BOARD OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES
September 28, 2012
Department of Mental Health And Substance Abuse Services
Oklahoma City, Oklahoma

Board members Present:

Gail Wood, Vice Chair
Brent Bell, D.O.
Bruce Fisher
Henry Haynes, Ed.D.
Robert McDonald
Paul Pierce, M.D.
Andy Sullivan, M.D.

Others present:
Commissioner, Terri White, ODMHSAS
Durand Crosby, ODMHSAS
Steven Buck, ODMHSAS
Carol Ladd, ODMHSAS
Amanda Jett, ODMHSAS
Angie Patterson, ODMHSAS
Karen Frensley, ODMHSAS
Kimberly Poff, ODMHSAS
Jim Priest, FATE
Dewayne Moore, ODMHSAS
John Hudgens, ODMHSAS
Christine Kirkpatrick, Access to Counseling
Deneka Cain, ODMHSAS
Suzanne Martin, Cornerstone Counseling
Juarez McCann, ODMHSAS
Tammy Anderson, ODMHSAS
David Heath Holt, ODMHSAS
Linda Glover, Live Management Counseling
Cesiley Bouseman, Affinity Counseling
Wendy Larsen, ODMHSAS
Brenda Ototivo, JTCMHC
Michaelle Statham, ODMHSAS
Janet Cizek, The Center for Therapeutic Interventions
Ray Miller, KI BOIS
Nancy Poteete, Oklahoma Residential Assisted Living Association (ORALA)
Brent Black, CREOKS Behavioral Health Services
Jennifer Wilburn, The Center for Therapeutic Interventions
Sharlotte Campbell, Total Life Counseling
Laura Draks, Beacon Pointe
Reggie Littlejohn, Family Development and Intervention Services
Amy Graves, Cornerstone Counseling
Jim Brawner, 12 & 12, Inc.
Bryan Day, 12 & 12, Inc.
Jill Amos, ODMHSAS
Kimberly Cox, Life Management Counseling
Tashila Alexander, Affinity Counseling
Paula Knox, Affinity Counseling
Abigail Krasno, e-Capitol
Teresa Collado, NAIC
Lia Tepker, OMES
Bruce Walker, DPS
Christie Southern, e-Capitol

CALL TO ORDER
Gail Wood called the meeting to order at 9:00 a.m. and declared a quorum was present.

APPROVAL OF MINUTES OF THE JUNE 22, 2012, BOARD MEETING
Dr. Sullivan moved to approve the minutes from the June 22, 2012, meeting. Mr. McDonald seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes

Dr. Pierce joined the meeting at 9:05 a.m.

DISCUSSION AND POSSIBLE ACTION REGARDING CRITICAL INCIDENT REPORT
John Hudgens had no additional information to add to the Critical Incident Report.

Mr. McDonald moved to approve the Critical Incident Report. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

DISCUSSION AND POSSIBLE ACTION REGARDING PROGRAM CERTIFICATION RECOMMENDATIONS
Alcohol and Drug Treatment Programs
A. Permit for Temporary Operation
Permit for temporary operation was recommended for: Beacon Pointe, L.L.C; Cavanal Counseling, Inc.; Mi-Win, Inc. dba Justin's Lighthouse Recovery Services; and Southern Oklahoma Treatment Services, Inc.

Dr. Haynes moved to approve permit for temporary operation for the above-referenced programs. Mr. Fisher seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

B. One-Year Certification

One-year certification was recommended for: Community Adolescent Rehabilitation Effort for Change, Inc.; Drug Recovery, Inc. dba Catalyst Behavioral Services; Northwestern Oklahoma State University-Community Services Program; People, Inc. of Sequoyah County; Reach for the Light, Inc. dba The Enrichment Center; and Waynoka Mental Health Authority dba Northwest Substance Abuse Treatment Center.

