

**Oklahoma Housing Finance Agency**  
Housing Development Team - HOME Program  
**IDIS Activity Set-Up Request**

Date \_\_\_\_\_

Awardee \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Phone Number \_\_\_\_\_  
FAX Number \_\_\_\_\_

HOME Contract Number \_\_\_\_\_ Project Number \_\_\_\_\_

(Circle One)                      Original Set-Up                      Revised Set-Up

**IDIS Activity #** \_\_\_\_\_

Activity Name \_\_\_\_\_

Street/Mailing Address \_\_\_\_\_

City and Zip Code \_\_\_\_\_

Matrix Code \_\_\_\_\_

Is the Purpose of this  
Activity to:

Help Prevent Homelessness?	Yes	No
Help the Homeless?	Yes	No
Help those with HIV/Aids?	Yes	No
Primarily Help Persons with Disabilities	Yes	No
Will project produce program Income	Yes	No

Total Number of Units \_\_\_\_\_ Number of HOME Units \_\_\_\_\_

Estimated HOME Amount \_\_\_\_\_

CHDO Tax ID# \_\_\_\_\_ CHDO Loan?                      Yes                      No

Activity Set-up Type \_\_\_\_\_ Loan Guarantee?                      Yes                      No

Type of Ownership \_\_\_\_\_ CHDO Code \_\_\_\_\_

County \_\_\_\_\_ County Code \_\_\_\_\_

*(If different from address  
Above)*

Owner Name \_\_\_\_\_

Street Address \_\_\_\_\_

City and Zip Code \_\_\_\_\_

**Activity Name** \_\_\_\_\_

The following objective (statutory purpose) was chosen to best describe your activity:

- \_\_\_\_\_ Create suitable living environments
- Provide decent affordable housing**
- \_\_\_\_\_ Create economic opportunities

The following outcome (change or result you are seeking) was chosen to best describe:

- \_\_\_\_\_ Availability/accessibility
- Affordability**
- \_\_\_\_\_ Sustainability

Indicate which areas (if any) apply to this activity:

- \_\_\_\_\_ CDBG strategy area
- \_\_\_\_\_ Local target area
- \_\_\_\_\_ Presidentially declared major disaster area
- \_\_\_\_\_ Historic preservation area
- \_\_\_\_\_ Brownfield redevelopment area
- \_\_\_\_\_ Conversion from non-residential to residential use

Will this activity be carried out by a faith-based organization? YES \_\_\_\_\_ NO \_\_\_\_\_

**Activity Set-Up Codes**

<p><b>HUD Matrix Codes</b></p> <p>05R Homeownership Assistance (not direct)          05S Rental Housing Subsidies          12 Construction of Housing          13 Direct Homeownership Assistance          14A Rehab; Single-Unit Residential          14B Rehab; Multi-Unit Residential          14G Acquisition Rehabilitation; Single-Unit          19A Home Admin/Planning Costs of PJ          19B HOME CHDO Operating Costs          21F HOME Rental Subsidy Payments          21H HOME Admin/Planning (subject to 10% cap)          21I HOME CHDO Operating Expense (subject to 5% cap)</p>	<p><b>Activity Type Code</b></p> <p>1 – Rehabilitation Only          2 – New Construction          3 – Acquisition Only          4 – Acquisition &amp; Rehabilitation          5 – Acquisition &amp; New Construction</p>
<p><b>Type of Ownership</b></p> <p>1 – Individual          2 – Partnership          3 – Corporation          4 – Not-for-Profit          5 – Publicly Owned          6 - Other</p>	<p><b>CHDO Codes</b></p> <p>1 – Owned          2 – Sponsor          3 - Developed</p>
<p><b>County Code</b></p> <p><b>See County Code Listing</b></p>	