



ALARM AND LOCKSMITH INDUSTRY ADVISORY COMMITTEE

Regular Meeting

September 4, 2013 at 9:00 a.m. in South Conference Room

Oklahoma Department of Labor, 3017 N Stiles, Suite 100, Oklahoma City, OK 73105

AGENDA

1. Call to Order Bob Carroll, Chair
2. Roll Call Carrie Wasser
3. **Statement of Compliance with Open Meetings Act Carrie Wasser**
4. Review and Action to Approve/Amend the July 3, 2013 Regular Meeting minutes..... Bob Carroll
5. Discussion – Alarm and Locksmith Contract Language as it pertains to terms and liquidated damage Jack Sink
Committee to hear and discuss Alarm and Locksmith contract language as it pertains to terms and liquidated damages. Mr. Sink to provide examples of term and liquidated damages language to illustrate prevailing standards.
6. Discussion - Examinations for the Alarm and Locksmith Industry... Charles Hudecek/Jim Buck
Committee to hear and discuss the following:
 - *Relevance of current exam questions to licensing*
 - *Reference Material*
 - *Timeframe for Retesting*
 - *Feedback to applicant on exam results*
 - *Developing Standards for Exam Questions*
7. Discussion – Fire and Security Alarm Manager Exam Qualifications for Testing ...Alan L. Couey
Committee to hear and discuss to have the examination process/qualifications for Fire and Security Alarm Managers to be changed, and that NICET Certification Level II or higher be accepted as qualification for taking the Managers Exam.
8. Discussion – Exemption for Roadside Assistance Providers from the Locksmith Licensing Requirements Reggie Heisler
Committee to hear and discuss request for consideration to exempt roadside assistance providers from the locksmith licensing requirements, or, in the alternate, a separate category of licensing more pertinent to this industry.
9. Public Comments..... Bob Carroll

*Comments and discussion from the general public regarding matters specific to the Alarm and Locksmith Act Industries, limited to no more than 5 minutes per public member unless granted additional time by the Committee. **The Committee shall neither engage in substantive discussion nor material interaction with public.***

10. Review of Company Application(s) Bob Carroll
As follows:

a. ABLE Alarm

Categories: Burglar Alarm, Closed Circuit Television, Fire Alarm (Commercial), and Access Control

Manager: Thomas A. Lemely, License Number: 101461

b. Mastec North American Inc.

Categories: Burglar Alarm, Fire Alarm (Residential)

Manager: William Kerr, License Number: 10430

10. Proposed Executive Session pursuant to 25 O.S. Section 307(B)(4) for confidential communications pursuant 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

- Discussion of pending individual application(s) before the Oklahoma Department of Labor.

11. Adjourn from Executive session

11. Next meeting date scheduled for October 2, 2013

12. Adjournment