

MINUTES OF REGULARY SCHEDULED PUBLIC MEETING

This regular meeting of the Alarm and Locksmith Industry Committee scheduled to begin at 9:00 a.m. on the 4th day of June, 2014 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., 301 et seq.]. Further, an advance public notice that was sent to the Secretary of State's Office of Administrative Rules by Facsimile November 12, 2013, prior to this time today, specifying the time and place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior hereto and no one filed a written request of notice of meetings of this public body to date.

PUBLIC BODY: Alarm and Locksmith Industry Committee

DATE: Wednesday, June 4, 2014

ADDRESS: Oklahoma Department of Labor (ODOL)
3017 N. Stiles
Oklahoma City, OK 73105

CONTACT PERSON: Daryl Bottoms

TELEPHONE: (405) 521-6563

Agenda Item 1:

Call to Order

Meeting was called to order at 9:02 a.m. by Bob Carroll

Agenda Item 2:

Roll Call

Committee members present: Dennis Bloye, Jim Buck, Sean Crain, Ron Edwards, Lisa Fields, Maurice Grant, Steve Lutz, James Perry, and Bob Carroll.

Members Absent: None

Staff Present: Daryl Bottoms, Daniel Mares, Ruth Neville, Ginger Price, Alexander Thorne, Afiya Williams, and Tiffany Wythe.

A quorum was present.

Agenda Item 3:

Statement of Compliance with the Open Meeting Act

The Statement of Compliance with the Open Meeting Act was read by Daryl Bottoms.

Agenda Item 4:

Approval of minutes for May 7, 2014 Alarm and Locksmith Industry Committee meeting.

James Perry made a motion to approve the minutes from the May 7, 2014 meeting. The motion was seconded by Lisa Fields. The motion was approved by majority consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, James Perry, and Bob Carroll.

Abstain: Ron Edwards and Steve Lutz.

Agenda Item 5:

Welcome New Committee Members

Bob Carroll extended a welcome to the new Committee Members, Ron Edwards and Steve Lutz. Ron Edwards has a background in the Fire Sprinkler Industry. Steve Lutz' background is in the Alarm Industry.

Agenda Item 6:

Alarm and Locksmith Program Update

Alexander Thorne shared compliance statistics. 60 Field Contacts and Educational Consultations occurred last month. 2 Citations were issued. 25 Websites were reviewed, 6 were out of compliance. Compliance requirements were discussed with each of them through mail, phone calls, and email. five came into compliance. ODOL received 9 complaints; 60% less than the previous month. One was in Locksmith, five were in Burglar, and three in Fire Sprinkler. were Locksmith, three were Burglar Alarm, and four were outside our regulatory authority. Four of those complaints came from the industry, two were from the public and three were from another agency. Five were resolved, three in Fire Sprinkler, one in Burglar, and one in Locksmith. Bob Carroll asked what the nature of the complaints were. Alexander Thorne indicated that they were due mainly to unlicensed individuals.

Jim Buck pointed out that ODOL will be interviewing applicants for the vacant Alarm and Locksmith Investigator position.

Agenda Item 7:

Alarm and Locksmith Industry Conference Agenda

The Alarm and Locksmith Industry Conference will be on September 18, 2014. Alexander Thorne asked if those who would be interested in participating in the creation of the Agenda for the Conference would show by a raise of hands. If a quorum of the Committee members was present, a Special Meeting would need to be called to avoid violating the Open Meetings Act. It was agreed that enough members might show up that a Special Meeting should be set up and announced in accordance with the Open Meetings Act. A tentative date of June 25 was suggested. ODOL will announce the Special Meeting date and time when it is determined.

Agenda Item 8:

Public Comments

Dan Salts, with the Fire Marshal Association, addressed the committee regarding third party reporting. On behalf of a jurisdiction, a third-party vendor would contact businesses and collect reports. The industries would have to pay for this. Some industries are attempting to limit their requirement to report to third-parties through rule changes.

Bob Carroll asked if Dan Salts was suggesting that we put something of that nature in our rules. Dan Salts replied that he was not sure if a rule change should be recommended or if ODOL Legal Counsel could look at the Legislative Language to find out if third-party vendors would be required to change Legislative Language before they could work in this industry.

Ron Edwards indicated that it seems the third-party vendor would need to be licensed by the Oklahoma Department of Labor if they are involved in the inspection process in order to work in this industry. Otherwise, they have no authority.