Dr. Sullivan moved to approve one-year certification for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

C. Two-Year Certification

Two-year certification was recommended for: ActionSteps Counseling, Inc.; Carver Transitional Center, L.L.C.; Community Action Agency of Oklahoma/Canadian Counties, Inc. dba Turning Point; Mental Health and Substance Abuse Centers of Southern Oklahoma, Inc.; New Discoveries Youth and Family Services, Inc.; Rogers County Drug Abuse Program, Inc.; Serenity Recovery Solutions, Inc.; Southeastern Oklahoma Social Services, Inc.; Total Life Counseling Foundation; Tulsa Boys' Home, Inc.; and Youth Services for Stephens County, Inc.

Dr. Haynes moved to approve two-year certification for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

D. Certification with Distinction

Certification with distinction was recommended for: H. Chandler & Associates, L.L.C.

Mr. Fisher moved to approve certification with distinction for the above-referenced program. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

E. Certification with Special Distinction

Certification with special distinction was recommended for: Life Management Counseling & Consulting, Inc.

Dr. Haynes moved to approve certification with special distinction for the above-referenced program. Dr. Pierce seconded the motion.

Ms. Wood asked for clarification on what Special Distinction meant. Mr. Hudgens explained that certification with distinction is a three-year certification and certification with special distinction means the facility received a three-year certification and are nationally accredited.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

Opioid Substitution Treatment Programs

A. Certification with Distinction

Certification with distinction was recommended for: Southern Oklahoma Treatment Services, Inc. dba Transitions Treatment OKC.

Mr. Fisher moved to approve certification with distinction for the above-referenced program. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

Gambling Treatment Programs

A. Two-Year Certification

Two-year certification was recommended for: A Chance to Change Foundation.

Dr. Sullivan moved to approve two-year certification for the above-referenced program. Dr. Bell seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

B. Certification with Distinction

Certification with distinction was recommended for Jim Taliaferro Community Mental Health Center and Norman Addiction Information & Counseling, Inc. dba NAIC.

Mr. Fisher moved to approve certification with distinction for the above-referenced programs. Dr. Haynes seconded the motion.

Dr. Bell stepped out at 9:12 a.m. and returned at 9:15 a.m. He was not present for the vote.

ROLL CALL VOTE

Mr. Fisher	Yes	Dr. Pierce	Yes
Dr. Haynes	Yes	Dr. Sullivan	Yes
Mr. McDonald	Yes	Ms. Wood	Yes

Comprehensive Community Addiction Recovery Center Programs

A. Permit for Temporary Operation

Permit for temporary operation was recommended for: 12 & 12, Inc. and The Center for Therapeutic Interventions, P.L.L.C.

Dr. Pierce moved to approve permit for temporary operation for the above-referenced programs. Dr. Sullivan seconded the motion.

Dr. Pierce asked if this was a different certification for 12 & 12 than what they have previously operated under.

Mr. Hudgens stated that it was and took this time to talk about the new program. He stated that Comprehensive Community Addiction Recovery Center Programs are a new level of certification, approved under our authority and through the Administrative Procedures Act. It became effective a year ago and the above-referenced programs have worked diligently over the last several months to prepare their programs to move to this level of certification. Mr. Hudgens stated that this certification is for alcohol and drug treatment. The difference is that these facilities meet standards to be more comprehensive in that they offer multiple levels of care.

Ms. Wood asked if 12 & 12 and The Center for Therapeutic Interventions, P.L.L.C. are the first two to receive this certification. Mr. Hudgens confirmed they were.

Ms. Wood asked for the directors of these facilities to stand so that they could be recognized for being ground breakers for this program.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

Outpatient Mental Health Treatment Programs
A. Permit for Temporary Operation
Permit for temporary operation was recommended for: Affinity Counseling Services, L.L.C.; Cornerstone Counseling Services, L.L.C.; Hearts of Hope, L.L.C.; and Phoenix Gate, Inc.

Mr. Hudgens stated that Outpatient Mental Health Treatment Programs was another new certification being awarded. Mr. Hudgens stated that this certification offers those who do not operate within our Community Mental Health Centers (CMHC's) or Programs of Assertive Community Treatment (PACT) programs state certification.

