# BOARD OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES
## May 25, 2012
## Department of Mental Health And Substance Abuse Services
## Oklahoma City, Oklahoma

Board members Present:

Ronna Vanderslice, Ed.D., Chair
Brent Bell, D.O.
Joel Carson
Bruce Fisher
Robert McDonald
Paul Pierce, M.D.
Gail Wood

Others present:

Commissioner, Terri White, ODMHSAS
Durand Crosby, ODMHSAS
Steven Buck, ODMHSAS
Angie Patterson, ODMHSAS
Amanda Jett, ODMHSAS
Kimberly Poff, ODMHSAS
Dewayne Moore, ODMHSAS
Michaelle Statham, ODMHSAS
Deneka Cain, ODMHSAS
Richard Bowden, ODMHSAS
John Hudgens, ODMHSAS
Vicki Baker, Recovery Plus Family Counseling
Christine Wood, Quapaw Counseling Services
Nancy Poteete, Oklahoma Residential Assisted Living Association (ORALA)
Jeff Smith, Children's Recovery Center
Carol Ladd, ODMHSAS
Brenda Ototivo, JTCMHC
Ronda Rothell, JTCMHC
Bruce Walker, DPS
Lori Jordan, OFC
Lisa Adams, Varangon Academy
Billie Thompson, Varangon Academy
M. Shultes von Schlageter, M.D., OCCIC –
Vicki Baker, Recovery Plus Family Counseling

**CALL TO ORDER**

Dr. Vanderslice called the meeting to order at 9:00 a.m. and declared a quorum was present.

**APPROVAL OF MINUTES OF THE MARCH 23, 2012, BOARD MEETING**

Mr. Carson moved to approve the minutes from the March 23, 2012, meeting. Mr. McDonald seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Mr. McDonald | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |

Dr. Pierce arrived at 9:03 a.m.

**DISCUSSION REGARDING REPORT FROM COMMISSIONER**
Commissioner White reported on the following items:

Children's Mental Health Day at the Capitol – Children, Youth & Families Picnic – Commissioner White stated that it was a great success with several hundred in attendance.

Drug Court/Mental Health Court Day at the Capitol – Commissioner White reported that awards were given out for various achievements including highest graduation rate and highest employment rates.

2012 My Mind Matters Day at the Capitol – Commissioner White reported that on May 1, 2012, the My Mind Matters Day was held at the Capitol. She explained that this used to be Mental Health Day at the Capitol, and that this is an event the Coalition of Advocates puts together to bring awareness to mental health issues.

My Mind Matters Banquet – (Speaker) – Commissioner White stated that she and Secretary Cline were speakers at the My Mind Matters Banquet, where Governor Anoatubby of the Chickasaw Nation was presented an award.

NAMI Oklahoma Walk – (Emcee) – Commissioner White stated that she was asked to emcee the 2012 NAMI Oklahoma Walk held at Lake Hefner. She stated that Captain Nash, among others, received awards for their work in mental illness. She also stated that several hundred walkers attended the event.

Indian Health Care Resource Center, Restoring Harmony Powwow – (Speaker) – Commissioner White stated that this is an annual Saturday Powwow centered around children's mental health and sponsored by the Circles of Care program.

Commissioner White stated that a large portion of her focus has been the budget and meetings regarding the budget since the last Board meeting.

Ceremonial Signing of HB3052 – Commissioner White stated that she was asked to attend the Ceremonial Signing of HB3052, which was Speaker Steele's Justice Reinvestment Bill.

Governor's Walk for Wellness – Commissioner White stated that Michaelle Statham, Director of Wellness and Employee Assistance Program (EAP), put together a Department team for this event and ODMHSAS walkers began from our building and merged with State Department of Health to form a super team, walking together all the way to the State Capitol.

Councilmen Dr. Ed Shadid and Peter White; Terry Cline, Ph.D., Secretary of Health and Human Services and Commissioner, Oklahoma State Department of Health; Carl Edwards, Price Edwards & Company; Billy Stout, M.D.; Blake Wade, President, Oklahoma Business Roundtable, Inc.; and Ann Simank, Executive Director, Oklahoma City Metro Alliance – Commissioner White spoke about a meeting of several people regarding the need for a cutting edge, high quality, addiction treatment center in Oklahoma City.