The third-party is just collecting data and sending it to the jurisdiction. The third-party is also sending out letters with the Fire Marshal's name on it indicating the business has a certain time frame to fix deficiencies. They are also charging the businesses that they are inspecting which increases the cost to the business and the customers. Language is already in place regarding inspections without using a third-party vendor.

Dan Salts indicated the industry is concerned that once a third-party vendor had contracts with 50% of the State, a large company could buy them out and then have all of that contact information. Dan Salts provided sample letters regarding the third-party vendors.

Bob Carroll suggested that the ODOL Office of Legal Counsel take a look at this issue.

Committee Member James Buck stepped out of the meeting.

Agenda Item 9:

Review of Company Applications

Ginger Price, with the Oklahoma Department of Labor, Licensing Department, was available to answer questions.

a. James Crawford Electric, LLC

Categories: Commercial Fire Alarm

Manager: James Crawford

Maurice Grant made a motion to approve this application. James Perry seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Ron Edwards, Lisa Fields, Maurice Grant, Steve Lutz, and James Perry.

Abstain: Bob Carroll

b. Caution Security

Categories: Access Control, Closed Circuit Television (CCTV), Residential Fire Alarm, Burglar Alarm

Manager: Danny Heidelberg

Dennis Bloye made a motion to approve this application. James Perry seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Ron Edwards, Lisa Fields, Maurice Grant, Steve Lutz, and James Perry.

Abstain: Bob Carroll

c. S2 Solutions, Inc

Categories: Access Control, CCTV, Commercial Fire Alarm, Burglar Alarm, Monitoring Facility

Manager: Billy York

Dennis Bloye made a motion to approve this application. James Perry seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Ron Edwards, Maurice Grant, Steve Lutz, and James Perry.

Abstain: Lisa Fields and Bob Carroll

d. Oklahoma Security Control Systems, Inc

Categories: Access Control, CCTV, Locksmith

Manager: Perry George

James Perry made a motion to approve this application. Maurice Grant seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Ron Edwards, Lisa Fields, Maurice Grant, Steve Lutz, and James Perry.

Abstain: Bob Carroll

e. Harmon Security Group, LLC

Categories: CCTV

Manager: Daniel Harmon

Dennis Bloye made a motion to approve this application. Lisa Fields seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Ron Edwards, Lisa Fields, Maurice Grant, Steve Lutz, and James Perry.

Abstain: Bob Carroll

f. Dynamic Fire Protection

Categories: Fire Sprinkler

Manager: Adam Anaya

Ron Edwards made a motion to approve this application. Dennis Bloye seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Ron Edwards, Lisa Fields, Maurice Grant, Steve Lutz, and James Perry.

Abstain: Bob Carroll

Agenda Item 10:

Proposed Executive Session

Ron Edwards made a motion to move to executive session. James Perry seconded the motion. The motion passed with unanimous consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Ron Edwards, Lisa Fields, Maurice Grant, Steve Lutz, James Perry, and Bob Carroll.

Agenda Item 11:

Adjourn from Executive Session

Committee Member James Buck returned during executive session. Committee Member James Perry stepped out of the meeting during executive session.

Ron Edwards made a motion to adjourn from executive session. Lisa Fields seconded the motion. The motion passed with unanimous consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Ron Edwards, Lisa Fields, Maurice Grant, Steve Lutz, and Bob Carroll.

Action taken as a result of Executive Session

1. **Matthew Barrett** – Maurice Grant made a motion to approve the application of Matthew Barrett. Dennis Bloye seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, and Maurice Grant.

Abstain: Jim Buck, Ron Edwards, Lisa Fields, Steve Lutz, and Bob Carroll

2. **Shawn Basham** – Sean Crain made a motion to approve the application of Shawn Basham. Maurice Grant seconded the motion. The motion was declined with majority dissent.

Roll Call:

Aye: Sean Crain.

Nay: Dennis Bloye, Lisa Fields, Maurice Grant, and Bob Carroll.

Abstain: Jim Buck, Ron Edwards, and Steve Lutz.

3. **Tyler Fink** – Maurice Grant made a motion to approve the application of Tyler Fink. Lisa Fields seconded the motion. The motion was declined with majority dissent.

Roll Call:

Nay: Dennis Bloye, Lisa Fields, and Maurice Grant.

Abstain: Jim Buck, Sean Crain, Ron Edwards, Steve Lutz, and Bob Carroll.

