

Oklahoma Employment Security Commission



Jon Brock, Executive Director

Frank Keating, Governor

Representing Employers

George Ollie, Jr., Commissioner
Ted Weber, Commissioner

Representing the Public
Rev. W. B. Parker, Chairman

Representing Employees

Mary Lowe, Commissioner
DeWayne Goodman, Commissioner

Oklahoma Employment and Training Issuance #12-2000

TO: WIA Grant Recipients

FROM: Eddie Foreman

DATE: May 17, 2000

SUBJECT: Administrative Policy Guidance for Workforce Investment Act (WIA) Programs

MESSAGE: To transmit Oklahoma's Interim Final Administrative Guidance Policy. Pursuant to 20 CFR Part 652 Section 667.200, Workforce Investment Act; Interim Final Rule April 15, 1999, each recipient shall adhere to the applicable OMB Circulars, detailed below, as policy for the following activities:

Allowable Costs
Audit
Contracting
Cost Allocation
Financial Management

Insurance
Procurement
Program Income
Property Management

State and Local Government Organizations	Common Rule: Uniform Administrative Requirement for Grants and Cooperative Agreements to State and Local Governments OMB Circular A-87 (5/4/95, amended 8/29/97) OMB Circular A-133 (6/24/97)
Non-Profit Organizations	OMB Circular A-110 (11/19/93, amended 9/30/99) OMB Circular A-122 (5/19/98) OMB Circular A-133 (6/24/97)
Educational Institutions	OMB Circular A-21 (10/27/98)

Ancillary Requirements and Exceptions:

1. Requirements in the OMB Circulars of the Federal Awarding Agency (DOL) on the recipient (State) are being passed to the sub-recipients (Local WIB Recipients) with the following exceptions:
 - A. Financial and Program reports will be submitted monthly.
 - B. Submittal forms for the above reports shall be those developed and designated by the state.
2. When requesting prior authorization or approval for items in these OMB Circulars, the requesting agency shall make the request in writing at least thirty (30) days prior to the time the agency plans to implement the actions for which the request is being made. The state shall reply in writing no later than thirty (30) days from the date the request is received by the state.

Action: Comments must be submitted by June 16, 2000. Otherwise this issuance is effective July 1, 2000. Please send comments to me electronically using my e-mail address. It should be made available to appropriate staff and included as a part of your permanent records.

Inquiries: Questions and comments may be directed to your Planning Coordinator or Mike Clark at 405/557-5339.

JYG/jyg