2012 ODMHSAS Public Service Recognition Week – Commissioner White stated that ODMHSAS observed Public Service Recognition week to recognize the Department's employees. She stated that there was a reception with popcorn, fruit, and ice cream, and each day a different member of Leadership sent a letter to employees thanking them for their service.

**DISCUSSION REGARDING REPORT FROM CHIEF OPERATING OFFICER**

Durand Crosby reported on the following items: Mr. Crosby reported that the Children's Conference, which was held in Tulsa, had a great turnout with wonderful speakers. He also stated that the ADSAC Conference will be June 4, 2012, and in September the combined Substance Abuse and Mental Health Conference will be held. He invited the Board Members to Attend.

Deputy Commissioner Buck reported on the following legislative bills: Mr. Buck stated that a proposed tax agreement is off the table for this year, and that a $200 million bond issue was defeated in the House.

SB1795 – This was an agency bill request. Mr. Buck stated that this was more of a cleanup bill and will not impact the Department operationally if the bill is not approved.

SB1874 – Has been signed by the Governor, and will allow an individual to keep their driver's license after successfully completing drug court.

HB3150 – This is an agency behavioral health transfer trailer bill that is part of the budget agreement.

HB2254 – This piece of legislation effects Title 43A. The bill puts into policy what has been in place already where reserve deputies can take the place of on-duty personnel in the period of emergency detention. There was a provision added to this bill to correct an issue from the Justice Reinvestment Initiative, HB3052, which makes the screening and assessment a "may" instead of "shall" language. This does impact some of the services the Department will provide.

SB1222 – The Veteran's court bill author has not pushed to have this bill heard this term due to pull from many different directions, but it could be presented next term. Veteran's Dockets still continue to thrive in the Department's Drug Courts.

HB2388 – TANF drug testing bill has been signed. The bill puts into statute the current practice at DHS offering a screening of applicants, which determines if they are at risk of drug use. If the screening says they are at risk then a drug test is ordered. One of the provisions of the bill is if they test positive, the individual will no longer be eligible for cash benefits. The individual will still be eligible for treatment services and support and the children of that individual will not be affected.

SB1277 & SB1279 – 1277 gives LADC's better standing to bill for third party insurance. 1279 provided strengthening to LADC's credentials to more adequately address the needs of individuals with co-occurring disorders.

SB1059 – This bill would have allowed insurance companies operating outside of the State to offer insurance in Oklahoma without having to abide by the current mandates within the state. This piece of legislature will not be considered this session.

**DISCUSSION AND POSSIBLE ACTION REGARDING CRITICAL INCIDENT REPORT**
John Hudgens had no additional information to add to the Critical Incident Report.

Mr. Carson moved to approve the Critical Incident Report. Dr. Pierce seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**DISCUSSION AND POSSIBLE ACTION REGARDING PROGRAM CERTIFICATION RECOMMENDATIONS**
**Alcohol and Drug Treatment Programs**
**A. Permit for Temporary Operation**
Permit for temporary operation was recommended for: Counseling Solutions & Interventions, Inc. and Southern Oklahoma Treatment Services, Inc.

Dr. Bell moved to approve the permit for temporary operation for the above- referenced programs. Ms. Wood seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**B. One-Year Certification**
One-year certification was recommended for: Alpha II, Inc.; Concepts in Counseling, L.L.C.; Intertribal Council, Inc. dba Inter-Tribal Substance Abuse/Prevention & Treatment Center; New Day Recovery Youth & Family Services, Inc.; Northeastern Oklahoma Council on Alcoholism, Inc.; Payne County Drug Court, Inc.; and ROCMHD Area Youth Services, Inc.

Dr. Pierced moved to approve one-year certification for the above-referenced programs. Ms. Wood seconded the motion.

