**BOARD OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES**
**January 8, 2010**
**Department of Mental Health And Substance Abuse Services**
**Oklahoma City, Oklahoma**

Board Members Present:

Joel Carson, Chair
Brent Bell, D.O.
Henry Haynes, Ed.D.
Robert McDonald
Paul Pierce, M.D.
J. Andy Sullivan, M.D.
Ronna Vanderslice, Ed.D.
Gail Wood

Others present:
Commissioner, Terri White, ODMHSAS
Durand Crosby, ODMHSAS
Caletta McPherson, ODMHSAS
Steven Buck, ODMHSAS
Carrie Slatton-Hodges, ODMHSAS
Angie Patterson, ODMHSAS
Gretchen Geis, ODMHSAS
John Hudgens, ODMHSAS
Jennifer Brum, CRC
Jeff Smith, CRC
Bob Mathew, ODMHSAS
Sallie McLaughlin, Gateway to Prevention and Recovery
Brad McLerran, ODMHSAS
Kimberly Poff, ODMHSAS
Travis Kirkpatrick, ODMHSAS
Susan Boehrer, Oklahoma Federation of Families
Toni Higgin, OCCIC
Ray Miller, The Oaks
Jeff Dismukes, ODMHSAS
Jim Orsi, ODMHSAS
Deneka Cain, ODMHSAS
Trish Frazier, OPEA
Bill Sharp, Children's Justice Center
Shawn McCarty, ODMHSAS
Wendy Larsen, ODMHSAS
Richard Bowden, ODMHSAS
Barbara Hoberock, Tulsa World
Pam McKeown, ODMHSAS
Jessica Hawkins, ODMHSAS
Teresa Collado, Norman Addiction Info & Counseling
Carol Ladd, ODMHSAS
Joan South, Canadian County Children's Justice Center
Brenda Ototivo, Jim Taliaferro Community Mental Health Center
Lari Crane, Lari's ResCare
Robert Lee, Mental Health Services of Southern Oklahoma
Ray Caesar, ODMHSAS
Sheila Tillery, ODMHSAS
Linda White, ORALA
Linda Wright-Eakers, ODMHSAS
Kelli Epps-Reid, ODMHSAS
Leah S. Taylor, OHCA
Erin Boeckman, eCapitol
James Patterson, SOS

**CALL TO ORDER**
Mr. Carson called the meeting to order at 9:10 a.m. and declared a quorum was present.

**APPROVAL OF MINUTES OF THE NOVEMBER 13, 2009, BOARD MEETING**
Ms. Wood moved to approve the minutes from the November 13, 2009, Board Meeting. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Sullivan | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Abstain |
| Dr. Haynes | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**DISCUSSION AND POSSIBLE ACTION REGARDING CRITICAL INCIDENT REPORT**
Mr. Hudgens had no additional information to add to the Critical Incident Report.

Mr. McDonald asked if medication errors have improved. Mr. Hudgens stated that some of the facilities have a specific focus on this issue when there are spikes in the numbers of medication errors. He advised that one of the contributing factors is staffing shortages that may require an agency nurse to come in on a contract basis. Those nurses may not be as trained or prepared in our internal procedures. Typically, the facilities have usually already taken action to address any medication error issues by the time the data on the errors has been collected.

Dr. Haynes moved to approve the Critical Incident Report. Ms. Wood seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Sullivan | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Dr. Haynes | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**DISCUSSION AND POSSIBLE ACTION REGARDING PROGRAM CERTIFICATION RECOMMENDATIONS**
**Alcohol and Drug Treatment Programs**
**A. Temporary Certification**
Temporary certification was recommended for: CCA Properties of America, L.L.C. dba Northfork Correctional Facility

Dr. Sullivan moved to approve temporary certification for the above-referenced program. Ms. Wood seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Sullivan | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Dr. Haynes | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**B. Conditional Certification**

Conditional certification was recommended for: Ada Area Chemical Dependency Center, Inc.; Alpha Assessment & Counseling, L.L.C.; Jim Wallace & Associates, Inc. dba The Jetty Counseling Center; Redefine U, L.L.C.; Southeastern Oklahoma Family Services, Inc., Ardmore; and Valliant House, L.L.C.

Ms. Wood moved to approve conditional certification for the above-referenced programs. Dr. Haynes seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Sullivan | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Dr. Haynes | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**C. Certification**

Probationary certification was recommended for: Phoenix Gate, Inc.; Roadback, Inc. (Intensive Outpatient Services); and Southeastern Oklahoma Social Services, Inc.

