

Oklahoma Employment Security Commission



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Representing Employers
Julius Hilburn, Commissioner
Gayle Harris, Commissioner

Representing the Public
Rev. W. B. Parker, Chairman

Representing Employees
Mike Wester, Commissioner
Susan Stoll, Commissioner

Oklahoma Employment and Training Issuance # 09-2007

DATE: December 28, 2007

TO: SCSEP Grant Recipients
WIA Board Staff

FROM: Richard J. Gilbertson, Director
Workforce Integrated Programs Division

SUBJECT: SCSEP Participants Hours and Fringe Benefits

MESSAGE: This OETI is to ensure program participants are provided with hours and fringe benefits in accordance with law, regulations and policy.

- **Fringe Benefits**

Community service assignment fringe benefits that will be administered to all participants are:

- A) Workers' Compensation coverage equal to that provided by law for covered employment.
- B) Offer of basic physical examination. A participant may decline the offered physical examination. Documentation signed by the participant and staff member noting the participant declined physical examination must be placed in participant's file.

Effective July 1, 2007, SCSEP participants may not receive annual leave, sick leave, bonuses or any kind of monetary incentive. [Sec. 502(c)(6)(A)(i) of the Older Americans Act, as amended "„no amounts provided under this title may be used to pay the cost of pension benefits, annual leave, accumulated sick leave, or bonuses.”]

Fringe benefits must be provided to all participants uniformly, regardless of host agency assignment. Therefore, as of October 24, 2007, SCSEP participants will not receive holiday pay or sick leave.

- **Hours**

Effective January 1, 2008, each participant's community service employment training assignment hours will not exceed 25 hours per week.

ACTION: This OETI is to become a part of your permanent records and made available to Host Agencies, Program Providers for SCSEP, and other appropriate Workforce Center Staff.

INQUIRIES: If you have any questions about this issuance, please contact John Cole at (405) 557-5344, john.cole@oesc.state.ok.us; or Tami Decker at (405) 962-7595, tdecker@oesc.state.ok.us of the Workforce Integrated Programs Division.

cc: Workforce Integrated Programs Division
Quality Control Division