4. **Samuel Greeno** – Lisa Fields made a motion to approve the application of Samuel Greeno. Maurice Grant seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Lisa Fields, and Maurice Grant

Abstain: Jim Buck, Ron Edwards, Steve Lutz, and Bob Carroll.

5. **Fernando Pacheco** – Maurice Grant made a motion to approve the application of Fernando Pacheco. Dennis Bloye seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Lisa Fields, and Maurice Grant.

Abstain: Jim Buck, Ron Edwards, Steve Lutz, and Bob Carroll.

6. **Ray Seward** – Lisa Fields made a motion to approve the application of Ray Seward. Steve Lutz seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Lisa Fields, and Maurice Grant.

Abstain: Jim Buck, Ron Edwards, Steve Lutz, and Bob Carroll.

7. **Juan Trinidad, Jr.** – Dennis Bloye made a motion to approve the application of Juan Trinidad, Jr. Lisa Fields seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Lisa Fields, Maurice Grant, and Bob Carroll.

Nay: Sean Crain.

Abstain: Jim Buck, Ron Edwards, and Steve Lutz.

8. **Adam Wells** – Maurice Grant made a motion to approve the application of Adam Wells. Dennis Bloye seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Lisa Fields, and Maurice Grant.
Abstain: Jim Buck, Ron Edwards, Steve Lutz, and Bob Carroll.

9. **Gary Z. Williams, Jr.** – Maurice Grant made a motion to approve the application of Gary Z. Williams, Jr. Dennis Bloye seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Lisa Fields, Maurice Grant, and Bob Carroll.
Nay: Sean Crain.
Abstain: Jim Buck, Ron Edwards, and Steve Lutz.

10. **Henry D. Wilson** – Dennis Bloye made a motion to table the application of Henry D. Wilson until the July 9, 2014 Alarm and Locksmith Industry Committee Meeting. Lisa Fields seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Lisa Fields, Maurice Grant, and Steve Lutz.
Abstain: Jim Buck, Ron Edwards, and Bob Carroll.

11. **Rudy Yockam** — Dennis Bloye made a motion to approve the application of Rudy Yockam. Steve Lutz seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Sean Crain, Lisa Fields, and Maurice Grant.
Abstain: Jim Buck, Ron Edwards, Steve Lutz, and Bob Carroll.

12. **Mitchell Yoder** – Lisa Fields made a motion to approve the application of Mitchell Yoder. Maurice Grant seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, and Maurice Grant.
Abstain: Ron Edwards, Steve Lutz, and Bob Carroll

13. **Jeremiah Geurian** — Steve Lutz made a motion to table the application of Jeremiah Geurian until the July 9, 2014 Alarm and Locksmith Industry Committee Meeting. Dennis Bloye seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz, and Bob Carroll.
Abstain: Ron Edwards.

14. **Shane Petroni** — Dennis Bloye made a motion to table the application of Shane Petroni until the July 9, 2014 Alarm and Locksmith Industry Committee Meeting. approve the application of James Wallace. Lisa Fields seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, Maurice Grant, Steve Lutz, and Bob Carroll.

Abstain: Ron Edwards.

15. **Manuel Rivas** — Maurice Grant made a motion to approve the application of Manuel Rivas. Lisa Fields seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crain, Lisa Fields, and Maurice Grant.

Abstain: Ron Edwards, Steve Lutz, and Bob Carroll

16. **Michael Wagoner** — Jim Buck made a motion to approve the application of Michael Wagoner. Dennis Bloye seconded the motion. The motion passed with majority consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, and Sean Crain.

Nay: Maurice Grant and Bob Carroll.

Abstain: Ron Edwards, Lisa Fields, and Steve Lutz.

Item 12:

Next Meeting date scheduled for July 9, 2014

Agenda Item 13:

Adjournment

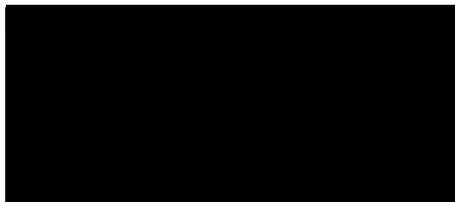
Ron Edwards made a motion to adjourn the meeting. Lisa Fields seconded the motion. The motion passed with unanimous consent.