Mr. Fisher asked what the percentage is on the assessment to get a one-year certification. Dr. Vanderslice and Mr. Hudgens explained that the facility scored between a 51 percent and 74 percent. Mr. Fisher asked if those facilities that received a one-year certification score higher the second time. Mr. Hudgens stated that the Department is seeing a significant change in those facilities where they increase their scores to warrant a two year and sometimes three year certifications.

Dr. Vanderslice asked what the time line was between the first visit where a one year certification was issued and the next visit where a two or three year certification was issued. Mr. Hudgens stated that when the facility is up for their renewal.

Mr. Fisher asked if providers with satellites have only the main facility reviewed or if all of the satellite locations are reviewed. Mr. Hudgens explained that each location is looked at, not just the primary facility.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**C. Two-Year Certification**

Two-year certification was recommended for: Absentee Shawnee Counseling Services, Inc.; Maximus Counseling, Inc.; Oklahoma Mental Health Council, Inc. dba Red Rock Behavioral Health Services-Jordan's Crossing; Payne County Youth Services, Inc.; Quest MHSA, L.L.C.; and Tri-City Substance Abuse Center, Inc.

Ms. Wood moved to approve two-year certification for the above-referenced programs. Dr. Bell seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**D. Certification with Distinction**

Certification with Distinction was recommended for: Recovery Plus Family Counseling Center, Inc.

Mr. Fisher moved to approve certification with distinction for the above-referenced program. Ms. Wood seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**E. Certification with Special Distinction**

Certification with Special Distinction was recommended for: Cope, Inc; Jim Taliaferro Community Mental Health Center; and Northwest Center for Behavioral Health, Lighthouse Substance Abuse

Mr. Fisher moved to approve certification with special distinction for the above-referenced programs. Ms. Wood seconded the motion.

**Opioid Substitution Treatment Programs**

**A. Two-Year Certification**

Two-year certification was recommended for: Quapaw Counseling Services, Inc., Miami.

Mr. Fisher moved to approve two-year certification for the above-referenced program. Ms. Wood seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**Programs of Assertive Community Treatment**

**A. Certification with Special Distinction**

Certification with special distinction was recommended for: Oklahoma Mental Health Council, Inc. dba Red Rock Behavioral Health Services, Shawnee

Dr. Pierce moved to approve certification with special distinction for the above-referenced program. Ms. Wood seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**Eating Disorder Treatment Programs**

**A. Permit for Temporary Operation**

Permit for temporary operation was recommended for: Living Hope Eating Disorder Treatment Center, P.L.L.C.

Ms. Wood moved to approve permit for temporary operation for the above-referenced program. Dr. Bell seconded the motion.

Dr. Pierce asked how many eating disorder programs are currently in Oklahoma. Mr. Hudgens stated there are only two certified programs, both of which are in Tulsa.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**Community Residential Mental Health Programs**

**A. Certification with Distinction**

Certification with distinction was recommended for: Copp's Residential Care, Inc. and High Cedar Residential Care

Ms. Wood moved to approve certification with distinction for the above-referenced programs. Dr. Pierce seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

Dr. Vanderslice noted that Copp's Residential Care, Inc. and High Cedar Residential Care were 100% compliant on all standards and are eligible for a full refund on their certification.

**DISCUSSION REGARDING THE REPORT FROM THE CORPORATE ACCOUNTABILITY COMMITTEE**

Mr. McDonald reported on the Corporate Accountability meeting. He stated that the committee focused on how facilities handled general medical care issues for consumers in our custody. Mr. McDonald explained that, for example, Griffin Memorial Hospital contracts with a private provider to provide those services. He stated that individuals with both mental health and substance abuse issues die on average 30 years younger than those without.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF INSPECTOR GENERAL REPORT**

Ms. Poff had no additional information to add and no concerns regarding any closed cases on her report.

Mr. McDonald stated that the Inspector General's report was reviewed by the Committee. The office was represented by Michael Delong and Travis Kirkpatrick.

Mr. Carson moved to approve the Inspector General's report. Mr. McDonald seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF CONSUMER ADVOCACY REPORT**

Consumer Advocate General, Deneka Cain, had nothing to add to her report.

