



OKLAHOMA INSURANCE DEPARTMENT
STATE OF OKLAHOMA

January 9, 2015

Electronic Filing of Contact Changes

The Oklahoma Insurance Department now recommends electronic filing of the UCAA Form 14 for those specific contact changes available on the Form and pursuant to [Title 36 O.S. § 122](#) effective immediately.

The NAIC's corporate amendment portal (<https://UCAA.naic.org/login.html>) is available 24/7 to authorized users for electronic processing of the UCAA Form 14. The Form can be completed for one or multiple states where the insurance carrier is licensed, and for one or more contacts in just one filing. Electronic filing of the Form automatically transmits an e-mail to the responsible staff member at each State Insurance Department you select, and allows each of those states to automatically confirm receipt of the filing directly back to the insurance carriers' submitter of the filing. The Form remains available to the insurance carrier and the Insurance Departments for 10 years to allow for look-back, long-term recordkeeping and compliance.

The NAIC's UCAA Corporate Amendment application Insurer User Guide can be found at the following link: http://www.naic.org/documents/industry_ucaa_user_guide_corp_amend.pdf

For additional information from the Oklahoma Insurance Department, please contact Jeanette Pearce at 405-521-6651 or jeanette.pearce@oid.ok.gov.

Sincerely,

Jeanette Pearce

Jeanette Pearce, PIR
Financial Specialist