



**ALARM AND LOCKSMITH INDUSTRY ADVISORY COMMITTEE**

**Regular Meeting**

**November 6, 2013 at 9:00 a.m. in South Conference Room**

**Oklahoma Department of Labor, 3017 N Stiles, Suite 100, Oklahoma City, OK 73105**

**AGENDA**

- 1. Call to Order ..... Bob Carroll, Chair
- 2. Roll Call .....Carrie Wasser
- 3. Statement of Compliance with Open Meetings Act ..... Carrie Wasser
- 4. Review and Action to Approve/Amend the October 2, 2013 Regular Meeting minutes.....Bob Carroll
- 5. Introduction of Alexander Thorne, Assistant Director Alarm and Locksmith Enforcement ..... Jim Buck
- 6. Presentation of the Oklahoma Department of Labor’s Public Service Announcements ..... Jim Buck/Liz McNeil  
*Jim Buck and Liz McNeil to present the Oklahoma Department of Labor’s Public Service Announcements.*
- 7. Discussion on the difficulties United States Armed Forces Service Personnel face when attempting to terminate a contract with an Alarm and Locksmith vendor ..... Jim Buck  
*Discussion on difficulties faced by Service Personnel in terminating an Alarm And Locksmith contract.*
- 8. Review and Action to Approve – Proposed Alarm and Locksmith Industry Advisory Committee dates for 2014 ..... Bob Carroll  
*Committee to review and approve meeting dates for calendar year 2014*

- January 8, 2014
- February 5, 2014
- March 5, 2014
- April 2, 2014
- May 7, 2014
- June 4, 2014
- July 2, 2014
- August 6, 2014
- September 3, 2014
- October 1, 2014
- November 5, 2014
- December 3, 2014

*All regular meetings to be held at the Oklahoma Department of Labor, 3017 N. Stiles, Suite 100, Oklahoma City, OK 73105*

9. Discussion – Update to Committee on Revisions to the Alarm and Locksmith Exam ..... Jim Buck  
*Jim Buck to provide an update on the progress being made in the review and revision of the Alarm and Locksmith Exam.*
  
10. Oklahoma Department of Labor Fiscal Year 2013: Financial Report for the Alarm and Locksmith Program..... Jim Buck  
*Jim Buck to provide Committee with Financial Report for the Alarm and Locksmith Program for Fiscal Year 2013.*
  
11. Review, Discussion and Approval of Proposed Amendments to the Alarm and Locksmith Industry Act and Administrative Rules 59 O.S. §1800.1, et seq. OAC 380:75 ..... Jim Buck  
*Committee to review, discuss and approve proposed amendments to the Alarm and Locksmith Industry Act and Administrative Rules.*
  
12. Public Comments..... Bob Carroll  
*Comments and discussion from the general public regarding matters specific to the Alarm and Locksmith Act Industries, limited to no more than 5 minutes per public member unless granted additional time by the Committee. The Committee shall neither engage in substantive discussion nor material interaction with public.*
  
13. Review of Company Application(s) ..... Bob Carroll  
As follows:
  - a. **Computer Aided & Electronics LLP**  
Categories: CCTV & Access Control  
Manager: Troy Sanchez- Has current manager license in Access Control, CCTV & Locksmith license #7975
  
  - b. **Titan Protection & Consulting Inc.**  
Categories: Monitoring Facility  
Manager: Ryan Smith
  
  - c. **Sterling Bank Services Inc.**  
Categories: Commercial Burg, Fire Alarm & CCTV  
Manager: William Buckles
  
  - d. **Rogers Electronics Inc.**  
Categories: CCTV & Access Control  
Manager: Jimmy Rogers
  
  - e. **Aller LLC**  
Categories: Commercial Bur, Fire, CCTV, Monitoring Facility, Access Control & Nurse Call  
Manager: Michael Lawhead Manager license #1539

**f. Owens Communications**

Categories: CCTV & Access Control

Manager: Kirk Owens license #12955

- 14 Proposed Executive Session pursuant to 25 O.S. Section 307(B)(4) for confidential communications pursuant 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.
  - Discussion of pending individual application(s) before the Oklahoma Department of Labor.
15. Adjourn from Executive session
16. Next meeting date scheduled for December 4, 2013
17. Adjournment