

Oklahoma Employment Security Commission
Workforce Integrated Programs Division

MEMORANDUM #M-08-2010

TO: Local Workforce Investment Boards

FROM: Richard J. Gilbertson, Director
Workforce Integrated Programs Division

DATE: July 27, 2010

SUBJECT: Required Services for Formula Youth in the TANF Summer Youth Employment Program

OETI 06-2010, *TANF Funded Summer Youth Employment Program*, states that local areas may offer any of the 10 program elements so long as every TANF SYEP participant receives the following services:

- Objective Assessment,
- TANF Individual Service Strategy,
- Pre-Employment Skills/Job Readiness,
- TANF Academic Enrichment (only required for out-of-school youth without a high school diploma or GED), and
- TANF Work Experience.

Youth that have received an objective assessment, pre-employment orientation, or academic enrichment activity in a Formula enrollment prior to enrollment in the TANF SYEP are not required to have those services in their Oklahoma Service Link (OSL) Service and Training Plan under The Youth Stimulus enrollment flagged as 2010 TANF and Formula Combination. These services must have been provided no earlier than April 1. Youth that have received these services prior to April 1 are still required to receive these services through the TANF SYEP enrollment. A Program Note must be entered stating that the youth has received the applicable services through the Formula enrollment and does not need to receive them under the Youth Stimulus enrollment.

All TANF SYEP participants must have TANF Individual Service Strategy and TANF Work Experience entered in their Service and Training Plan regardless of the services they have received through a Formula enrollment.

If you have any questions concerning this memo, please contact Kim Braddy, kim.braddy@oesc.state.ok.us, or Kylie Smith, kylie.smtih@oesc.state.ok.us.