

**MINUTES OF REGULAR PUBLIC MEETING**

*This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on the 5<sup>th</sup> day of August was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. § 301 -314.]. Advance public notice was sent to the Secretary of State's Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor's website at least twenty-four (24) hours prior to the meeting.*

**PUBLIC BODY:** Alarm and Locksmith Industry Committee

**DATE:** Wednesday, August 5, 2020

**ADDRESS:** ACCO Building  
429 NE 50<sup>th</sup> St  
Oklahoma City, OK 73105

**CONTACT PERSON:** Ruth Neville

**TELEPHONE:** (405) 521-6594

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**Agenda Item 1:**

**Call to order:**

Dennis Bloye, Chairman, called the meeting to order at 9:00 a.m.

**Agenda Item 2:**

**Roll call:**

ALFS Committee members present at roll call: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye

Absent: Duane Dyson and Ryan Grimm

A quorum was present.

Staff present: Bernita Hart, Cynthia Buettner, Daniel Mares, Derrek Lewis, Don Schooler, Ruth Neville, and Russel Whittington

**Agenda Item 3:**

**Statement of Compliance with the Open Meeting Act**

Ruth Neville read the Statement of Compliance with the Open Meeting Act.

**Agenda Item 4:**

**Review and approval/amend June 3, 2020 Meeting Minutes**

Robby Hernandez made a motion to approve the July 8, 2020 Meeting Minutes. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye

No: None

Abstain: Patrick Ivey

Motion approved.

**Agenda Item 5:**

**LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda**

No public comments.

**Agenda Item 6:**

**Review of Company Applications**

Topgun Fire System

A representative for Topgun Fire System was not in attendance. No action was taken.

Infinity Home Solutions, LLC

James Ziegler was present to represent the company and answer questions from the Committee. Mr. Ziegler said he had taken the manager test and passed with a score of ninety-five percent (95%).

Jeremy Caughman made a motion to approve the company application for Infinity Home Solutions. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

**Agenda Item 7:**

**Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**

Bernita Hart, Director, Alarm Locksmith and Fire Sprinkler/Licensing, said four hundred ninety-nine (499) licenses were issued in July. Ms. Hart said the Agency has been closed to the public. Ms. Hart said the Licensing Division has three (3) staff members working in the office each day.

Patrick Ivey made a motion to approve the licenses issued in July 2020. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

**Agenda Item 8:**

**Review of ALFS compliance activities and program updates**

Bernita Hart said eight (8) complaints had been received and all eight (8) have been resolved. Ms. Hart said ninety-nine (99) sites in twenty-one (21) counties had been visited by ODOL Compliance Inspectors and two (2) citations were issued.

Kris Pettigrew asked what the citations were pertaining to. Inspector Derrek Lewis said Inspector Gordon Meisinger had written citations on a litany of violations against one (1) company. Mr. Lewis said the cost of the citations was substantial. Mr. Lewis said he had also written one (1) citation for working without a license. Mr. Lewis said the citations had been issued in the Tulsa area. Mr. Lewis explained how inspectors are cautious in going about their work.

**Agenda Item 9:**

**GENERAL public comments**

Steven Brekel, Oklahoma Burglar and Fire Alarm Association (OKBFAA), addressed the Committee. Mr. Brekel discussed pathways for low voltage home automation companies to enter the industry, as well as a

virtual meeting OKBFAA had with ODOL Commissioner Leslie Osborn and ODOL Legal Counsel, Don Schooler and Daniel Mares, which included discussion allowing individuals lacking the minimum experience required for a manager license to appear before the Committee for licensure consideration. Mr. Brekel also discussed removing the testing requirement for the Salesperson License, except for Commercial Fire. Mr. Brekel said that individuals selling Commercial Fire should possess a base of knowledge in that field.

Mr. Brekel said it was always the intention of OKBFAA that the exam requirement for the Residential Salesperson License would be removed. Mr. Brekel said they would like to have that issue revisited because the ODOL is willing to make the industry requirements match the industry needs. Mr. Brekel said ODOL asked OKBFAA to provide language for discussion on this issue. Mr. Brekel said OKBFAA hopes to have that language available for discussion at next month's meeting.

Danna Fowble, Executive Director of OKBFAA, said this is the time of year to begin discussion regarding what will happen at the State Capitol. Mrs. Fowble said Occupational Licensing will continue to be a topic of discussion. Mrs. Fowble discussed an amendment proposed last year by Senator Adam Pugh regarding Occupational Licensing, Occupational Licensing as a bridge to work rather than an obstacle to work, the role of the Occupational Licensing Commission and vetting language for proposed amendments regarding Occupational Licensing. Mrs. Fowble encouraged Committee members to read the most recent issue of the OKBFAA newsletter, which will be reissued Monday.

**Agenda Item 10:**

**Proposed Executive Session pursuant to 25 O.S. §307(B)(4) for confidential communications pursuant to §307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**

Kris Pettigrew made a motion to move to Executive Session. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved. The Committee moved to Executive Session at 9:27 a.m.

**Agenda Item 11:**

**Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the ALFS Committee while in Executive Session.**

Rick Bruder made a motion to adjourn from Executive Session and reconvene Regular Session. The motion was seconded by Patrick Ivey.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved. The Committee reconvened Regular Session at 10:06 a.m.

**Action as a result of Executive Session**

Esequiel Cardenas was not present to address ALFS Committee concerns regarding his Fire Sprinkler Trainee license. Kris Pettigrew made a motion to suspend Mr. Cardenas' license until he appears before the Committee for review of his license. The motion was seconded by Robby Hernandez.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye  
No: None  
Abstain: None  
Motion approved.

Aaron Burch was not present to address ALFS Committee concerns regarding his Manager application. Kris Pettigrew made a motion to table action on Mr. Burch's application for a license until the September 2, 2020 meeting. The motion was seconded by Robby Hernandez.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye  
No: None  
Abstain: None  
Motion approved.

Roman Mortensen was not present to address ALFS Committee concerns regarding his Salesperson application. Kris Pettigrew made a motion to table action on Mr. Mortensen's application for a license until the September 2, 2020 meeting. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye  
No: None  
Abstain: None  
Motion approved.

Everett Lowery was present at the meeting to address concerns regarding his application for a Fire Sprinkler Trainee License. Kris Pettigrew made a motion to approve Mr. Lowery's application. The motion was seconded by Robby Hernandez.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye  
No: None  
Abstain: None  
Motion approved.

Kenneth McKinney was present at the meeting to address concerns regarding his application for a Fire Sprinkler Trainee License. Robby Hernandez made a motion to approve Mr. McKinney's application. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye  
No: None  
Abstain: None  
Motion approved.

Scott Timarus was not present to address ALFS Committee concerns regarding his application for Fire Sprinkler Trainee License. Rick Bruder made a motion to table action on Mr. Mortensen's application for a license until the September 2, 2020 meeting. The motion was seconded by Patrick Ivey.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye  
No: None  
Abstain: None  
Motion approved.

**Agenda Item 12:**

**New Business**

No new business.

**Agenda Item 13:**

**Next regular meeting scheduled for Wednesday, September 2, 2020, at the ACCO Building, 429 NE 50<sup>th</sup> St., Oklahoma City, OK 73105.**

**Agenda Item 14:**

**Adjournment**

Robby Hernandez made a motion to adjourn the meeting. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Robby Hernandez, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved. The meeting adjourned at 10:11 a.m.

DRAFT