

Notice Concerning Open Records Requests

If a request for records is solely for commercial purpose, or would clearly cause excessive disruption of the essential functions of the Insurance Department, then the Department may charge a reasonable fee to recover the direct cost of record search and copying. Such fee will be dependent upon the cost of the full salary and benefit cost of the employee(s) who are assigned to search and copy the requested records. This charge is in addition to the \$.40 per page copying charge and the \$1.00 per page certified copy fee. If requested, the Department will provide an estimate of the charges prior to searching for and copying records.

For further information, please contact the Legal Division at 521-2746