MINUTES OF REGULAR PUBLIC MEETING
This regular meeting of the Alarm, Locksmith and Fire Sprinkler Industry Committee scheduled to begin at 9:00 a.m. on the 3rd day of June, 2020 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S. § 301 -314]. Advance public notice was sent to the Secretary of State’s Office by electronic transmission specifying the time and place of the meeting. Notice was also prominently posted at the Oklahoma Department of Labor’s website at least twenty-four (24) hours prior to the meeting.

PUBLIC BODY: Alarm and Locksmith Industry Committee

DATE: Wednesday, June 3, 2020

ADDRESS: ACCO Building
429 NE 50th St
Oklahoma City, OK 73105

CONTACT PERSON: Ruth Neville TELEPHONE: (405) 521-6594

Agenda Item 1: Call to order:
Dennis Bloye, Chairman, called the meeting to order at 9:00 a.m.

Agenda Item 2: Roll call:
ALFS Committee members present at roll call: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
Absent: None
Staff present: Bernita Hart, Cynthia Buettner, Daniel Mares, Derrek Lewis, and Don Schooler

Agenda Item 3: Statement of Compliance with the Open Meeting Act
Daniel Mares read the Statement of Compliance with the Open Meeting Act.

Agenda Item 4: Introduction of new Committee member, Rick Bruder, Assistant Fire Marshal at Tulsa Fire Department
Dennis Bloye introduced new ALFS Committee member, Rick Bruder, Assistant Fire Marshal, Tulsa Fire Department. Mr. Bloye said Mr. Bruder is representing the Lay Member position. Mr. Bruder discussed his work history with the Tulsa Fire Department. Mr. Bruder said he is interested in learning more about the ALFS Industry and how he can help.

Agenda Item 5: Review and approve/amend March 4, 2020 Meeting Minutes
Dennis Bloye said the last sentence on Agenda Item 8 is missing the word “not,” as well as Mr. Dyer’s name is misspelled on page five (5). Mr. Bloye said this should be amended. With the amendments to the minutes, Robby Hernandez made a motion to approve the March 4, 2020 Meeting Minutes. The motion was seconded by Patrick Ivey.

Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, and Dennis Bloye
No: None
Abstain: Rick Bruder
Motion approved.

**Agenda Item 6:**
LIMITED public comments regarding only those companies and/or individuals seeking licensure, as listed in this agenda
No public comments.

**Agenda Item 7:**
Review of Company Applications
Camera Guys, LLC
Justin Starr, Manager, was present to represent the company and answer questions from the ALFS Committee. Mr. Starr discussed his work experience in the industry. Robby Hernandez made a motion to approve the company application for Camera Guys, LLC. The motion was seconded by Ryan Grimm.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

Precision Safe & Lock.
No one was present to represent the company. Ryan Grimm made a motion to approve the company application for Precision Safe & Lock. The motion was seconded by Jeremy Caughman.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

Smith Alarms, LLC
No one was present to represent the company. Robby Hernandez made a motion to approve the company license for Smith Alarms, LLC. The motion was seconded by Patrick Ivey.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

PSB Security Systems
Paul Bolding, Manager, was present to represent the company. Patrick Ivey made a motion to approve the company application for PBS Security Systems. The motion was seconded by Robby Hernandez.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.
Artisan Security Systems
Jeremy Tear, Manager, was present to represent the company. Mr. Tear discussed his work experience and the history of the company. Robby Hernandez made a motion to approve the company application for Artisan Security Systems. The motion was seconded by Ryan Grimm.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

Capital Connect, Inc.
No one was present to represent the company. Robby Hernandez made a motion to approve the company application for Capital Connect, Inc. The motion was seconded by Duane Dyson.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

RJS Locksmith
Ryan Joesph, Manager, was present to represent the company. Mr. Joesph discussed his work experience. Robby Hernandez made a motion to approve the company application for RJS Locksmith. The motion was seconded by Kris Pettigrew.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

