



Amendment of Solicitation

Date of Issuance: 8/22/2019

Solicitation No. 3450004877

Requisition No. 19-SPR-0029

Amendment No. 1

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

OKLAHOMA DEPT OF TRANSPORTATION
200 N.E. 21ST STREET
Room 3C6
OKC, OK 73105 -

or

Personal or Common Carrier Delivery:

CRYSTAL WILLIAMS
Contracting Officer

405 - 522 - 2718
Phone Number

CJWILLIAMS@ODOT.ORG
E-Mail Address

,OK -

Description of Amendment:

a. This is to incorporate the following:

Questions and Answers Received See Attached

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b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature

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Question & Answers

1. Section D.1 Evaluation Criteria says that proposals are evaluated on the basis of “compliance with specification, cost, qualification and experience.” Apart from items D.1.2.1–D.1.2.4, are there other items proposers may submit as additional evidence of our qualifications and experience? For example, will the evaluation committee consider items such as resumes, additional references, and additional examples of project experience?

Yes, proposers are encouraged to submit resumes and examples of project experience for the committee’s consideration of the firm’s qualifications and experience relevant to this solicitation.

2. In addition to the 2-page action plan summary, may proposers also include a brief scope outline to communicate a vision for how the plan might proceed based on the tasks listed in the RFP?

Yes, proposers may, and are encouraged to, include an outline or any other relevant information to address how the plan might proceed.

3. What timeline does Oklahoma Department of Transportation anticipate for commencement and completion of the project?

Since time is of the essence, the selected consultant is expected to begin immediately upon execution of the negotiated contract and notice to proceed (NTP) is given. The NTP could be as early as October 1, 2019. HB1365 requires the plan to be completed by July 1, 2020. The solicitation does address a potential extension of one year for additional plan development.

4. Can Oklahoma DOT please clarify how many hard copies and digital copies of the proposal proposers should submit?

One (1) hard copy and one (1) digital copy. In the event of a discrepancy between the two copies, the hard copy takes precedence.

5. Item A.15.3 requests that proposers must be registered as vendors through the OMES website. Are subconsultants also required to complete their registration prior to the proposal submittal?

No.

6. Are subconsultants required to register with the Oklahoma Secretary of State in addition to the Prime prior to the proposal submittal?

No.

7. In the previous iteration of this solicitation, respondents were allowed to expand on the proposal outline provided in the RFP. Are respondents still allowed to expand on the proposal outline as desired, or are proposals expected to stick to the outline below?

- Detailed summary (no more than 2 pages) describing [respondent’s] action plan;
- Contact information for a former/current client and date of work for one (1) projects of similar scope and size;
- Respondent’s organizational chart; and
- Three (3) professional letters of recommendation.

Yes, proposers are allowed to expand the outline as desired.