## Conflict of Interest Policy

The Oklahoma Commission for Teacher Preparation has adopted the conflict of interest guidelines of the National Council for Accreditation of Teacher Education (NCATE). The following apply to the institutional program review teams:

- Review team members who are contacted to serve, as state representatives for institutional site visits must declare themselves ineligible to serve on a state team to an institution whose folio they reviewed.

- Review team members should not participate in any decision-making capacity if they have a close, active association with an institution being considered for official action by OCTP. Such associations include being a current or former faculty/staff member, a former student, or a consultant for accreditation matters. Individuals should also avoid reviewing institutions where they have served as commencement speakers, received honorary degrees, or otherwise profited or appear to profit from service to the institution.

- Review team members should avoid reviewing the programs of colleagues with whom they have jointly authored research or literature, where they have a family relative, or where they have former graduate advisees or advisors.

- Review team members should exclude themselves from participating if, to their knowledge, some predisposing factor could prejudice them with respect to the accreditation of institutions or approval of institutions' programs.

I, _____ will comply with the
please print name

Conflict of Interest Policy stated above.

Signed, _____
signature

This _____ day of _____ , _____.
day month year

Program Reviewed: _____

Institution of Program: _____

*Please return this signed form to review team leader when you mail him/her your individual review. He/she will provide it to the Oklahoma Commission for Teacher Preparation at the completion of the institutional folio review process.*