BlueVantage, LLC
David Schell, Manager, was present to represent the company. Mr. Schell discussed the history of the company as well as his education and work experience in the industry. Ryan Grimm made a motion to approve the company application for BlueVantage, LLC. The motion was seconded by Robby Hernandez.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

Onit Smart Home, Inc.
No one was present to represent the company. Ryan Grimm made a motion to approve the company application for Onit Smart Home, Inc. The motion was seconded by Rick Bruder.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

Black Water Fire Protection, LLC
Ryan Mooney, Manager, was present to represent the company. Mr. Mooney discussed his work history in the industry and answered questions from the ALFS Committee. Kris Pettigrew made a motion to approve the company application for Black Water Fire Protection, LLC. The motion was seconded by Ryan Grimm. Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Rick Bruder and Dennis Bloye
No: None
Abstain: Robby Hernandez
Motion approved.

Professional Sprinkler Inspections, LLC
Douglas Sanders, Manager, was present to represent the company. Mr. Sanders discussed his work experience in the industry. Robby Hernandez made a motion to approve the company application for Professional Sprinkler Inspections, LLC. The motion was seconded by Kris Pettigrew. Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

Agenda Item 8:
Alarm, Locksmith & fire Sprinkler (ALFS) License approval
Bernita Hart explained how the ODOL Licensing Division continued to process applications during the agency closure due to the COVID19 pandemic. Ms. Hart said applications can be dropped off in the lobby until the agency reopens.

After reviewing the list of licenses issued in March through May 2020, Patrick Ivey made a motion to approve the licenses. The motion was seconded by Robby Hernandez. Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

Agenda Item 9
Discussion and potential action upon Oklahoma Burglar and Fire Alarm Association (OKBFAA)’s request to administer Manager License Exams
Steven Brekel, President, OKBFAA, addressed the ALFS Committee. Mr. Brekel said his agency spent the past year developing curriculum materials for a training class and an exam as a pathway for manager licensing. Mr. Brekel said a manager is only licensed in the categories for which he was licensed as a technician.

Dennis Bloye said an Ad Hoc Committee will be formed to review sufficiency of OKBFAA’s proposed Manager License Exam while the ALFS Committee meets in Executive Session. Mr. Bloye said the Ad Hoc Committee will report to the ALFS Committee after Executive Session and provide an opinion to the ALFS Committee about the sufficiency and appropriateness of OKBFAA’s proposed Manager License
Exam. Mr. Bloye said the ALFS Committee can then make a recommendation to the ODOL for potential approval or denial or modifications. Mr. Bloye requested volunteers for the Ad Hoc Committee. The Ad Hoc Committee was made up of Steven Brekel, ADT; Lowell Roberts, Oklahoma Master Locksmith Association ("OMLA"); Jeremy Tear, Artisan Security; Buddy Voelker, Firetrol Protection Systems; Roger Rounsaville, Firetrol Protection Systems; and Danna Fowble, OKBFAA.

**Agenda Item 10:**
Review of ALFS Compliance activities and program updates
Bernita Hart provided the ALFS compliance activities update. Ms. Hart said ODOL ALFS inspectors have remained active during the agency’s closure; however the number of inspections have decreased due to ALFS inspectors not currently entering businesses and construction sites.

Don Schooler said the ODOL has not yet set a reopen date for the agency.

**Agenda Item 11:**
GENERAL public comments
Danna Fowble, Director, OKBFAA, and Legislative Representative, said four (4) bills related to occupational licensing had not been approved in the Senate. Mrs. Fowble said occupational licensing reform is a priority of Governor Stitt, Senator Pugh, and of President Trump. Mrs. Fowble said as a result of that, an Ad Hoc Committee will be meeting Thursday, June 4, 2020. Mrs. Fowble recommended that the ALFS industry educate consumers as to why licensing is important.

**Agenda Item 12:**
Proposed Executive Session pursuant to 25 O.S. §307(B)(4) for confidential communications pursuant to §307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.
Robby Hernandez made a motion to move to Executive Session. The motion was seconded by Patrick Ivey.
Roll call:
Yes:  Bernita Hart, Patrick Ivey, Jeremy Caughman, Kris Pettigrew, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.
The Committee moved to Executive Session at 9:55 a.m.
Kris Pettigrew left Executive Session at 10:59 a.m.

