

# Oklahoma Department of Labor



**Leslie Osborn**  
COMMISSIONER OF LABOR

## **ALTERNATIVE FUELS FREQUENTLY ASKED QUESTIONS**

### **1. Can I provide my homeowners or personal auto insurance to satisfy the insurance requirement to become a certified alternative fuel technician?**

No. OAC 380:80-7-9(1) very specifically states:

#### **380:80-7-9. Insurance requirements**

A certificate shall not be issued to any applicant unless and until the agency has received proof of insurance as required by this section.

(1) Alternative fuels conversion companies, partnerships, or corporations engaged in the installation, modification, repair, maintenance, or renovation of alternative fuel equipment are required to have on file with the agency proof of certificate holders liability insurance coverage, with limits of not less than one million dollars (\$1,000,000.00) general liability, in full force and effect covering the plant, garage, equipment and motor vehicles used in such business. Proof of self insurance by governmental entities will also be accepted.

(2) Insurance under this section shall be kept and remain in force during the lifetime of the certification issued hereunder. An insurance certificate or certificates showing that the required insurance coverage is in force must be filed with the agency.

(3) Such insurance coverage will not be canceled or terminated unless written notice of such cancellation or termination is given to the agency thirty (30) days prior to cancellation date. Also see 40 O.S. § 142.8 E.

A company, partnership or corporation engaged in the business of installing, servicing, repairing, modifying or renovating fill stations shall provide the Department of Labor with proof of liability insurance with limits of not less than One Million Dollars (\$1,000,000.00) general liability.

Also see 40 O.S. § 142.8 E.

E. In the case of a company, partnership or corporation engaged in the business of installing, servicing, repairing, modifying or renovating fill stations, a separate certificate shall be issued by the Department of Labor to that individual company, partnership or corporation. This certificate is for the express purpose of recognizing that the company, partnership or corporation is an authorized fill station installation business and employs state-certified alternative fuels compression technicians or electric vehicle technicians. Any violations by a certified alternative fuels compression technician or electric vehicle technician shall be deemed a violation by the certified company, partnership or corporation employing such certified technician. A company, partnership or corporation engaged in the business of installing, servicing, repairing, modifying or renovating fill stations shall provide the Department of Labor with proof of liability insurance with limits of not less than One Million Dollars (\$1,000,000.00) general liability.

### **2. Can I work on an alternative fuel vehicle without being a certified alternative fuel technician?**

No. According to 40 O.S. § 142.12:

After September 1, 1991, it shall be unlawful for any person to perform the work or offer, by advertisement or otherwise, to perform the work of an alternative fuels equipment technician until such person has qualified and is certified as an alternative fuels equipment technician. Beginning September 1, 1995, it shall be unlawful for any person to perform work or offer, by advertisement or otherwise, to perform the work of an alternative fuels compression technician until such person has qualified and is certified as an alternative fuels compression technician. Beginning November 1, 1998, it shall be unlawful for any person to perform the work or offer, by advertisement or otherwise, to perform the work of an electric vehicle technician until such

person has qualified and is certified as an electric vehicle technician. ...Provided, nothing in the Alternative Fuels Technician Certification Act shall be construed to prohibit a noncertified person from converting the engine of a farm tractor, as defined in Section 1-118 of Title 47 of the Oklahoma Statutes, to an engine fueled by alternative fuels, as long as such farm tractor is not operated on the roads and highways of this state.

**3. Do I have to report every conversion I complete? Even on used vehicles?**

Yes. O.A.C. 380:80-9-3 d) states:

(a) After an alternative fuel conversion or modification of equipment is completed for any motor vehicle, the technician shall affix a blue CNG diamond, black propane diamond or green EV diamond, whichever is applicable, according to NFPA pamphlet No. 52.

(b) No certified technician shall install, service, repair or modify any motor vehicle, capable of operating on an alternative fuel that does not have the required decals.

(c) Converted alternative fueled vehicles shall have placed on the vehicle, decals & labels required by NFPA and the following:

(1) The date of installation;

(2) The name of the installing technician; and,

(3) State of Oklahoma Certification number of the alternative fuels equipment technician.

(4) The expiration date of time sensitive parts and components used in the conversion.

(5) Converted vehicle information: year, make, model, and vehicle identification number (VIN).

(d) The following reporting procedure must be performed after each vehicle conversion:

(1) On forms, provided by the Administrator, each vehicle converted shall be reported to the Administrator by the alternative fuels technician. Information deemed necessary by the agency shall be included on the form. These forms must be sent to the Administrator no later than ten (10) days after the completion of the conversion. Photocopying of these forms is permissible.

(2) The penalty for failure to comply with OAC 380:80-9-3(d)(1) shall be determined by the Agency.

*Alternative Fuels Conversion Report forms are available on the ODOL website.*

**4. Am I required to let the Oklahoma Department of Labor (ODOL) know of address or employer change?**

O.A.C. 380:80-7-8 states:

**Change of address of holder of certificate or registration**

Any holder of a certificate or registration issued in accordance with the provisions of the Alternative Fuels Technician Certification Act shall notify the agency in writing of any change in such holders address no later than thirty (30) days of such change.

Required change of information forms: *Alt Fuels Technician Address and/or Employment Change Form* and *Alternative Fuels Company Change of Information Form* are available on the ODOL website.

**5. Do I have to have a company license if I plan on hiring additional alternative fuel technicians?**

Yes. Regarding equipment companies, Oklahoma Administrative Code 40 O.S. § 142.8 D states:

D. In the case of a company, partnership or corporation engaged in the business of installing, servicing, repairing, modifying or renovating equipment used in the conversion of engines to engines fueled by alternative fuels, a separate certificate shall be issued by the Department of Labor to that individual company, partnership or corporation. This certificate is for the express purpose of recognizing that the company, partnership or corporation is an authorized alternative fuels conversion business and employs state-certified alternative fuels equipment technicians. Any violations by a certified alternative fuels equipment technician shall be deemed a violation by the certified company, partnership or corporation employing such certified technician. A company, partnership or corporation engaged in the business of installing, servicing, repairing, modifying or renovating equipment used in the conversion of engines to engines fueled by alternative fuels shall provide the Department of Labor with proof of liability insurance with limits of not less than One Million Dollars (\$1,000,000.00) general liability.

Regarding compression companies, Oklahoma Administrative Code 40 O.S. § 142.8 E states:

E In the case of a company, partnership or corporation engaged in the business of installing, servicing, repairing, modifying or renovating fill stations, a separate certificate shall be issued by the Department of Labor to that individual company, partnership or corporation. This certificate is for the express purpose of recognizing that the company, partnership or corporation is an authorized fill station installation business and employs state-certified alternative fuels compression technicians or electric vehicle technicians. Any violations by a certified alternative fuels compression technician or electric vehicle technician shall be deemed a violation by the certified company, partnership or corporation employing such certified technician. A company, partnership or corporation engaged in the business of installing, servicing, repairing, modifying or renovating fill stations shall provide the Department of Labor with proof of liability insurance with limits of not less than One Million Dollars (\$1,000,000.00) general liability.

ODOL Alternative Fuels webpage:

[https://www.ok.gov/odol/Safety\\_Inspections\\_&\\_Licensing/Alternative\\_Fuels/index.html](https://www.ok.gov/odol/Safety_Inspections_&_Licensing/Alternative_Fuels/index.html)

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