Dr. Sullivan moved to approve permit for temporary operation for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

Ms. Wood asked the directors of the above-referenced facilities to stand and be recognized for being the first to receive certification in this area.

Programs of Assertive Community Treatment
A. Certification with Special Distinction
Certification with special distinction was recommended for: North Oklahoma County Mental Health Center, Inc.

Mr. Fisher moved to approve certification with special distinction for the above-referenced program. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

Community-Based Structured Crisis Center Programs
A. One-Year Certification
One-year certification was recommended for: Oklahoma Crisis Recovery Unit.

Dr. Haynes moved to approve one-year certification for the above-referenced program. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

Community Mental Health Center Programs

A. Two-Year Certification

Two-year certification was recommended for: Mental Health and Substance Abuse Centers of Southern Oklahoma, Inc.

Dr. Pierce moved to approve two-year certification for the above-referenced program. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

B. Certification with Special Distinction

Certification with special distinction was recommended for: Creoks Mental Health Services, Inc.

Dr. Bell moved to approve certification with special distinction for the above-referenced program. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

Community Residential Mental Health Programs

A. One-Year Certification

One-year certification was recommended for: C.B.W., Inc. dba Golden Years Residential Care; Community Counseling Center, Inc.; dba Gatewood Residential Care Home; Edna Lee's Room & Board, Inc. dba Edna Lee's Residential Care; Orchard Grove Residential Care Facility; Sequoyah Mental Health Facility, Inc. dba Sequoyah Residential Facility; and Sugar Mountain Retreat; Inc.

Dr. Haynes moved to approve one-year certification for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

B. Certification with Distinction

Certification with distinction was recommended for: Santa Fe Residential Care Home, L.L.C; Spears Management Co., Inc. dba Boley Residential Care Home #1; and Spears Management Co., Inc. dba Boley Residential Care Home #2.

Mr. Fisher moved to approve certification with distinction for the above-referenced programs. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

Mr. Fisher asked at what point the Department will know that the review processes are successful and that the facilities are able to maintain their current standards.

Mr. Hudgens explained that to get a comprehensive answer they would have to run reports but a short answer would be that a lot of facilities that received one-year certifications initially have moved into the two and three-year certification levels.

Ms. Wood recognized Santa Fe Residential Care, L.L.C. and Spears Management Co., Inc. dba Boley Residential Care Homes #1 and #2 for being 100 percent compliant on all standards and that they are eligible to receive a refund of their certification fee.

DISCUSSION REGARDING REPORT FROM COMMISSIONER

Commissioner White stated that she is back to just one job which gives her the ability to visit more of the facilities including:

Gregory Conway, Executive Director, Tulsa Boys Home – Commissioner White stated that this was her first visit to the Tulsa Boys Home and said that it is a beautiful facility and the community has taken great pride in it.

Tracy Hooks, Clinical Director, Human Skills & Resources, Inc. – Commissioner White stated she had a nice visit at Human Skills & Resources Inc.

NAMI Tulsa – (Speaker) – Commissioner White stated that she was the speaker at this event.

Commissioner White also reported on the following items:

Oklahoma Sheriffs' Association Awards Banquet – Commissioner White again stressed the importance of the Department's relationship with law enforcement and was honored to be able to join them at the annual Oklahoma Sheriffs' Association Award Banquet.

Tour facilities: North Care, Children's Recovery Center, Griffin Memorial Hospital, and Norman Alcohol Information Center, with Steven Buck, ODMHSAS Deputy Commissioner of Communication and Prevention Services; Jill Geiger, Budget Director; Office of Management and Enterprise Services (OMES)- Commissioner White stated that this was a great opportunity for the Governor's office to get a chance to see what the programs look like, where the dollars are actually going and get to talk to some consumers.

Mid States Clubhouse Conference – (Speaker) – Commissioner White stated that Oklahoma has two independent, nationally certified clubhouses in Oklahoma and this conference was not just Oklahoma Clubhouses but multiple states were hosted here in Oklahoma and Commissioner White was asked to be a guest speaker.