**Agenda Item 13:**
Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the ALFS Committee while in Executive Session.
Ryan Grimm made a motion to adjourn from Executive Session and reconvene Regular Session. The motion was seconded by Robby Hernandez.
Roll call:
Yes:  Bernita Hart, Patrick Ivey, Jeremy Caughman, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.
The Committee reconvened Regular Session at 11:09 a.m.

**Action as a result of Executive Session**
Dennis Bloye returned the ALFS Committee’s attention to Agenda Item 9, OKBFAA’s request to administer Manager License Exam. Steven Brekel made a brief presentation, saying the Ad Hoc Committee reviewed the curriculum, the test, and breakdown of the questions. Mr. Brekel provided a summary of the information covered in the curriculum. Mr. Brekel explained the test bank and the randomized testing process. Mr. Brekel provided a printed copy of the summary to ODOL Staff.

The Ad Hoc Committee recommended the ALFS Committee grant the request after advising they had reviewed the proposed exam questions and with a few slight adjustments, including increasing the number of questions from 50 to 55, had found it acceptable. Steven Brekel and Danna Fowble responded to questions from the ALFS Committee.

Jeremy Caughman made a motion to approve the exam and permit OKBFAA to immediately begin administering it. The motion was seconded by Duane Dyson.

Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Duane Dyson, Ryan Grimm, Rick Bruder, and Dennis Bloye
No: None
Abstain: Robby Hernandez
Motion approved.

Ryan Grisham was present at the meeting to address ALFS Committee concerns regarding his CFB Technician license. No action was taken.

Brian T. Reid was not present at the meeting. No action was taken.

Christian Coffey was not present at the meeting. No action was taken.

Esquiel Cardenas was not present at the meeting. No action was taken.

James Trotter was not present at the meeting. No action was taken.

Mason Willison was not present at the meeting. No action was taken.

Ethan Zachary was present at the meeting to address ALFS Committee concerns regarding his application. Robby Hernandez made a motion to approve Mr. Zachary’s application for a Trainee license. The motion was seconded by Patrick Ivey.

Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Duane Dyson, Ryan Grimm, Robby Hernandez, and Rick Bruder
No: None
Abstain: Dennis Bloye
Motion approved.

Nolan Dacus was present to address concerns regarding his application. Robby Hernandez made a motion to approve Mr. Dacus’ application for a Fire Sprinkler Trainee license. The motion was seconded by Patrick Ivey.

Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Christopher Lawson was present to address concerns regarding his application. Patrick Ivey made a motion to approve Mr. Lawson’s application for a Fire Sprinkler Trainee license application. The motion was seconded by Rick Bruder.
Roll call:
Yes: Patrick Ivey, Jeremy Caughman, Duane Dyson, Ryan Grimm, Rick Bruder and Dennis Bloye
No: Bernita Hart and Robby Hernandez
Abstain: None
Motion approved.

Michael Welch was present to address ALFS Committee concerns regarding his application. Robby Hernandez made a motion to approve Mr. Welch’s application for a Fire Sprinkler Trainee license. The motion was seconded by Duane Dyson.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

Joseph McAdams was present to address ALFS Committee concerns regarding his application. Ryan Grimm made a motion to approve Mr. McAdams’ application for a Fire Sprinkler Trainee license. The motion was seconded by Rick Bruder.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.

**Agenda Item 14:**
**New Business**
No new business.

**Agenda Item 15:**
Next regular meeting scheduled for Wednesday, July 8, 2020, location to be determined.

**Agenda Item 16:**
**Adjournment**
Ryan Grimm made a motion to adjourn the meeting. Robby Hernandez seconded the motion.
Roll call:
Yes: Bernita Hart, Patrick Ivey, Jeremy Caughman, Duane Dyson, Ryan Grimm, Robby Hernandez, Rick Bruder and Dennis Bloye
No: None
Abstain: None
Motion approved.
The meeting adjourned at 11:33 a.m.