

**MINUTES OF REGULAR PUBLIC MEETING**

*This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on the 8th day of July, 2020 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. § 301 -314.]. Advance public notice was sent to the Secretary of State’s Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor’s website at least twenty-four (24) hours prior to the meeting.*

**PUBLIC BODY:** Alarm and Locksmith Industry Committee

**DATE:** Wednesday, July 8, 2020

**ADDRESS:** ACCO Building  
429 NE 50<sup>th</sup> St  
Oklahoma City, OK 73105

**CONTACT PERSON:** Ruth Neville

**TELEPHONE:** (405) 521-6594

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**Agenda Item 1:**

**Call to order:**

Dennis Bloye, Chairman, called the meeting to order at 9:00 a.m.

**Agenda Item 2:**

**Roll call:**

ALFS Committee members present at roll call: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder and Dennis Bloye

Absent: Patrick Ivey, Robby Hernandez and Ryan Grimm

A quorum was present.

Staff present: Bernita Hart, Cynthia Buettner, Daniel Mares, Derrek Lewis, Don Schooler, Gordon Meisinger, and Ruth Neville

**Agenda Item 3:**

**Statement of Compliance with the Open Meeting Act**

Ruth Neville read the Statement of Compliance with the Open Meeting Act.

**Agenda Item 4:**

**Review and approval/amend June 3, 2020 Meeting Minutes**

Jeremy Caughman made a motion to approve the June 3, 2020 Meeting Minutes. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

**Agenda Item 5:**

**LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda**

No public comments.

**Agenda Item 6:**

**Review of Company Applications**

M.K.T. Business Solutions LLC dba All Safe Security – AC440850

Scott Taylor, Manager, was present to represent the company and answer questions from the Committee. Mr. Taylor discussed his work experience. Jeremy Caughman made a motion to approve the company application for M.K.T. Business Solutions LLC dba All Safe Security. The motion was seconded by Duane Dyson.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

Kanske Fire Systems

James Kanske, Manager, was present to represent the company and answer questions from the Committee. Mr. Kanske discussed his education and work experience. Kris Pettigrew made a motion to approve the company application for Kanske Fire Systems. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

Topgun Fire Systems

No company representative was present. Jeremy Caughman made a motion to table action on the company application for Topgun Fire Systems until the August 5, 2020 meeting, when a company representative may be present. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

Netcom Innovations, LLC

Benjamin Berman was present to represent the company and answer questions from the Committee. Mr. Berman discussed his work experience. Duane Dyson made a motion to approve the company application for Netcom Innovations, LLC.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

Potter Fire Protection

Eric Potter was present to present to represent the company and answer questions from the Committee. Mr. Potter discussed his work experience. Kris Pettigrew made a motion to approve the company application for Potter Fire Protection. The motion was seconded by Duane Dyson.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None  
Motion approved.

#### Infinity Home Solutions, LLC

James Ziegler was present to represent the company and answer questions from the Committee. Dennis Bloye noted the *Certificate of Applicant's Experience* on Mr. Ziegler's *Company Manager Application* was incomplete. Mr. Bloye questioned Mr. Ziegler regarding his industry knowledge and experience. Mr. Ziegler discussed the company history, and his education and work experience. Mr. Ziegler and the Committee discussed the Manager Exam and the Burglar Alarm Technician Exam. Cynthia Buettner, ODOL Licensing Staff, said if someone can verify his relevant industry experience, Mr. Ziegler is not required to take a technician exam before qualifying for a manager's license. The Committee, ODOL staff and Mr. Ziegler continued discussion regarding Mr. Ziegler's knowledge and experience in the industry, eligibility for a Manager License, the status of the company regarding technicians licensed in an industry discipline, and the lack of documented experience of an industry discipline being associated with Mr. Ziegler's Manager Application.

Mr. Bloye asked if comments from Oklahoma Burglar and Fire Alarm (OKBFAA) are permissible on this agenda item. Don Schooler, ODOL Chief Legal Counsel, said comments from the public are permissible regarding the Company Application.

Steven Brekel, OKBFAA, addressed the Committee. Mr. Brekel said he is confident Mr. Ziegler possesses industry knowledge. Mr. Brekel suggested the company license be approved based on the disciplines Mr. Ziegler will be testing in later in the month. Mr. Bloye said he would not want to approve a license without the set minimum requirements. Mr. Schooler read from OAC 380:75-3-3. "Burglar alarm license requirements: (2) Manager (A) Each application for licensure as a manager shall include verification of four (4) years of experience in the burglar alarm business. The experience shall include two (2) years verified/or licensed experience as a burglar alarm technician or other related experience approved by the Committee." Mr. Schooler said the Committee may not be comfortable approving a license based on the applicant's experience, but they may not mandate what is not required in the Act.