Dr. Vanderslice moved to approve certification for the above-referenced programs. Ms. Wood seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Sullivan | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Dr. Haynes | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

**Gambling Treatment Programs**

**A. Conditional Certification**

Conditional Certification was recommended for: Jim Taliaferro Community Mental Health Center; and The Mental Health Center, Inc.

Dr. Sullivan moved to approve conditional certification for the above-referenced programs. Dr. Haynes seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Sullivan | Yes |
| Mr. Carson | Yes | Dr. Vanderslice | Yes |
| Dr. Haynes | Yes | Ms. Wood | Yes |
| Mr. McDonald | Yes | | |

Dr. Pierce entered the meeting at 9:15 am.

**B. Certification**

Certification was recommended for: Intertribal Council, Inc. dba Inter-Tribal Substance Abuse/Prevention & Treatment Center; and Norman Addiction Information & Counseling, Inc. dba NAIC.

Ms. Wood moved to approve certification for the above-referenced programs. Dr. Vanderslice seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Abstain |
| Mr. Carson | Yes | Dr. Sullivan | Yes |
| Dr. Haynes | Yes | Dr. Vanderslice | Yes |
| Mr. McDonald | Yes | Ms. Wood | Yes |

**Eating Disorder Treatment Programs**

**A. Conditional Certification**

Conditional certification was recommended for: Brookhaven Hospital, Inc.

Ms. Wood moved to approve conditional certification for the above-referenced program. Dr. Vanderslice seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Sullivan | Yes |
| Dr. Haynes | Yes | Dr. Vanderslice | Yes |
| Mr. McDonald | Yes | Ms. Wood | Yes |

**Community Mental Health Center Programs**

**A. Certification**

Certification was recommended for: Grand Lake Mental Health Center, Inc.

Dr. Vanderslice moved to approve certification for the above-referenced program. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Sullivan | Yes |
| Dr. Haynes | Yes | Dr. Vanderslice | Yes |
| Mr. McDonald | Yes | Ms. Wood | Yes |

**Community Residential Mental Health Programs**

**A. Conditional Certification**

Conditional certification was recommended for: Chase E., Inc. dba 3C Old Fashion Boarding Home; and Lari's Res Care, L.L.C.

Dr. Bell moved to approve certification for the above-referenced programs. Dr. Haynes seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Sullivan | Yes |
| Dr. Haynes | Yes | Dr. Vanderslice | Yes |
| Mr. McDonald | Yes | Ms. Wood | Yes |

**B. Certification**

Certification was recommended for: Mental Health and Substance Abuse Centers of Southern Oklahoma, Inc.; and Spears Management Co., Inc. dba Boley Residential Care Home #1.

Dr. Vanderslice moved to approve certification for the above-referenced programs. Ms. Wood seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Sullivan | Yes |
| Dr. Haynes | Yes | Dr. Vanderslice | Yes |
| Mr. McDonald | Yes | Ms. Wood | Yes |

**DISCUSSION REGARDING REPORT FROM COMMISSIONER**

Commissioner White reported on the following items:

Lions Club, Oklahoma City, OK – Commissioner White spoke to this organization about mental illness and addiction and the effects of those diseases on Oklahoma's workforce. It is an important opportunity to speak to business leaders about how mental illness and addiction affects not only their communities and families but also employers.

Article packet – Commissioner White commented on the articles given to the Board members. There have been many media requests in the last few weeks. In the 48 hours prior to the Board meeting, several national papers including the

New York Times, LA Times, Miami Herald picked up the story of what could potentially happen as a result of the budget cuts to the Department.

Scott Meacham, Oklahoma State Treasurer and Rich Edwards, Budget Analyst, Oklahoma Office of State Finance; Senate Budget and Performance Hearing; and House Budget Hearing and Performance Review – Commissioner White reported on these items as a group. These are meetings that happen every year about this time. The Governor is in the process of preparing his recommended budget which will be presented to the legislature the first Monday in February. This year's Senate Budget and Performance Hearing was held in Tulsa at 12 & 12, one of our substance abuse providers. It was an opportunity for other folks in the area who don't have the option of travelling to Oklahoma City to be present for that hearing.

Kim Holland, Commissioner, Oklahoma Insurance Department; Bert Marshall, President; Wayne Wallace, Corporate Vice President, Health Care Service Corporation/Blue Cross Blue/Shield; and Dr. Joe Nicholson, Chief Medical Officer and Vice President of Health Care Management, Blue Cross/Blue Shield – Commissioner White and Deputy Commissioner Carrie Slatton-Hodges met with the Commissioner of the Department of Insurance and leaders from a major insurer about the importance and mechanics of insurance covering addictions and mental illness.