Roll Call:

Aye: Dennis Bloye, Jim Buck, Sean Crane, Ron Edwards, Lisa Fields, Maurice Grant, Steve Lutz, and Bob Carroll.

BRYCER, LLC
4355 Weaver Parkway, Suite 100
Warrenville, IL 40555

_____, 20____



Re: "The Compliance Engine"

Dear 

We look forward to providing you with "The Compliance Engine" (the "Solution"). This proposal letter provides the basic terms by which Brycer, LLC ("Brycer") will provide you, the  ("Client"), with the Solution. The use of the Solution and all matters between Brycer and Client will be subject to the standard "Terms and Conditions" attached to this proposal as Exhibit A. The basic terms are as follows:

1. **Term:** Brycer will provide Client with the Solution for three years, commencing _____ (the "Initial Term"). Thereafter, the Term shall automatically renew for successive three year period unless terminated by Brycer or Client in writing at least 90 days prior to the expiration of the then current Term (each, a "Renewal Term" and together with the Initial Term, the "Term"). Following the expiration or termination of the Term (as provided in the Terms and Conditions), Client shall stop using the Solution; provided, however, Brycer shall make available, and Client shall have the right to download, Client's data from the Solution for a period of 30 days after the expiration or termination of the Term. Client shall have the right to terminate this agreement upon giving 90 days written notice to Brycer.
2. **Fees:** Client shall not pay any fees for use of the Solution.
3. **Brycer Responsibilities:** During the Term, Brycer shall be responsible for the following in connection with Client's use of the Solution:
 - ***Availability.*** Brycer shall make the Solution available to Client as set forth on Exhibit B. The maintenance schedule and minimum service levels for the Solution are set forth on Exhibit B.
 - ***Service Level.*** Brycer shall provide commercially reasonable levels of customer service with respect to the Solution to all third parties who transact business with Client and access the Solution.
 - ***Backup.*** Brycer shall backup the database used in connection with the Solution to a separate server located within the same web hosting firm which the Solution is being hosted on a real time basis. Upon request by Client (which can be no more than once a month) or made prior to or within 60 days after the effective date of termination of the Term, Brycer will make available to Client a complete and secure (i.e. encrypted and appropriately authenticated) download file of Client data in XML format including all schema and attachments in their native format. Brycer shall maintain appropriate administrative, physical and technical safeguards for protection of the security,

confidentiality and integrity of Client data. Brycer shall not (a) modify Client data or (b) disclose Client data except as required by law.

- **Retention of Information.** Brycer will maintain all information entered into the database by third party inspectors for at least five (5) years from the time such information is entered into the database.
- **Notices.** Brycer will be responsible for generating and delivering the following notices to third parties in connection with the Solution: (a) reminders of upcoming inspections that are due; (b) notices that an inspection is past due; and (c) notices of completed inspection reports which contain one or more deficiencies.
- **Updates and Enhancements.** In the event Brycer releases any updates, corrections, or enhancements to the Solution during the Term, Brycer shall promptly provide such updates or corrections to Client free of any charge or fee.

4. **Client Responsibilities:** During the Term, Client shall be responsible for the following in connection with Client's use of the Solution:

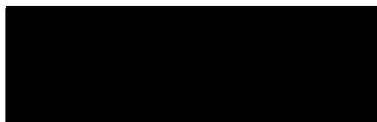
- **Operating System.** Client shall be solely responsible for providing a proper operating environment, including computer hardware or other equipment and software, for any portion of the Solution installed on the Client's equipment (the "Client Access Software") and for the installation of network connections to the Internet. In addition to any other Client Access Software requirements, Client must use version Internet Explorer 7.0, Firefox version 3, Chrome 2 or Safari 4 (or more recent versions), in addition to having a .pdf reader installed on machines to view attachments.
- **Training.** Client shall allow Brycer at Client's facilities to train all applicable personnel of Client on the use of the Solution.
- **Information.** Client shall promptly provide Brycer with all appropriate information necessary for Brycer to create the database for the Solution, including without limitation: (a) all commercial building addresses within the [REDACTED] jurisdiction for Brycer's initial upload; and (b) quarterly updates to in a format acceptable to Brycer in its discretion.
- **Enforcement.** Client shall take all actions necessary to require in writing (e.g. resolution, ordinance, fire policy, code amendment) the use of the Solution by third party inspection companies.
- **Reports.** Client will require all compliant and deficient test results to be submitted.

