# RISK RETENTION GROUP CHECK-IN LIST

**Risk Retention Group:** _____

**Date of Registration:** _____ **Reviewed by:** _____

**Financial approval:** _____

1. Certificate of Authority or Compliance from state of domicile, indicating lines of authority for which the company is licensed (pursuant to Title 36 O.S. §6455 (A) (1) _____

2. Plan of Operations provided (pursuant to LRRA §3902 (3) (d)-2-A&B) _____

3. Designation of Agent (pursuant to LRRA §3902 (3)(a)-1-(D)
   - A. UCAA Consent to Service of Process form completed _____
   - B. Currently dated and signed by the President & Secretary _____
   - C. $10.00 (ten dollars) check or money order made payable to the "Oklahoma Insurance Department" no._____ dated _____ _____
   - D. Copy of check included _____

4. Financial Statements (pursuant to LRRA §3902 (3)(d)-3-A&B)
   - A. Financial Statement as submitted to the state in which the group is chartered as an insurance company _____
   - B. Statement of Opinion on loss and loss adjustment expense (must be updated annually) _____
   - C. Certified by CPA and/or independent actuary annually _____
   - D. Actuarial certification of nationwide rates (updated annually) _____

5. Policy form (pursuant to LRRA §3902 (3)(a)-1-I)
   - A. Provide a copy of the policy blanks reflecting the required Notice, pursuant to the Risk Retention Act, 15 USC §3902 And Title 36 O.S. §6455 (G) _____