Oxford House World Convention – (Speaker) – Commissioner White stated that this was held at the Cox Convention Center and that she was on a panel with Governor Fallin and Mayor Cornett. She said there were more than 800 individuals in attendance.

National Zarrow Mental Health Symposium and Mental Health America Annual Conference – (Speaker) – Commissioner White stated that the Zarrow Symposium happens every year and the Zarrow family has always been very dedicated to the mission of mental health and addiction recovery in the state of Oklahoma. She explained that this conference was a partnership with the Mental Health Association of Tulsa (MHAT).

2012 OCARTA Recovery Rally – Commissioner White stated that she and Mr. Fisher attended the 2012 OCARTA Recovery Rally. She explained that in recognition of September being Recovery Month OCARTA hosts this event which is a march that starts at Washington Park on 4th Street and ends at the Capitol.

Commissioner White took a moment to thank Ms. Wood for attending Ada's Prayer and Recovery March for Prevention and Recovery.

First Annual Consumer Conference – (Speaker) – Commissioner White stated that this event was hosted at Crossing's Community Center.

Statewide Drug Court Conference – (Speaker) – Commissioner White stated that she did the opening for this conference where the Bureau of Justice and the Institute for Drug Courts partnered with ODMHSAS.

Nick Gould, Provider Relations, Hillcrest Medical Center – Commissioner White stated that she and Ms. Slatton-Hodges has had multiple meetings with Hillcrest Medical Center in helping create a partnership between them, the Tulsa Center for Behavioral (TCBH), and Family and Children's Services. She stated that this was a unique opportunity for a state agency, not-for-profit, and a for-profit entity to partner together and open up beds and create an urgent care center.

Julio I. Rojas, Ph.D., Assistant Professor of Psychiatry and Behavioral Sciences; Director, OU Physicians ExecuCare Program; University of Oklahoma Health Sciences Center; and Michael Brand, Ph.D., Associate Professor of Psychiatry and Behavioral Sciences, OU Department of Psychiatry – Commissioner White explained that Dr. Rojas and Dr. Brand are doing research surrounding the issue of how mental health, trauma, and substance abuse all come together and have asked for our assistance with some of their work.

Major Michael C. Thompson, Secretary of Safety and Security and Commissioner; Rick Adams, Assistant Commissioner; and Rhonda Larson, Records Management Director, Oklahoma Department of Public Safety – Commissioner White stated that mental health and addiction touches every part of state government, therefore, ODMHSAS has multiple partnerships. She explained that because ODMHSAS is the entity that certifies the assessors and the DUI schools the Department has a major role to play when someone receives a DUI. She stated that we are working on a way to update systems of communication between ODMHSAS and the Department of Public Safety and DUI's.

Speaker Designate T.W. Shannon – Commissioner White discussed Jim Taliaferro Community Mental Health Center's (JTCMHC) new women's center which provides treatment for addiction. This is part of the Smart on Crime initiative and that this particular program is focused on preventing women from becoming incarcerated. Commissioner White stated that Deputy Director, Brenda Ototivo, JTCMHC, and the staff at JTCMHC did a fantastic job in creating eight new substance abuse treatment beds for women and partnering that with the community. Commissioner White explained that there was a grand opening and Speaker Designate T.W. Shannon attended the event. She stated he had an opportunity to tour the facility and sit down and talk with a woman who will be the first graduate from the program.

Gene Christian, Executive Director and Keith Wilson, Incoming Executive Director, Oklahoma Office of Juvenile Affairs – Commissioner White explained that Gene Christian the former Executive Director of Juvenile Affairs retired and that prior to that she had a meeting with him and Keith Wilson the Incoming Executive Director to build on the relationship the two departments have and make sure that it would continue.

2012 NASADAD/NPN/NTN Annual Meeting – "Now is the Time – Innovate" – and the NASMHPD Annual 2012 Commissioners Meeting – Commissioner White stated that these meetings are an opportunity to meet with others around the country who hold the same positions she does and to discuss what works in their states, what doesn't, and why. She explained that these meetings are an opportunity to gain new ideas and share what Oklahoma is doing in the fields of mental health and substance abuse.