Please acknowledge your acceptance of this proposal and our standard Terms and Conditions by counter-signing this proposal below. We look forward to a long-term and mutually beneficial relationship with you.

Brycer, LLC

By: _____
Its: _____

Acknowledged and Agreed to this
____ day of _____, 20____:



By: _____
Its: _____

Exhibit A

Terms and Conditions

Any capitalized terms not defined in these Terms and Conditions shall have the meaning assigned to it in that certain Letter Agreement attached hereto by and between Brycer, LLC and Client (the "Agreement").

1. **Restrictions on Use.** Client shall not copy, distribute, create derivative works of or modify the Solution in any way. Client agrees that: (a) it shall only permit its officers and employees (collectively, the "Authorized Users") to use the Solution for the benefit of Client; (b) it shall use commercially reasonable efforts to prevent the unauthorized use or disclosure of the Solution; (c) it shall not sell, resell, rent or lease the Solution; (d) it shall not use the Solution to store or transmit infringing or otherwise unlawful or tortious material, or to store or transmit material in violation of third party rights; (e) it shall not interfere with or disrupt the integrity or performance of the Solution or third-party data contained therein; and (f) it shall not reverse engineer, translate, disassemble, decompile or otherwise attempt to create any source code which is derived from the Solution. Client is responsible for all actions taken by the Authorized Users in connection with the Solution.
2. **Proprietary Rights.** All right, title and interest in and to the Solution and any and all derivative works or modifications thereof (the "Derivative Works"), and any accompanying documentation, manuals or other materials used or supplied under this Agreement or with respect to the Solution or Derivative Works (the "Documentation"), and any reproductions works made thereof, remain with Brycer. Client shall not remove any product identification or notices of such proprietary rights from the Solution. Client acknowledges and agrees that, except for the limited use rights established hereunder, Client has no right, title or interest in the Solution, the Derivative Works or the Documentation.
3. **Independent Contractor.** Nothing in the Agreement may be construed or interpreted as constituting either party hereto as the agent, principal, employee or joint venturer of the other. Each of Client and Brycer is an independent contractor. Neither may assume, either directly or indirectly, any liability of or for the other party. Neither party has the authority to bind or obligate the other party and neither party may represent that it has such authority.
4. **Reservation of Rights.** Brycer reserves the right, in its sole discretion and with prior notice to Client, to discontinue, add, adapt, or otherwise modify any design or specification of the Solution and/or Brycer's policies, procedures, and requirements specified or related hereto. All rights not expressly granted to Client are reserved to Brycer, including the right to provide all or any part of the Solution to other parties.
5. **Use of Logos.** During the term of this Agreement, Brycer shall have the right to use Client's logos for the purpose of providing the Solution to Client.
6. **Confidential Information.** Brycer and Client acknowledge and agree that in providing the Solution, Brycer and Client, as the case may be, may disclose to the other party certain confidential, proprietary trade secret information ("Confidential Information"). Confidential Information may include, but is not limited to, the Solution, computer programs, flowcharts, diagrams, manuals, schematics, development tools, specifications, design documents, marketing information, financial information or business plans. Each party agrees that it will not, without the express prior written consent of the other party, disclose any Confidential Information or any part thereof to any third party. Confidential Information excludes information: (a) that is or becomes generally available to the public through no fault of the receiving party; (b) that is rightfully received by the receiving party from a third party without limitation as to its use; or (c) that is independently developed by receiving party without use of any Confidential Information. At the termination of this Agreement, each party will return the other party all Confidential Information of the other party. Each party also agrees that it shall not duplicate, translate, modify, copy, printout, disassemble, decompile or otherwise tamper with any Confidential Information of the other party or any firmware, circuit board or software provided therewith. Notwithstanding the foregoing, the parties acknowledge that Client shall be permitted to comply with any all federal and state laws concerning disclosure.
7. **Brycer Warranty.** Brycer represents and warrants to Client that Brycer has all rights necessary in and to any patent, copyright, trademark, service mark or other intellectual property right used in, or associated with, the Solution, and that Brycer is duly authorized to enter into this Agreement and provide the Solution to Client pursuant to this Agreement.
8. **Disclaimer.** All information entered into Brycer's database is produced by third party inspectors and their agents. **THEREFORE, BRYCER SPECIFICALLY DISCLAIMS ANY REPRESENTATION OR WARRANTY AS TO THE ACCURACY OR COMPLETENESS OF ANY INFORMATION ENTERED INTO BRYCER'S DATABASE BY EITHER CLIENT OR THIRD PARTY INSPECTORS. EXCEPT AS SET FORTH IN SECTION 7, BRYCER MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SOLUTION OR ANY OTHER INFORMATION AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE HEREBY DISCLAIMED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. BRYCER'S SOLE LIABILITY FOR BREACH OF THE REPRESENTATION AND WARRANTY SET FORTH IN SECTION 7, AND CLIENT'S SOLE REMEDY, SHALL BE THAT BRYCER SHALL INDEMNIFY AND HOLD RECIPIENT HARMLESS FROM AND AGAINST ANY LOSS, SUIT, DAMAGE, CLAIM OR DEFENSE ARISING OUT OF BREACH OF THE REPRESENTATION AND WARRANTY.**
9. **LIMITATION ON DAMAGES.** EXCEPT AS OTHERWISE PROVIDED IN SECTION 7, IN NO EVENT SHALL BRYCER BE LIABLE FOR OR OBLIGATED IN ANY MANNER FOR SPECIAL, CONSEQUENTIAL, OR INDIRECT DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOSS OF USE, LOSS OF PROFITS OR SYSTEM DOWNTIME. CLIENT ACKNOWLEDGES AND AGREES THAT IN NO CASE SHALL BRYCER'S LIABILITY FOR ANY LOSS OF DATA OR DATA INTEGRITY EXCEED THE REPLACEMENT COST OF THE MEDIA ON WHICH THE DATA WAS STORED.
10. **Risks Inherent to Internet.** Client acknowledges that: (a) the Internet is a worldwide network of computers, (b) communication on the Internet may not be secure, (c) the Internet is beyond the control of Brycer, and (d) Brycer does not own, operate or manage the Internet. Client also acknowledges that there are inherent risks associated with using the Solution,