**DISCUSSION REGARDING REPORT FROM CHIEF OPERATING OFFICER**

Durand Crosby reported on the following items:

The 3rd Annual Mental Health, Prevention and Substance Abuse Conference, January 27-29, 2010, Embassy Suites, Norman Hotel & Conference Center, Norman, OK. This is an opportunity for professionals from mental health, substance abuse and prevention to come together for learning opportunities and to network.

ODMHSAS Retirement Celebrations – There were over 60 employees who retired through our Voluntary Buyout program. Members of Leadership visited every facility where an individual retired. Retirees' combined years of service equaled more than a thousand years of service to the state.

Meet and Greet Leadership brown bag lunch with Finance, Contracts and Reimbursement Divisions – The Meet and Greet program is one where Leadership meets with employees of facilities and divisions of the Department. It is an opportunity for Leadership and employees to come together and to talk about significant events that are occurring within the agency and opens up a question and answer forum. It also allows the employees to share success stories with Leadership. Employees are kept informed of things going on with the agency.

Selected Facility Success Stories and Updates – Mr. Crosby encouraged Board members to read the Facility Success Stories at the end of his report. He highlighted the Children's Recovery Center's (CRC) Annual Holiday Helper program. Each child staying at the CRC filled out a holiday wish list. Staff at the CRC then went out and solicited donations from individuals and entities to fulfill those wishes. Every child received presents for Christmas and most were able to receive all of the items on their wish list. Many children at the CRC stated that it was the best Christmas they have ever had.

**DISCUSSION REGARDING THE REPORT FROM THE CORPORATE ACCOUNTABILITY COMMITTEE**

Mr. McDonald reported that the transition of all investigations to the Inspector General's office is going very well. The posting of the Advocate General's position has closed, and the Department received many resumes of exceptional candidates. Leadership has started the selection process.

Mr. McDonald reported on the data collection that the Advocate's office has begun. It will allow for analysis of trends in the facilities.

Ms. Wood asked what "resolved" looks like. Mr. McLerran stated that there is not one clear definition of what resolved is. He stated that it could be that the consumer is satisfied or that there is nothing further to be done to address the issue.

Commissioner White explained that Mr. Crosby and the legal department are working on a grievance procedure. She stated that they are working on putting trained mediators in place at the facilities so that any issue or concern can be resolved at a lower level before those issues get to the Inspector General's level.

**DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF CONSUMER ADVOCACY REPORT**

Interim Consumer Advocate General, Brad McLerran, had nothing new to add to his report.

Ms. Wood moved to approve the Office of Consumer Advocacy report. Dr. Haynes seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Sullivan | Yes |
| Dr. Haynes | Yes | Dr. Vanderslice | Yes |
| Mr. McDonald | Yes | Ms. Wood | Yes |

**DISCUSSION REGARDING THE REPORT FROM THE PERFORMANCE IMPROVEMENT COMMITTEE**

Dr. Vanderslice reported on both presentations at the Performance Improvement Committee meeting. The first presentation that she reported on was the Recovery University at Griffin Memorial Hospital (GMH). Consumers at GMH were not attending the group sessions. A Treatment Mall was created that was away from the units to give the consumers some active treatment and enhance the life skills of the consumers. It offered different kinds of group opportunities and gave the consumers a choice. The mall is in operation from 12:30 pm to 3:00 pm, Monday through Friday. Currently, there are eight to ten groups per hour for two hours for a total of 94 treatment groups compared to the 30 groups that they previously had. In the future, they plan to conduct a satisfaction survey and change their curriculum based on the needs of the consumer.

The second project presented was the Correctional Re-entry Program. This is a collaboration between ODMHSAS and the Department of Corrections (DOC). The percentage of prisoners with mental health issues increased when the general prison population increased. Without any support upon release, they usually ended up back in prison. Sixty-seven percent of offenders with mental illness will be re-incarcerated within six months if they do not receive any kind of after care. The re-entry program was created to help inmates with serious mental illness to transition out of prison and back into the community successfully. Each consumer was actively involved in the process, and the process began long before their discharge. The offenders with the highest level of needs were targeted which included those with medication needs or major diagnosis of depression or bipolar disorder. In 2008, 192 inmates utilized intensive re-entry planning, and of those, 94.07% engaged in services offered by ODMHSAS. In 2009, 385 inmates utilized the re-entry planning with 95% of those engaged in ODMHSAS services. Offenders that went through the re-entry program have a 55% lower re-arrest rate.