Pamela S. Hyde, J.D., Administrator, SAMHSA and Terry Cline, Ph.D., Secretary of Health and Human Services and Commissioner, Oklahoma State Department of Health – Commissioner White stated that Ms. Hyde was in town for the National Zarrow Symposium and she and Dr. Cline were able to sit down with her and have a very good informal meeting. Commissioner White stated they have a good relationship and that it's always nice to be able to sit down and have a face-to-face meeting.

Commissioner White asked Jim Priest, Executive Director of FATE to stand and be recognized for receiving the Alliance Achievement Award from Partnership for Drug Free Org. Commissioner White stated that there were only seven awards given nationwide and FATE was one of those seven.

Mr. Priest thanked the Department for all of their support and invited the Board members to attend the first annual Champions of FATE dinner on October 25, 2012.

DISCUSSION REGARDING REPORT FROM CHIEF OPERATING OFFICER

Durand Crosby, COO, had a few announcements: He informed the Board members that the Recovery in Action Arts Festival will be held on September 26, 2012, at Griffin Memorial Hospital and invited the Board members to attend. He also reminded the Board members that in November ODMHSAS will be holding their annual combined Prevention and Recovery conference in Norman, Oklahoma, from the 28th – 30th.

Durand Crosby reported on the following items: The new Consumer Recovery Specialist position. He stated that this is an advanced unclassified position which will help our patient care aids (PCA) advance within the organization through additional training. Mr. Crosby stated this was brought about because of the turnover rates within the PCA field discovered by the exit survey ODMHSAS piloted with the former Office of Personnel Management.

Mr. Crosby also discussed the Leadership's initiative to visit each of the facilities and talk with the staff and answer any questions submitted by the facility in advance and then open the floor for discussion and let the employees know what the Department is working on.

Mr. Crosby discussed the Cultural Awareness luncheons and how Heath Holt, Coordinator of Community Advocacy and Wellness, has gotten employees to start giving presentations on issues they may have overcome.

Mr. Crosby reminded the Board members of the success stories at the end of his report and asked that they take a look at those.

DISCUSSION REGARDING THE REPORT FROM THE CORPORATE ACCOUNTABILITY COMMITTEE

Mr. McDonald stated that the Corporate Accountability Committee reviewed the reports of the Consumer Advocate General and the Inspector General.

He stated that the Consumer Advocate's office is participating in the Town Hall Wellness Teleconference sponsored by SAMHSA. This teleconference trained the advocates on the eight dimensions of wellness. Mr. McDonald listed the eight dimensions of wellness and stated that these dimensions serve the professionals and consumers well. When any of these dimensions are out of balance, it can have a devastating effect on recovery.

Mr. McDonald asked Deneka Cain, Advocate General, to discuss the teleconference system. Ms. Cain stated that one of the things they are looking at in the Advocate's office is having a more holistic approach to advocacy and making sure their department is not just looking at complaints and grievances, which are important, but doing other things that support recovery. Ms. Cain explained that the Advocate's office has begun participating in nationwide teleconferences where they are getting ideas from around the country. She stated that one of the initial things the Advocate's office was able to do for Oklahoma was put together a packet that sits by the door which contains information on all the places consumers can go to get assessments, treatment, location of food pantries, along with places they can go to receive dental and/or eye services.

Mr. McDonald stated that he is impressed with the reporting system because previously the subcommittee members would have a lot of questions regarding investigations, but now that they get the reports in advance and how the reporting system breaks down the incidents, he said it's much easier to review.

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF INSPECTOR GENERAL REPORT

Ms. Poff had no additional information to add to her report.

Mr. Fisher asked if Durand Crosby was still doing his ethics training.

Ms. Poff stated that everyone is involved with the ethics training. She mentioned that Ms. Cain would be doing ethics training at the Drug Court Conference that afternoon. Ms. Poff stated that they would be at the ODAPCA Conference coming up. She explained that the training has now been split up and everyone plays a part.