Mr. Ziegler said he is scheduled to take the Technician Exam July 24 and 25. Rick Bruder suggested tabling action on the company application until the next meeting, allowing time for Mr. Ziegler to take the Technician Exam prior to the application being approved.

Rick Bruder made a motion to table action on the company application for Infinity Home Solutions until the August 5, 2020 meeting. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

#### **Agenda Item 7:**

##### **Alarm, Locksmith & Fire Sprinkler (ALFS) License approval**

Bernita Hart, Director, Alarm Locksmith and Fire Sprinkler/Licensing, said four hundred fifty-four (454) licenses were issued in June. Ms. Hart said the Division is operating at half-staff. Ms. Hart said applications in-person are by appointment only. Ms. Hart said per Governor Stitt's mandate, industry workers may continue to work on an expired license until July 14.

Duane Dyson made a motion to approve the licenses issued in June 2020. The motion was seconded by Jeremy Caughman.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

**Agenda Item 8:**

**Review of ALFS compliance activities and program updates**

Bernita Hart said ODOL Inspectors are still cautious about entering facilities. Ms. Hart said one inspector is on leave and complaints are being investigated.

**Agenda Item 9:**

**GENERAL public comments**

Steven Brekel, Oklahoma Burglar and Fire Alarm Association (OKBFAA), addressed the Committee. Mr. Brekel said it is important to determine what the pathway to licensing a new company should look like. Mr. Brekel said he is concerned that a company must hire a licensed technician away from another company. Mr. Brekel said too many hurdles to licensing will generate complaints. Mr. Brekel suggested further discussion on this subject.

**Agenda Item 10:**

**Proposed Executive Session pursuant to 25 O.S. §307(B)(4) for confidential communications pursuant to §307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.**

Rick Bruder made a motion to move to Executive Session. The motion was seconded by Duane Dyson.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved. The Committee moved to Executive Session at 10.13a.m.

**Agenda Item 11:**

**Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the ALFS Committee while in Executive Session.**

Duane Dyson made a motion to adjourn from Executive Session and reconvene Regular Session. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved. The Committee reconvened Regular Session at 10:52a.m.

**Action as a result of Executive Session**

Brian Reid was not present to address ALFS Committee concerns regarding his Fire Sprinkler Technician license. Kris Pettigrew made a motion to recommend suspension of Mr. Reid's license until he appears before the Committee. The motion was seconded by Duane Dyson.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

Esquiel Cardenas was not present to address ALFS Committee concerns regarding his Fire Sprinkler Trainee license. Kris Pettigrew made a motion to table action on Mr. Cardenas' license until the August 5, 2020 meeting. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

James Trotter was present to address concerns regarding his CCTV Technician application. Jeremy Caughman made a motion to approve Mr. Trotter's application for a license. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

Stacy Black was present to address concerns regarding his Fire Sprinkler Trainee application. Duane Dyson made a motion to approve Mr. Black's application for a license. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

Aaron Burch was not present to address ALFS Committee concerns regarding his Manager application. Kris Pettigrew made a motion to table action on Mr. Burch's application for a license until the August 5, 2020 meeting. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

Roman Mortensen was not present to address ALFS Committee concerns regarding his Salesperson application. Kris Pettigrew made a motion to table action on Mr. Mortensen's application for a license until the August 5, 2020 meeting. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved.

Ryan Stacey was present to address concerns regarding his Fire Sprinkler Trainee application. Mr. Stacey provided four (4) letters of character reference. Rick Bruder made a motion to approve Mr. Stacey's application for a license. The motion was seconded by Kris Pettigrew.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None  
Motion approved.

**Agenda Item 12:**

**New Business**

No new business.

**Agenda Item 13:**

**Next regular meeting scheduled for Wednesday, August 5, 2020, at the ACCO Building, 429 NE 50<sup>th</sup> St., Oklahoma City, OK 73105.**

**Agenda Item 14:**

**Adjournment**

Kris Pettigrew made a motion to adjourn the meeting. The motion was seconded by Rick Bruder.

Roll call:

Yes: Bernita Hart, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Rick Bruder, and Dennis Bloye

No: None

Abstain: None

Motion approved. The meeting adjourned at 11:00 a.m.