



**ALARM AND LOCKSMITH INDUSTRY ADVISORY COMMITTEE**

**Regular Meeting**

**August 6, 2014 at 9:00 a.m. in South Conference Room**

**Oklahoma Department of Labor, 3017 N Stiles, Suite 100, Oklahoma City, OK 73105**

**AGENDA**

- 1. Call to Order .....Bob Carroll, Chair  
*Bob Carroll to call the meeting to order and acknowledge handouts.*
  
- 2. Roll Call .....Daryl Bottoms
  
- 3. Statement of Compliance with Open Meetings Act.....Daryl Bottoms
  
- 4. Review and Action to Approve/Amend the July 9, 2014  
Regular Meeting Minutes.....Bob Carroll
  
- 5. Alarm and Locksmith Program Update.....Alexander Thorne  
*Alexander Thorne to provide the Committee with the latest statistics of the Alarm and  
Locksmith Industry Program.*
  
- 6. Alarm and Locksmith Industry Test Update.....Alexander Thorne  
*Alexander Thorne to update the committee on the status of the new license exams for the  
Alarm and Locksmith Industry, with potential Committee action.*
  
- 7. Alarm and Locksmith Industry Conference Agenda.....Alexander Thorne  
*Alexander Thorne to provide information regarding the Alarm and Locksmith Industry  
Conference Agenda, with potential Committee action.*
  
- 8. Update on Regulatory Effect of Evolving Technology Workgroup.....Jack Sink  
*Jack Sink to update the committee on the upcoming meetings of the Evolving Technology  
Workgroup on August 12, 2014, with potential Committee action.*

9. Review of Fiscal Year 2014 Finances .....James Buck  
*James Buck to discuss Alarm and Locksmith Industry Program Finances for Fiscal Year 2014, with potential Committee action.*
10. Public Comments.....Bob Carroll  
*Comments and discussion from the general public regarding matters specific to the Alarm and Locksmith Industries, limited to no more than 5 minutes per public member unless granted additional time by the Committee. The Committee shall neither engage in substantive discussion nor material interaction with public.*
11. Review of Company Application(s).....Bob Carroll  
*The Alarm and Locksmith Industry Committee will review and recommend for Approval or Denial of Initial Company Licenses as follows:*
- a. Complete Alarm Technology Systems, LLC**  
Categories: Access Control, Closed Circuit Television (CCTV), Commercial Fire and Burglar Alarm  
Manager: Gary Richardson
- b. Digi Security Systems, LLC**  
Categories: Access Control, CCTV  
Manager: Josh Herron
12. Proposed Executive Session pursuant to 25 O.S. Section 307(B)(4) for confidential communications pursuant to 307(B)(7) for discussing any matter where disclosure of information would violate confidentiality requirements of State or Federal Law.
- ▶ Recorded vote on whether to hold Executive Session, being authorized by a majority vote of a quorum of the Committee members present.
13. Committee shall enter Executive Session, if authorized, to discuss confidential information related to the following license applications:
- a. Name: Archer, Christian  
Categories: Renewal, Trainee, Fire Sprinkler (Initial License Date: 03-09-12)
- b. Name: Drewery, Eric  
Categories: Initial, Trainee, Alarm and Locksmith Industry
- c. Name: Fletcher, Carl  
Categories: Initial, Trainee, Fire Sprinkler
- d. Name: Haliwa, Jakob  
Categories: Initial, Manager, Locksmith

- e. Name: Herrera, Luiz  
Categories: Renewal, Technician, Fire Sprinkler (Initial License Date: 04-28-10)
  - f. Name: Liles, Christopher  
Categories: Initial, Trainee, Alarm and Locksmith Industry
  - g. Name: Martinez, Daniel  
Categories: Renewal, Technician, Fire Sprinkler (Initial License Date: 10-29-02)
  - h. Name: Miller, Derrick  
Categories: Initial, Trainee, Fire Sprinkler
  - i. Name: Raper, Jonathan  
Categories: Renewal, Technician, CCTV, Access Control (Initial Issue Date: 02-22-12)
  - j. Name: Ratheal, Rodney  
Categories: Initial, Technician, Access Control, CCTV, Residential Fire Alarm, Burglar Alarm, Locksmith
  - k. Name: Victor, Dale  
Categories: Renewal, Technician, CCTV, Residential Fire Alarm, Burglar Alarm (Initial Issue Date: 01-16-09)
  - l. Name: Wright, Robert  
Categories: Initial, Trainee, Fire Sprinkler
14. Adjourn from Executive Session, with a recorded vote and/or public action on any item of business considered by the Committee while in Executive Session.
15. Next Meeting Date Scheduled for September 3, 2014
16. Adjournment