Mr. Fisher asked why there's a spike in Electronic Critical Incident reporting. Ms. Cain explained that the reports have moved from paper to electronic version and now everyone who witnesses the incident submits a report so they may receive several different submissions to the same incident.

Dr. Vanderslice asked what the new system does to the work load. Ms. Cain explained that it did increase the work load.

Dr. Vanderslice asked what type of time guideline is given for reporting an incident. Ms. Cain stated that there is an incident reporting policy for the department that they adhere to. They are currently updating it to take into account the new system.

Ms. Wood asked what type of form is used to report an incident. Ms. Cain explained that it's a combination of check lists and oral communications to be able to get the facts across.

Mr. Fisher asked how the department is able to close more cases than open. Ms. Cain explained that some cases carry over from one reporting period to the next.

Mr. Carson moved to approve the Office of Consumer Advocacy report. Dr. Pierce seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**DISCUSSION REGARDING THE REPORT FROM THE PERFORMANCE IMPROVEMENT COMMITTEE**

Mr. McDonald presented the report from the Performance Improvement Committee Meeting. He stated that there were two presentations given, one by Jamie Piatt who is the Coordinator for the State Epidemiological Outcomes Workgroup (SEOW). She gave a presentation regarding the data query system (DQS). She began by giving a brief history of the DQS workgroup. Through the work of the SEOW and ODMHSAS, a gap in data dissemination around substance use, its consequences, and related risk factors was identified. Dissemination of data is crucial for decision-makers at the state and local levels to address emerging trends in substance misuse/abuse. ODMHSAS and the SEOW collaborated to develop a website that allows users to query data to guide in making decisions about substance abuse services. A website that merges multiple data sources significantly reduces time by not having to access multiple databases and makes important data available that may not have been previously accessed. Indicators that a user can query cover the consumption and consequences of alcohol, tobacco, and drugs as well as risk and protective factors associated with the use of these substances. Users can generate graphs, tables and maps with the system. Our 17 providers have used the DQS to generate an Epidemiological Profile (EPI profile) for each of their regions. An EPI profile is a snapshot of substance misuse/abuse in their area. The profile includes many consumption and consequence indicators which helps paint a picture of substance abuse/misuse in order to help focus limited prevention resources. The DQS can be used to develop fact sheets on specific topics.

Mr. McDonald stated that the second presentation was given by Raquel Haggard, Director of Continuous Quality Improvement (CQI) & Compliance, Red Rock Behavioral Health Services, on their CQI process. She started that in the beginning of 2006 there was one Director, one Manager, and five Quality Care Coordinators. The Quality Care

Coordinators traveled three to four days per week and attended treatment teams, did chart reviews and had 63 indicators to review. Their purpose is to gather information about needed training, serve as a resource for the agency, and to ensure that across all sites and programs, RR policies and procedures are followed. They now have one Director, one Lead Quality Care Coordinator, and two Quality Care Coordinators. They travel to sites monthly and attend treatment teams by telemed equipment and all charts are electronic so chart review can happen anywhere. They also now have only 26 indicators and have started a monthly newsletter. Treatment Teams are done in person and via telemed equipment. Their chart reviews are done through email and they send weekly tips and reminders. Mr. McDonald stated that Ms. Haggard stated that as an incentive for the facilities to score higher, Red Rock usually buys breakfast or something like that for the facility that scores the highest. Ms. Haggard stated that turnover in the last year and a half has been minimal, and she attributed that to having things more streamlined, a little easier, and less stressful.

**DISCUSSION REGARDING THE REPORT FROM THE FINANCE COMMITTEE**
Mr. Carson presented the report from the Finance Committee. He stated that the Finance Committee was called to order by Dr. Haynes, Chair.

The Committee approved the minutes from the March 20, 2012 meeting.

Richard Bowden presented the April 2012 finance report. The expenditures report for several facilities shows a deficit, but overall, all major programs are within their budget. Jim Taliaferro Community Mental Health Center is over budget but has some construction costs from their new women's residential substance abuse unit that were funded from this line item that will be moved to the substance abuse line. The Okla. County Crisis Intervention Center is over budget mostly due to funding startup costs of the Okla. Crisis Recovery Unit. We are reviewing budget comparisons with all facilities on a monthly basis to monitor their budgets.