Mr. Sullivan mentioned that there were an unusually high amount of inappropriate sexual activities among staff and clients. He wanted to know if the Department has some sort of test that is required by employees each year so that it's understood what is and is not appropriate behavior.

Ms. Poff stated that there is not a test employee's take, but at some of the facilities employees are required to sign a document stating the employee understands conflict of interest, inappropriate relationships, etc. This document could then be used in an investigation.

Dr. Sullivan moved to approve the Inspector General's report. Mr. Fisher seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF CONSUMER ADVOCACY REPORT

Consumer Advocate General, Deneka Cain, had nothing to add to her report.

Dr. Bell took a moment to thank Ms. Cain for volunteering her Saturday to speak at the Mental Health Association of Central Oklahoma meeting being held at St. Anthony's.

Dr. Sullivan moved to approve the Inspector General's report. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

DISCUSSION REGARDING THE REPORT FROM THE PERFORMANCE IMPROVEMENT COMMITTEE

Dr. Sullivan stated that there were two presentations for the August meeting.

Ashley Ferguson, Prevention Resolution Development Coordinator, Northwest Center for Behavioral Health, gave a presentation on using the Strategic Prevention Framework (SPF) Planning Model to Improve Prevention and Effectiveness.

Ms. Ferguson stated that Prevention has moved to utilizing data to assure that evidence-based strategies are being implemented effectively and efficiently at a local level. Regional Prevention Coordinators (RPC) are utilizing the SPF – Strategic Prevention Framework, a change model used to create population-level change. This framework is based on the public health model and has three specific goals: 1) Prevent onset and reduce the progression of substance abuse; 2) Reduce substance-abuse related problems in communities; 3) Build prevention capacity and infrastructure at the state/tribal and community levels. The SPF consists of seven components: Assessment, Capacity Building, Planning, Implementation, Evaluation, Sustainability and Cultural Competency.

The Strategic Prevention Framework (SPF) was utilized to establish priorities for both the Substance Abuse Prevention Block Grant and the Strategic Prevention Framework State Incentive Grant (SPF-SIG). Regional Epidemiological Outcome Workgroups have been established to gather and assess substance abuse consumption patterns, substance-related consequences, and risk factors. Underage drinking, binge drinking, alcohol use during pregnancy, marijuana use, methamphetamine use, inhalant use and non-medical use of prescription drugs data were evaluated. From this data, priorities have been established to address one priority in two counties for RPCs and one priority for one county for SPF-SIG. Logic models were developed and include evidence-based strategies to address the priorities and risk factors in each community. Evaluation plans are being developed to capture outcomes related to these evidence-based strategies. Once these evaluation plans are approved by ODMHSAS prevention staff, implementation of the strategies will begin at the local level.

The second presentation was given by Ellen Buettner, Human Resources Management and Development Director for the Department on New Employee Orientation (NEO).

Ms. Buettner stated that New Employee Orientation is a valuable program which provides employees an opportunity to connect with other agency employees at every level and location of the organization, to see the expertise and excitement of current leaders of the organization and to promote the mission and customer-service thinking of ODMHSAS as a whole. NEO effectively integrates the new employee into our organization and assists with retention, motivation, job satisfaction, and quickly enables each individual to become contributing members of the team. If done correctly, our new employee orientation can solidify the new employee's relationship with our organization. It is our chance to make a first impression.

Dr. Sullivan mentioned that by doing the new employee orientation and exit interviews organizations can reduce the turnover rates which in turn saves a substantial amount of money.

DISCUSSION REGARDING THE REPORT FROM THE FINANCE COMMITTEE
Dr. Haynes stated that Juarez McCann presented the finance report to the committee. He also stated that the committee approved the minutes from the May 21, 2012, meeting.

Dr. Haynes stated that Mr. McCann presented the August 2012 finance report for the first two months of FY13. All facilities and major programs are within their budget except for the Enhanced Tiered Payment System (ETPS) which was slightly over budget due to increased payout for the ETPS program.