Mr. Carson wanted to know what our relationship is with the prison system. Commissioner White stated that there are several joint initiatives with the DOC. One of them is to house co-occurring treatment specialists in the prison. This allows some individuals to get treatment while they are in prison for their mental illness and addictive disorder. Another one is this re-entry program. Consumers are linked with a re-entry team who helps connect them with services. It is a way to help keep people from falling through the cracks when they leave the corrections system.

**DISCUSSION REGARDING THE REPORT FROM THE FINANCE COMMITTEE**

Dr. Haynes reported that the Finance committee met that previous Tuesday, and they reviewed the finance report, which included Budget Revision number five which reflects the mandated five percent budget reduction for the rest of the fiscal year. The latest five percent budget reduction for the months of December and January will be handled by cutting mental health and substance abuse contracts.

Dr. Haynes also clarified what the Board members' roles are in relation to the financial decisions of the Department. He stated that the Board's role is to oversee the Department and to ensure the agency is fulfilling its obligation to serve the mental health and substance abuse needs of Oklahomans to the extent that they have adequate funding. They feel that this is accomplished through the supervision of the Commissioner and through reviewing the finance reports. However, they do not feel they should have a role in making the decision as to how each dollar is spent. The function is to be left to the Commissioner and the rest of the Department's leadership team. They expect the Department to keep Board members informed of budget requests, cuts and expenditures. Board members can express their opinions regarding the Department's fiscal decisions during the report from the finance committee at the Board meeting, attending the Finance subcommittee meeting, or contacting the Department leadership directly. The Finance subcommittee recommended approval of the financial report.

**DISCUSSION AND POSSIBLE ACTION REGARDING MONTHLY FINANCE REPORT**

Richard Bowden reviewed the financial reports for December. The negative amounts on the expenditure page are due to the filed Budget Revisions. The negative amounts on the collections page are due to the implementation of the new billing system. That billing is only delayed and not lost.

Dr. Haynes moved to approve the financial report. Mr. McDonald seconded the motion.

ROLL CALL VOTE

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|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Sullivan | Yes |
| Dr. Haynes | Yes | Dr. Vanderslice | Yes |
| Mr. McDonald | Yes | Ms. Wood | Yes |

**PRESENTATIONS**

Exemplary Service Awards

Commissioner White presented Officer Jeff Crawford and Oklahoma City Police Department 911 Supervisor, Larry Klein with an award in recognition for their assistance and exemplary services. Due to a blizzard on December 24, 2009, there was only one physician on duty at the Oklahoma County Crisis Intervention Center (OCCIC) who had been on duty for at least 24 hours. Another physician was desperately needed, but she was snowed in at her home. OCCIC Executive Director, Pete Reed, contacted Mr. Klein at 911 who contacted Officer Crawford, and Officer Crawford went to pick up the relief physician and brought her to the Crisis Center.

Suicide Prevention Presentation

Julie Geddes, Teenline Coordinator, and Jessica Hawkins, Director of Prevention Services, gave a presentation on Suicide Prevention.

**DISCUSSION AND POSSIBLE ACTION REGARDING ODMHSAS BOARD MEETING DATES FOR CALENDAR YEAR 2010**

Mr. Carson reported that the new Board meeting dates will be the 4th Friday of those months that the Board meets. The dates are as follows:

March 26, 2010
May 28, 2010
June 25, 2010
July 23, 2010
September 24, 2010
November 19, 2010

**NEW BUSINESS**

There was no new business.

**ADJOURNMENT**

Dr. Pierce moved to adjourn the Board meeting. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

| | | | |
|---|---|---|---|
| Dr. Bell | Yes | Dr. Pierce | Yes |
| Mr. Carson | Yes | Dr. Sullivan | Yes |
| Dr. Haynes | Yes | Dr. Vanderslice | Yes |
| Mr. McDonald | Yes | Ms. Wood | Yes |

The meeting adjourned at 10:25 a.m.

Brent Bell, D.O.

Joel Carson, Chair

Bruce Fisher

Henry Haynes, Ed.D.

Mary Anne McCaffree, M.D.

Larry McCauley, Ed.D.

Robert McDonald

Paul Pierce, M.D.

J. Andy Sullivan, MD

J. Andy Sullivan, M.D.

Ronna Vanderslice

Ronna Vanderslice, Ed.D,
Vice-Chair

Gail Wood