The cash collections reports were presented showing total revolving revenues exceeding what we projected we would collect by $1.2M. Most of this excess is attributed to the Children's Recovery Center's receipt of over $1M in Medicaid cost settlements for SFY-2009 and SFY-2010. A number of our facilities are behind in collections due to the delays from the prior authorization system, CMS rule changes, and reduced DSH (disproportionate share) payments.

Budget revision #5 for State Fiscal Year 2012 adds additional funding for an ETPS payment, transfer of additional funding to meet our System of Care match, and an adjustment for intra-agency contracts with the Children's Recovery Center.

The SFY-2011 State audit has concluded and a letter to those charged with governance for the Department was reviewed by the Committee which outlined any concerns or findings.

The engagement letter for the initiation of the fieldwork for the SFY-2012 State audit was reviewed by the Committee. This letter has been presented to the Commissioner for her signature.

**DISCUSSION AND POSSIBLE ACTION REGARDING MONTHLY FINANCE REPORT**
Richard Bowden had nothing new to add to the finance report.

Mr. Carson moved to approve the Financial Report. Mr. McDonald seconded the motion.

ROLL CALL VOTE

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| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**DISCUSSION AND POSSIBLE ACTION REGARDING PERSONNEL ISSUES**
**A. Discussion and Possible Appointment of Lori Jordan as the Executive Director of the Oklahoma Forensic Center**
Dr. Bell stated that he believed her appointment was an excellent choice.

Dr. Bell made the motion to approve the appointment of Lori Jordan as the Executive Director of the Oklahoma Forensic Center. Mr. Carson seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Mr. Fisher | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**NEW BUSINESS**
Commissioner White reported that the Legislature passed the budget. She stated that she believes the Department was successful in our budget. She explained that the Governor recommended $6 million be added to our budget and the Legislature appropriated just over that amount. In this budget, $3 million was appropriated for the Systems of Care program that is the wrap around program for children and youth. She also pointed out that Oklahoma is the national leader in Systems of Care. Commissioner White stated that the Department received an additional $2.5 million for an additional crisis center and that we had asked for five new crisis centers and were successful in getting one. The Department's next step is to decide where to place the new center. The Department was awarded $600,000 for screenings in the jail for those who have been arrested for felony offenses. The screenings may be done prior to sentencing for mental health/substance abuse and for level of risk. This information should provide objective information to public defenders, attorneys, judges etc. to help in deciding if the person would be better suited for a diversion program than the criminal justice system. Commissioner White stated that the Department ended up with a little over a 3.5 percent increase.

Commissioner White spoke about the Behavioral Health Transfer of funds. She stated that, simply put, the Department will receive the state match funds from OHCA by July 1, 2012. The Department will have an expanded role in setting Medicaid policy and rates related to behavioral health.

There was no further business to discuss.

Ms. Wood left the meeting at 10:10 a.m.

**PRESENTATION**
Deputy Commissioner Carrie Slatton-Hodges introduced Jackie Shipp, Director of Family and Children Services and Director of Community Based services.

Jackie Shipp gave a brief presentation on Children and Family services. She spoke about in previous years how children in the state were not getting services until they were actually in the system. She explained that over the past few years the department has worked to change this and is now a leader in the country on setting up an integrated accountable efficient system for Oklahoma's Children and Families.

**ADJOURNMENT**
Mr. Carson moved to adjourn the Board meeting. Mr. McDonald seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Mr. McDonald | Yes |
| Mr. Carson | Yes | Dr. Pierce | Yes |
| Mr. Fisher | Yes | Dr. Vanderslice | Yes |

The meeting adjourned at 10:50 a.m.

Brent Bell D.O.

Joel Carson

Bruce Fisher

Robert McDonald

Paul Pierce, M.D.

Ronna Vanderslice, Ed.D, Chair

Gail Wood