- including but not limited to the risk of breach of security, the risk of exposure to computer viruses and the risk of interception, distortion, or loss of communications. Client assumes these risks knowingly and voluntarily and indemnifies and holds Brycer harmless from all liability from all such risks. Not in limitation of the foregoing, Client hereby assumes the risk, and Brycer shall have no responsibility or liability of any kind hereunder, for: (1) errors in the Solution resulting from misuse, negligence, revision, modification, or improper use of all or any part of the Solution by any entity other than Brycer or its authorized representatives; (2) any version of the Solution other than the then-current unmodified version provided to Client; (3) Client's failure to timely or correctly install any updates to the Client Access Software; (4) problems caused by connecting or failure to connect to the Internet; (5) failure to provide and maintain the technical and connectivity configurations for the use and operation of the Solution that meet Brycer's recommended requirements; (6) nonconformities resulting from or problems to or caused by non-Brycer products or services; or (7) data or data input, output, accuracy, and suitability, which shall be deemed under Client's exclusive control.
11. Indemnity. Each party (the "Indemnifying Party") will defend and indemnify the non-indemnifying party against any damages, losses, liabilities, causes of action, costs or expenses (including reasonable attorneys' fees) arising from the Indemnifying Party's breach of this Agreement, gross negligence or intentional misconduct. Client will defend and indemnify Brycer against any damages, losses, liabilities, costs or expenses (including reasonable attorneys' fees), claims, demands, suits or proceedings made or brought against Brycer by a third party in connection with Client's or an Authorized User's use of the Solution, or any action or inaction taken by a third party, including, but not limited to, third party inspectors, in connection with such third party providing services for Client or otherwise at Client's or an Authorized User's request or direction
 12. Breach. Brycer shall have the right to terminate or suspend this Agreement, and all of Client's rights hereunder, immediately upon delivering written notice to Client detailing Client's breach of any provision of this Agreement. If Client cures such breach within 5 days of receiving written notice thereof, Brycer shall restore the Solution and Client shall pay any fees or costs incurred by Brycer in connection with the restoration of the Solution.
 13. Illegal Payments. Client acknowledges and agrees that it has not received or been offered any illegal or improper bribe, kickback, payment, gift or anything of value from any employee or agent of Brycer in connection with the Agreement.
 14. Beneficiaries. There are no third party beneficiaries to the Agreement.
 15. Force Majeure. Neither party shall be responsible for any failure to perform due to unforeseen, non-commercial circumstances beyond its reasonable control, including but not limited to acts of God, war, riot, embargoes, acts of civil or military authorities, fire, floods, earthquakes, blackouts, accidents, or strikes. In the event of any such delay, any applicable period of time for action by said party may be deferred for a period of time equal to the time of such delay, except that a party's failure to make any payment when due hereunder shall not be so excused.
 16. Notices. All notices required in the Agreement shall be effective: (a) if given personally, upon receipt; (b) if given by facsimile or electronic mail, when such notice is transmitted and confirmation of receipt obtained; (c) if mailed by certified mail, postage prepaid, to the last known address of each party, three business days after mailing; or (d) if delivered to a nationally recognized overnight courier service, one business day after delivery.
