

# Oklahoma Department of Labor



**Melissa McLawhorn Houston**  
COMMISSIONER OF LABOR

## MEMORANDUM

Date: April 5, 2016

To: Alarm, Locksmith, and Fire Sprinkler Industry

From: James Buck, Director  
Safety Standards and Licensing

Subject: Fire Sprinkler Manager Requirements

In response to multiple requests from the Alarm, Locksmith, and Fire Sprinkler industry, the Oklahoma Department of Labor (ODOL) will amend the requirements for becoming a Fire Sprinkler Manager to align more with national standards.

As you are aware, current requirements to become a Fire Sprinkler Manager are two (2) years of verified and/or licensed experience as a Fire Sprinkler Technician with the completion of the Manager's Examination. With this change, applicants wanting to become a Manager in the Fire Sprinkler Industry without a National Institute for Certification in Engineering Technologies (NICET) Level III certification in Water-Based Systems Layout, must have five (5) years of experience in order to take the new ODOL Plan and Design Examination. Upon passing the Plan and Design Examination, an applicant will be able to sit for the Manager's Examination.

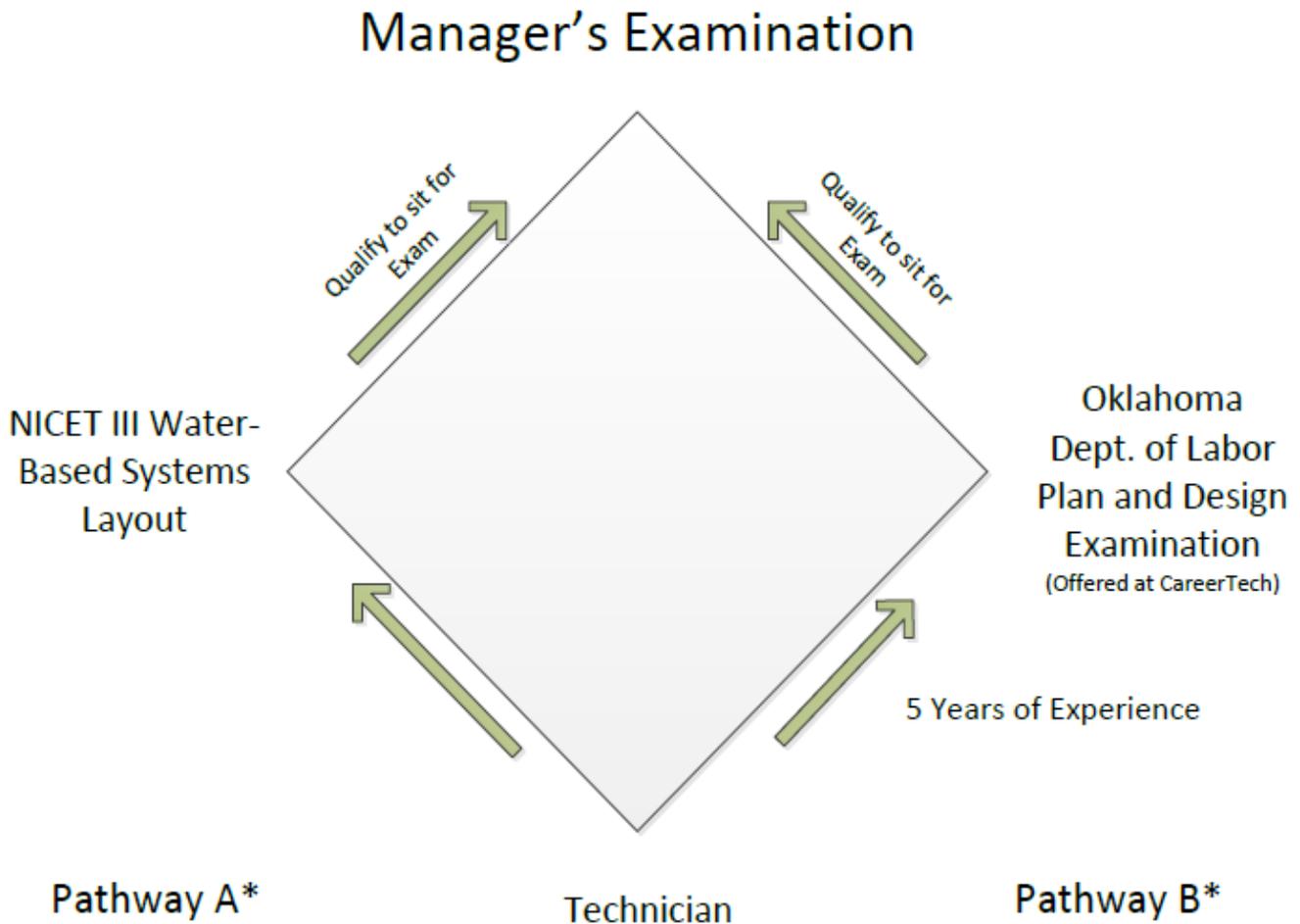
If an applicant has a NICET Level III Certification in Water-Based Systems Layout, their certification can be used in lieu of taking the Plan and Design Examination and having five (5) years of experience in Plan and Design. This certification would allow an applicant to sit for the Manager's Exam.

These changes will take effect on June 1, 2016. If you have any questions concerning the testing requirement, please contact the ODOL at (405) 521-6100 / (888) 269-5353.

Respectfully,

James Buck

Figure 1. Details changes in becoming a Fire Sprinkler Company Manager



\*There are two pathways one can follow to achieve Licensure in the Fire Sprinkler Industry

One of the following documents must accompany an application to evidence technical qualifications:

- a. A copy of the applicant's current NICET Level III or Level IV Certificate or Wallet Card for Water-Based Systems Layout, or
- b. A letter of completion of the testing requirements with verified minimum of five (5) years as a Technician level employee within the Fire Sprinkler Industry.