" as the Company Type
- Download payment voucher, complete, and then upload the completed voucher into OPTins
- Proceed to the payment screen to submit your payment

Please be aware that the Department is constantly striving to improve our processes and the above changes are a reflection of that effort. The Department thanks you in advance for your cooperation and assistance in implementing these changes.



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Questions regarding these changes and other Oklahoma specific MCAS questions can be directed to Brian Gabbert, Chief of Market Regulation, at brian.gabbert@oid.ok.gov and general MCAS questions can be directed to mcas@naic.org.

Regards,

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