 17. Assignment. The Agreement may not be assigned or transferred by Client without the prior written consent of Brycer and any purported transfer in violation of this section shall be null and void. The Agreement shall be binding upon and inure to the benefit of the parties thereto and their respective successors and representatives.
 18. JURISDICTION AND VENUE. THE AGREEMENT SHALL BE GOVERNED BY, CONSTRUED AND INTERPRETED IN ACCORDANCE WITH, AND ENFORCEABLE UNDER, THE LAWS OF THE STATE OF ILLINOIS APPLICABLE TO CONTRACTS MADE IN ILLINOIS AND THAT ARE TO BE WHOLLY PERFORMED IN ILLINOIS WITHOUT REFERENCE TO THE CHOICE-OF-LAW PRINCIPLES OF ILLINOIS. THE PARTIES IRREVOCABLY AGREE THAT ALL ACTIONS OR PROCEEDINGS IN ANY WAY, MANNER OR RESPECT ARISING OUT OF OR FROM OR RELATED TO THE AGREEMENT SHALL BE LITIGATED ONLY IN COURTS LOCATED WITHIN THE CITY OF CHICAGO, STATE OF ILLINOIS. THE PARTIES HEREBY CONSENT AND SUBMIT TO THE EXCLUSIVE JURISDICTION OF ANY LOCAL, STATE OR FEDERAL COURT LOCATED WITHIN SAID CITY AND STATE. THE PARTIES HEREBY WAIVE ANY RIGHTS THEY MAY HAVE TO TRANSFER OR CHANGE VENUE OF ANY SUCH ACTION OR PROCEEDING ARISING OUT OF OR RELATING TO THIS AGREEMENT. THE PARTIES WAIVE ANY RIGHT TO TRIAL BY JURY ON ANY ACTION OR PROCEEDING TO ENFORCE OR DEFEND ANY RIGHTS UNDER THE AGREEMENT, AND AGREE THAT ANY SUCH ACTION OR PROCEEDING SHALL BE TRIED BEFORE A COURT AND NOT BEFORE A JURY.
 19. Attorneys' Fees. The prevailing party in any proceeding in connection with the Agreement shall be entitled to recover from the non-prevailing party all costs and expenses, including without limitation, reasonable attorneys' and paralegals' fees and costs incurred by such party in connection with any such proceeding.
 20. Entire Agreement. The Agreement sets out the entire agreement between the parties relative to the subject matter hereof and supersedes all prior or contemporaneous agreements or representations, oral or written.
 21. Amendment. The Agreement may not be altered or modified, except by written amendment which expressly refers to the Agreement and which is duly executed by authorized representatives of both parties. The waiver or failure by either party to exercise or enforce any right provided for in the Agreement shall not be deemed a waiver of any further right under the Agreement. Any provision of the Agreement held to be invalid under applicable law shall not render the Agreement invalid as a whole, and in such an event, such provision shall be interpreted so as to best accomplish the intent of the parties within the limits of applicable law. The Agreement may be executed by facsimile and in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.
 22. Expiration. The rights and obligations contained in these Terms and Conditions shall survive any expiration or termination of the Agreement.

Exhibit B

Maintenance Schedule and Minimum Service Levels

1. **Uptime and Maintenance.**

The Solution shall be available 24 hours per day on each business day during the term of this Agreement. The Solution shall be fully functional, timely and accessible by Recipient at least 99.5% of the time or better and Developer shall use reasonable efforts to provide Recipient with advance notice of any unscheduled downtime.

2. **Response Time.**

Developer shall respond to telephone calls from Recipient within two hours of the call and/or message and all emails from Recipient within two hours of the receipt of the email.

3. **Customer Support**

Customer support hours are 24/7/365. The toll free number is 1-855-279-2371

Brycer will assign client a dedicated customer representative with direct access to their email and work number.