The cash collections reports were presented showing total revolving revenues short by $746k of meeting estimated budgeted projections. This shortage was primarily due to technical problems associated with upgrades to the Avatar billing software which affected all facilities and their ability to bill for services rendered during July and August 2012. As of September 5, 2012, the problems with Avatar have been resolved and facilities have started billing for services provided this fiscal year.

Finance Report Ending FY2012:
Mr. McCann also presented a preliminary finance report for operations ending FY12. The expenditures report for a couple of facilities show a deficit for FY12; however overall, all major programs finished within their budgets and the ODMHSAS will end the year in the black. Mr. McCann stated that the finance department was still closing out FY12 expenditures and won't have final numbers until the next Board meeting; however, he did want to inform the Board that the agency had ended the year within its budget for FY12.

FY14 Budget Request:
Mr. McCann reviewed the FY14 Budget Request which is due by October 1. It is submitted annually to the House, Senate, and the Office of State Finance. The budget request contains the highest priority requests for maintaining our agency funding as well as initiating new programs. While there are a few modifications to this year's request, our message to the Legislature remains consistent in our budget request document that our projects support our agency's mission. In summary, ODMHSAS is asking for a maintenance request of $18 million to maintain the program at its current level and an overall request of $143 million. Commissioner White will go over the budget request in more detail with the Board.

Commissioner White took a moment to introduce Juarez McCann the new Finance Director for ODMHSAS.

DISCUSSION AND POSSIBLE ACTION REGARDING MONTHLY FINANCE REPORT
Mr. McCann had nothing new to add to his report.

Dr. Pierce moved to approve the monthly Financial Report. Mr. McDonald seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

Commissioner White reviewed the FY2014 Budget request with the Board Members and stated that it is due to the Governor's office by October 1, 2012. Commissioner White explained that much of the request looks the same as previous years. She started with item one on the list Maintain existing programs. She stated that ODMHSAS did take over the behavioral health match for Medicaid this year and that that program is an entitlement program and each year there is growth within that program. Commissioner White stated that historically the growth in this program has been approximately 14 percent per year. She stated that the Department believes that it can keep that rate to approximately a seven percent growth the first year.

Mr. Fisher asked Commissioner White how the Department plans to cut the growth. Commissioner White stated that the Department should be able to manage seven percent the first year, and even lower the following year. She stated that the Department is in the process of putting the caps back in place as well as looking at other cost saving measures that will not cut services to those in need.

Ms. Wood asked Commissioner White to explain what causes the growth.

Commissioner White stated that there were many factors that cause the growth; two main components are that the number of those that qualify for Medicaid goes up each year, along with more and more people needing help each year.

Commissioner White stated that the Legislature appointed the $2.5 million for a new crisis center. She explained that the Department asked for funds for five new crisis centers and were awarded funding for one, with the hopes of adding more each year. Commissioner White explained that when the crisis center went out to bid, a unique opportunity presented itself in Tulsa with a for-profit-hospital that allowed the Department to contract two new crisis centers, one in Tulsa and the other one in Ardmore for $3.5 million. Commissioner White stated that she spoke with the Governor's office, the Senate and the House and asked for the additional funds during the next legislative session and they agreed.

Commissioner White continued presenting the FY14 Budget Request as follows:

Department of Mental Health and Substance Abuse Services
FY-2014 Budget Request Prioritization

