Service Warranty
Quarterly Administrative Fee Statement

According to Title 15 O.S. § 141.14: Licensed Service Warranty Associations are "subject to an administrative fee equal to two percent (2%) of the gross provider fee received on the sale of all service contracts issued in this state during the preceding calendar quarter."

Service Warranty Administrative fees are due 30 days after the end of each quarter. Please use the form below to calculate the administrative fees and complete the corresponding voucher. Mail both forms to the address on the payment voucher.

Company Name: _____

Contact Name: _____ **Phone Number:** _____

Email Address: _____

Name of Administrator (if applicable): _____

For Period Ending: _____

PROVIDER FEES COLLECTED

Please calculate the administrative fees by multiplying the gross provider fee by 2%. The total is the amount owed to the Oklahoma Insurance Department. The table below is broken down into quarters. Please calculate the administrative fees in the appropriate quarter.

Column1	Column 2	Fee Due to Oklahoma Insurance Department
Gross Provider Fee for Oklahoma	Multiply by .02 or (2%)	Total
First Quarter		
	0.02	0.00
Second Quarter		
	0.02	0.00
Third Quarter		
	0.02	0.00
Fourth Quarter		
	0.02	0.00

Due Dates

First Quarter- (Jan-March) Filing due by last day of April
Second Quarter- (April-June) Filing due by last day of July
Third Quarter- (July-Sep) Filing due by last day of October
Fourth Quarter- (Oct-Dec) Filing due by last day of January

Oklahoma Insurance Department
Service Warranty Association
Administrative Fee Voucher #1
Per 15 O.S. §141.14

Due on or before
April 30th, 2013

A. Amount of quarterly due from worksheet: 0.00

B. Less overpayment from previous quarter: _____

Remaining balance: $ 0.00

Source No. **2461209-131**

Company Name _____

Oklahoma Lic #
(6 digit #) _____

Check No. _____

Check Date _____

Return To: Oklahoma Insurance Department
Financial Division/Lauren Bouse
3625 N W 56th Street, Suite 100
Oklahoma City, OK 73112

Rev 02/13

Oklahoma Insurance Department
Service Warranty Association
Administrative Fee Voucher #2
Per 15 O.S. §141.14

Due on or before
July 31st, 2013

A. Amount of quarterly due from worksheet: 0.00

B. Less overpayment from previous quarter: _____

Remaining balance: $ 0.00

Source No. **2461209-132**

Company Name _____

Oklahoma Lic #
(6 digit #) _____

Check No. _____

Check Date _____

Return To: Oklahoma Insurance Department
Financial Division/Lauren Bouse
3625 N W 56th Street, Suite 100
Oklahoma City, OK 73112

Rev 02/13

Oklahoma Insurance Department
Service Warranty Association
Administrative Fee Voucher #3
Per 15 O.S. §141.14

Due on or before
October 31st, 2013

A. Amount of quarterly due from worksheet: 0.00

B. Less overpayment from previous quarter: _____

Company Name

Remaining balance: $ 0.00

Source No. **2461209-133**

Oklahoma Lic #
(6 digit #)

Check No. _____

Check Date _____

Return To: Oklahoma Insurance Department
Financial Division/Lauren Bouse
3625 N W 56th Street, Suite 100
Oklahoma City, OK 73112

Rev 02/13

Oklahoma Insurance Department
Service Warranty Association
Administrative Fee Voucher #4
Per 15 O.S. §141.14

Due on or before
January 31st, 2014

A. Amount of quarterly due from worksheet: 0.00

B. Less overpayment from previous quarter: _____

Company Name

Remaining balance: $ 0.00

Source No. **2461209-134**

Oklahoma Lic #
(6 digit #)

Check No. _____

Check Date _____

Return To: Oklahoma Insurance Department
Financial Division/Lauren Bouse
3625 N W 56th Street, Suite 100
Oklahoma City, OK 73112

Rev 02/13