OKLAHOMA REAL ESTATE APPRAISER BOARD

OKLAHOMA INSURANCE DEPARTMENT

TO: John D. Doak, Chairperson
Lee R. Caesar Jr., Vice-Chairperson
P. Lane Wheeler, Member
Stephen C. Walton, Member
Shelley Pruitt, Member
John P. Smithson, Member
James R. Artman, Member
Betty J. Cagle, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Wednesday, March 5, 2014, at 9:30 a.m. The meeting will be held in the Public Conference Room of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, Five Corporate Plaza, 3625 Northwest 56th Street, Suite 100, Oklahoma City, Oklahoma 73112 on Tuesday, March 4, 2014 at 9:30 a.m. Copies were transmitted by the undersigned to the offices of the aforementioned members on February 26, 2014. This agenda was posted to the Oklahoma Insurance Department website (www.reab.oid.ok.gov) on March 4, 2014.

MEETING PROCEDURE

I. **Call to Order.**
Roll Call of Board Members.

II. **Reading and Approval of Minutes.**
February 12, 2013 Special Session.

III. **Public Hearing re: Notice of Rulemaking Intent as to Title 600: Real Estate Appraiser Board; Chapter 10. Licensure and Certification Requirements: Modifying OAC 600:10-1-2, Definitions; OAC 600:10-1-5, Qualifying Education Prerequisites; and OAC 600:10-1-16, Supervision of Trainee Appraisers.**

IV. **Discussion and Possible Action Regarding a Hearing Panel Recommendation as to Complaint # 12-060; In the Matter of Gregory L. Goodpasture, Annemieke E. Roell and Oakcrest Appraisal Academy to Include an Application for Oral Argument and any Associated Matters or Motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

V. **Discussion and Possible Action Regarding a Hearing Panel Recommendation as to Complaint # 13-004; In the Matter of Annemieke E. Roell, to Include an Application for Oral Argument and any Associated Matters or Motions.**

Possible Executive Session as authorized by 25 O.S. 2011 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

VI. **Discussion and Possible Action Regarding a Request for an Extension to Complete Board-Ordered Corrective Education under Board Order #13-018; Complaint #12-056; In the Matter of Dustin M. Zumo to Include any Associated Matters or Motions.**

VII. **Chairperson's Report.**
Vice-Chairperson's Report.
Director's Report.

A. Discussion and possible action regarding suspension of individuals for non-payment of annual fees due on December 31, 2013.
B. Discussion and possible action regarding approval of renewal applications due by April 30, 2014 and authority to issue certificates.
C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
D Discussion and possible action regarding approval of AMC renewal applications due by April 30, 2014 and authority to issue certificates.

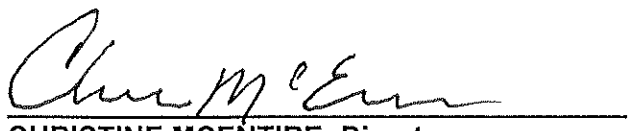
VIII. **Committee Reports.**

A. Disciplinary Procedures Committee.
B. Education, Experience & Testing Committee.
   1. Discussion and possible action regarding approval of course submittals.
   2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
   3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
C. Legislation & Rules Committee.
D. Probable Cause Committee.
   1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
   2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
   3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

IX. **Discussion and Possible Action Regarding Non-Compliance of Trainee and Supervisory Appraisers who were Ordered to Complete a Board-Adopted Supervisor- Trainee Course within One Year of April 3, 2013 in Order to Fulfill the Requirement of Current Trainees and Supervisors to Complete Such a Course under Board Rule and to Include any Associated Matters or Motions.**

X. **New Business.**

XI. **Adjournment.**



CHRISTINE MCENTIRE, Director