	Description	FY-2014 State $	FY-2014 All Sources $	FTE
	FY-2013 BUDGET & APPROPRIATION	**$ 311,421,073**	**$ 411,961,441**	**1,882.2**
1	Maintain existing programs (see detail below)	18,356,000	18,356,000	
2	Smart on Crime Initiative	96,943,000	96,943,000	
3	Provider sustainability rate increase (3.25%)	5,033,475	5,033,475	
4	Children's Behavioral Health Services	8,900,000	8,900,000	
5	Treatment and Supports to Serve Oklahoma's Hero's	1,000,000	1,000,000	
6	Screening, Brief Intervention, and Referral to Treatment Private/Public Partnership	4,000,000	4,000,000	
7	95 Additional beds for Residential Sub. Abuse Tx	4,475,916	4,475,916	
8	Wellness Initiatives	1,000,000	1,000,000	
9	Law enforcement partnership to reduce illegal alcohol sales to minors	500,000	500,000	
10	Substance Abuse Residential treatment for kids - statewide	3,609,060	3,609,060	
	TOTAL REQUEST	**$ 143,817,450**	**$ 143,817,450**	**$ -**
	PROPOSED FY-2014 BUDGET	**$ 455,238,523**	**$ 555,778,891**	**1,882.2**
		46%	35%	
	Maintenance Detail			
	Replace carryover budgeted in FY-2013	700,000	700,000	
	System of Care Grant Match	1,300,000	1,300,000	
	Annualize 2nd Crisis Center partially funded in FY13	1,000,000	1,000,000	
	Annualize funding for Jail Screens partially appropriated in FY13	333,000	333,000	
	7% Increase in Medicaid program growth (BH historical trends 14%)	8,431,325	8,431,325	
	Medicaid FMAP increase (from 64% to 64.02%)	(150,372)	(150,372)	
	Budget Adjustment (1 month of payments shifted to next year due to budget cuts in FY10)	5,600,000	5,600,000	
	Health insurance costs increase	1,142,046	1,142,046	
	Subtotal Maintenance	18,356,000	18,356,000	

Dr. Sullivan moved to approve the Fiscal Year 2013 Capitol and budget requests. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

DISCUSSION REGARDING A NOMINATING COMMITTEE FOR THE SELECTION OF BOARD OFFICERS

Ms. Wood stated that she and Dr. Ronna Vanderslice's term as Chair and Vice Chair will be coming to an end. Ms. Wood stated that Dr. Vanderslice appointed a nominating committee which consists of Dr. Bell, Dr. Haynes, Mr. Carson, and Ms. Wood, serving as chair of the committee, to comprise a list of nominees to present to the Board at the November meeting.

PRESENTATION

Deputy Commissioner Steven Buck introduced Jessica Hawkins, Director of Prevention and Dane Libart, Senior Screening Consultant, who gave a presentation on Screening Brief Intervention Referral to Treatment (SBIRT).

Ms. Hawkins took a brief moment to acknowledge Mr. Libart for taking on the initiative to advance his expertise in this area. Ms. Hawkins then discussed the Oklahoma Turning Point Conference which is the Oklahoma State Department of Health's Community Health Initiative. She stated that they have begun honoring those departments which have exemplary programs that advance health in the state. Ms. Hawkins stated that this year ODMHSAS' SBIRT program was one of the first recipients of this award which she then presented to Commissioner White.

Mr. Libart gave a brief presentation on the SBIRT program.

Dr. Pierce asked what type of provider Mr. Libart saw as the ones who would actually do the screening and implement the brief intervention.

Mr. Libart stated that it all depended on if the provider wanted reimbursement. Currently, to get reimbursed, it would have to be a physician or an advanced practice nurse, if going through Medicare or Medicaid. If working with commercial insurance groups, for example, Blue Cross and Blue Shield, a social worker could be reimbursed.

Dr. Sullivan asked if this program was in Meaningful Use. Mr. Libart said not as of yet.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Dr. Sullivan moved to adjourn. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

The meeting adjourned at 10:47 a.m.

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Brent Bell D.O.

_____
Paul Pierce, M.D.

_____
Bruce Fisher

_____
Andy Sullivan, M.D.

_____
Henry Haynes, Ed.D.

_____
Gail Wood, Vice Chair

_____
Robert McDonald

ADJOURNMENT

Dr. Sullivan moved to adjourn. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Mr. McDonald	Yes		

The meeting adjourned at 10:47 a.m.

Brent Bell D.O.

Paul Pierce, M.D.

Bruce Fisher

Andy Sullivan, M.D.

Henry Haynes, Ed.D.

Gail Wood, Vice Chair

Robert McDonald