



OKLAHOMA HIGHWAY SAFETY OFFICE  
3223 N. LINCOLN  
OKLAHOMA CITY, OKLAHOMA 73105  
(Phone) (405) 523-1570 (Fax)(405) 523-1586

**VISION**

*Create & maintain an environment  
where Oklahoma roadways are safe for everyone*

**MISSION**

*To combat the number & severity of traffic crashes by  
developing & supporting educational, enforcement, and engineering programs*

**GOAL**

*To reduce deaths, injuries and societal costs resulting from traffic crashes*

## HIGHWAY SAFETY PROJECT APPLICATION

Thank you for your interest in highway safety, and for applying for a Federal Fiscal Year (October 1 - September 30) highway safety grant. The application deadline is March 31 for the next Federal Fiscal Year beginning in October. Complete all the fields in the application, then print out the application, obtain the necessary signatures and send the completed application with original signatures to the OHSO at the address given above.

Applications are evaluated in the categories of **Problem Identification, Project Goals, Project Description, Evaluation, and Budget**. Each category must be addressed. Do not include statistics obtained from the Highway Safety Office Crash Facts Book or from the OHSO Website as these are already known.

Applications will be ranked in relation to all applications received from all sources and will be recommended for an award based on satisfying federal requirements and available funds.

The State reserves the right to : (1) amend any and all specifications without re-advertisement; (2) extend the time and/or dates to submit a proposal; (3) solicit additional offers or proposals; (4) reject any or all offers; (5) request additional information; (6) waive any or all proposal requirements; and (7) negotiate with any offeror."

Again, we thank you for your interest in improving safety on Oklahoma's highways. If you have questions, please call the Oklahoma Highway Safety Office at (405) 523-1570.

**THIS APPLICATION IS DUE IN THE OHSO BY 4:00 P.M. MARCH 31**

(BY 4:00 P.M. THE NEXT BUSINESS DAY, IF MARCH 31 FALLS ON A WEEKEND OR HOLIDAY.)

**APPLICATIONS WILL NOT BE ACCEPTED AFTER THIS DEADLINE**

**HIGHWAY SAFETY PROJECT APPLICATION  
FISCAL YEAR 2010**

STATE OF OKLAHOMA OKLAHOMA HIGHWAY SAFETY OFFICE 3223 N. LINCOLN BLVD OKLAHOMA CITY, OK 73105 (405) 523-1570 FAX (405) 523-1586		OHSO USE ONLY Program Area  Contract Amount  Program Manager
Name and address of organization:		
Telephone Number:	FEI Number:	
Fax Number:	Email:	
<b>A. PROJECT DIRECTOR</b>		
Name and Rank (if applicable):		Address (if different than above):
Telephone Number:	Email:	
Signature		Date
<b>B. FINANCIAL OFFICER</b>		
Name and Rank (if applicable):		Address (if different than above):
Telephone Number:	Email:	
Signature		Date
<b>C. AUTHORIZING OFFICIAL (MUST BE AUTHORIZED TO SIGN CONTRACTS ON BEHALF OF APPLICATION ORGANIZATION)</b>		
Name and Rank (if applicable):		Address (if different than above):
Telephone Number:	Email:	
Signature		Date

**NOTE: Submit one application containing original signatures in parts (A), (B), and (C).**

**HIGHWAY SAFETY PROJECT APPLICATION  
FISCAL YEAR 2010**

**WHAT TYPE OF PROJECT ARE YOU PROPOSING? (check all that apply)**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> EMS                     | <input type="checkbox"/> Impaired Driving          | <input type="checkbox"/> Motorcycle Safety       |
| <input type="checkbox"/> Occupant Protection     | <input type="checkbox"/> Pedestrian/Bicycle Safety | <input type="checkbox"/> Police Traffic Services |
| <input type="checkbox"/> Roadway/Crossing Safety | <input type="checkbox"/> Speed                     | <input type="checkbox"/> Traffic Records/Data    |
| <input type="checkbox"/> Other _____             |  |  |

**PROBLEM IDENTIFICATION (250 words or less)**

**PROJECT DESCRIPTION (250 words or less)**

**HIGHWAY SAFETY PROJECT APPLICATION  
FISCAL YEAR 2010**

**PROJECT EVALUATION (150 words or less)**

**PROJECT GOALS (100 words or less)**

**BUDGET SUMMARY**

Expense Item	Amount	Briefly describe how funds will be used
Salary & Benefits	\$	
Travel In-state	\$	
Travel Out-of-state	\$	
Operating Costs	\$	
Contractual Services	\$	
Equipment	\$	
<b>TOTAL</b>	<b>\$</b>	