

## **MINUTES OF REGULARY SCHEDULED PUBLIC MEETING**

*This regular meeting of the Alarm & Locksmith Industry Committee, scheduled to begin @ 9:00 a.m. on the 7th day of November, 2012 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., 301 et seq.] Further, an advance public notice that was sent to the Secretary of State's Office of Administrative Rules by Facsimile Dec. 12, 2011, prior to this time today, specifying the time & place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior here to & no one filed a written request of notice of meetings of this public body to date.*

PUBLIC BODY: Alarm & Locksmith Industry Committee

DATE: Wednesday, November 7, 2012

ADDRESS: Oklahoma Department of Labor (ODOL)  
3017 N Stiles  
Oklahoma City, OK. 73105

CONTACT PERSON: Rick Flanigan

TELEPHONE: (405) 521-2612

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Meeting commenced @ 9:00 a.m.

### **Agenda Item 1:**

#### **Call to Order**

Committee members present: Zeke Lay, James Perry, Ronald Edwards, Charles Hudecek, Bob Carroll & Rick Flanigan

Committee members absent Ed Humes & Lisa Fields

Staff Present: Commissioner Mark Costello, Don Schooler, Laurie Menge & Carrie Wasser

### **Agenda Item 9:**

Welcome & discussion from DOL staff regarding expectations for the transfer of the Alarm Lock from the Department of Health to Department of Labor.

### **Agenda Item 2:**

#### **Approval of minutes of October 3, 2012 Alarm & Locksmith Industry Committee**

Ron Edwards made a motion to approve the minutes of October 3, 2012 meeting, Bob Carroll seconded the motion with amended corrections.

Roll Call

Aye: James Perry, Ronald Edwards, Charles Hudecek, Bob Carroll, Zeke Lay & Rick Flanigan

The motion carried.

### **Agenda Item 3:**

#### **Review, discussion & potential approval for licensure applications for the following companies:**

- (a) **Barcom Security** – (Swansea, IL) Mark Bartle, Company Manager - Monitor, Burglar, Commercial fire Alarm, Nurse Call, CCTV & Access Control – Review & discussion of company application for licensure consideration.

Bob Carroll made motion to approve, Charles Hudecek seconded the motion

Roll Call:

Aye: Bob Carroll, Ron Edwards, Charles Hudecek James Perry, Rick Flanigan

Abstain: Zeke Lay

Motion carried

**(b) Surveillance Systems Integration, Inc. – (Tulsa, OK) Travis Isom, , Company Manager – Access Control & CCTV - Review & discussion of Company Application for licensure consideration.**

Charles Hudecek made motion to table, Rick Flanigan seconded the motion - application not filled out correctly OK State Tax #, names & addresses of person(s) owning 25% or greater interest in company and license category not filled out.

Roll Call:

Aye: Bob Carroll, Ron Edwards, James Perry, Charles Hudecek & Rick Flanigan

Abstain: Zeke Lay

**(c) American Telephone – (Ponca City, OK) Kip bird, Company Manager – CCTV**

Bob Carroll made motion to approve, James Perry seconded the motion

Roll Call:

Aye: Bob Carroll, James Perry, Ron Edwards, Charles Hudecek, Rick Flanigan,

Abstain: Zeke Lay

**(d) Entech Sales & Service, Inc. – (Dallas, TX) Nicholas Jhon Kollasch, Company Manager – Burglar, CCTV, Access Control**

James Perry made motion to approve, Ron Edwards seconded the motion

Roll Call:

Aye: Bob Carroll, James Perry, Ron Edwards, Charles Hudecek, Rick Flanigan,

Abstain: Zeke Lay

**(e) A Cherry Security System, Inc. – (Purcell, OK) Rickie Cherry, Company Manager – Burglar, Residential Fire Alarm, CCTV & Access Control.**

Ron Edwards made motion to approve, James Perry seconded the motion

Roll Call:

Aye: Bob Carroll, James Perry, Ron Edwards, Charles Hudecek, Rick Flanigan & Zeke Lay

**(f) Able Locksmith Inc. - (Overland Park, KS) Tonya D Bareli Company Manager – Locksmith**

Bob Carroll made the motion to **DENY**, James Perry seconded the motion – **APPLICATION DENIED**

Roll Call:

Aye: Bob Carroll, James Perry, Ron Edwards, Charles Hudecek, Rick Flanigan

Abstain: Zeke Lay

**Agenda Item 4:**

**Discussion & Clarification**

That Communicate One, Inc. was approved @ October 3, 2012 meeting in categories of Burglar & Residential Fire only.

Rick Flanigan made motion to approve, Ronald Edwards seconded the motion

Roll Call:

Aye: Bob Carroll, James Perry, Ron Edwards, Charles Hudecek, Rick Flanigan

Abstain: Zeke Lay

The motion carried

**Agenda Item 5:**

**Discussion/Recommendation**

Jack Sink said HVAC thermostat alarm licensing requirements. Clarification was obtained that no licensing beyond an alarm occupational license is required when retrofitting a controllable thermostat to an existing system according to the Construction Industries Board.

**Agenda Item 6:**

**Recommendation of Rule Change**

To make uniform the number of trainees a licensed technician or manager may supervise among all A & LI categories; in particular, limiting fire sprinkler to 3 trainees consistent with other categories.

Rick Flanigan made motion to approve, Ronald Edwards seconded the motion

Roll Call:

Aye: Bob Carroll, James Perry, Ron Edwards, Charles Hudecek, Rick Flanigan

Abstain: Zeke Lay

The motion carried

**Agenda Item 7:**

**Discussion and Potential Recommendations**

Regarding the adequacy of the current complaint investigation process for the willful severance or downgrade of communication capability of security or fire systems. Individuals who have had this occur with Access/CCTV many times would be a contractual issue. Committee would like to see complaints (what type was filed)

**No Vote**

**Agenda Item 8:**

**Discussion Regarding Plan Reviews by State Fire Marshal's Office**

Jack Sink delays in reviews by fire marshal office due to laying off of employees/budget issues. Other alternative outsource to independent company for review. Ron talk to more fire marshal office under Dept of Public Safety. Zeke said most plans now expediting but delays of final inspection.

**Agenda Item 10:**

**Comment & Discussion from General Public**

- (a) Rick Flanigan gave brief instructions that there will be a form @ each meeting to fill out if they want to address the committee, also if speaking needs to announce who they are and to keep comments under 15 minutes.
- (b) Steve Lutz received fax from Tulsa revising permit license fees (title 49) hearing 11-8 and 11-13 if wanted to attend.
- (c) Tulsa wants to license alarm lock through the city. Part of law contradicts alarm lock laws. Bob said this is a legal issue and wants legal counsel from DOL to look into.
- (d) So that the company applications be reviewed at the end of the meeting.

Zeke Lay made motion to approve, Ronald Edwards seconded the motion to move company application review towards the end of future agendas.

Roll Call:

Aye: Bob Carroll, James Perry, Ron Edwards, Charles Hudecek

Abstain: Rick Flanigan

The motion carried

**Agenda Item 11:**

The next regular scheduled meeting of the Alarm & Locksmith advisory committee will be December 5, 2012

**Agenda Item 12:**

**Adjournment**

Rick Flanigan made motion to adjourn, Ronald Edwards seconded the motion

Roll Call:

Aye: Bob Carroll, James Perry, Ron Edwards, Charles Hudecek, Rick Flanigan & Zeke Lay

The motion carried

The November 7, 2012 meeting of the Alarm and Locksmith Industry Committee adjourned at 12:15 p.m.

