

OKLAHOMA ACCESS TO RECOVERY TRANSPORTATION PROTOCOL

Organizations providing transportation pertaining to Oklahoma Access to Recovery must have documented insurance requirements and have designated vehicles and staff to complete transportation services. The driver of the vehicle must have a valid driver's license and not have any major infractions/citations on their driving record within the last year. OATR IS NOT LIABLE FOR ANY DAMAGE (PERSON OR PROPERTY) ARISING OUT OF TRANSPORTATION BY AN OATR PROVIDER.

“Organization” means a group of people intentionally organized to accomplish an overall, common goal or set of goals.

“Transportation” means to carry or deliver an OATR client to and from clinical or recovery support services, job interviews, medical appointments, 12 step or other support groups, school, work, childcare providers, or other engagements that support recovery; this transportation is provided in the Providers' vehicle s driven by Providers' staff members.

“Vehicle” means a form of transportation

“Bus” means a large motor-driven passenger vehicle

“Van” means an enclosed truck

“Care Coordinator” means an individual credentialed by OATR to provide services within certified agencies or credentialed recovery support service provider agencies.

“Major infractions” means the driver of the vehicle must not have been convicted of, pled guilty or nolo contendere to any vehicle related offense or other major infractions. Reckless driving, driving while impaired, driving under the influence, vehicular manslaughter and excessive speeding.

“Minimum Insurance requirements” means the minimum insurance that must be maintained on any vehicle being utilized to provide transportation to OATR clients as listed below:

Minimum Insurance requirements:

If transporting consumers using a two (2) or four (4) door sedan, the Provider shall at all times carry and maintain liability insurance of no less than \$100,000 per incident and \$300,000 aggregate vehicle insurance to adequately compensate persons for injury to their

person or property during transportation by an act of negligence by the Provider, its agents, employees or the like. If transporting consumers using a passenger van or bus, the Provider shall at all times carry and maintain liability insurance of no less than \$300,000 per incident and \$1,000,000 aggregate vehicle insurance to adequately compensate persons for injury to their person or property during transportation by an act of negligence by the Provider, its agents, employees or the like. Said policies must provide that the carrier may not cancel or transfer the policy without giving the Department thirty (30) days written notice prior to the cancellation or transfer. The Provider shall timely renew the policies to be carried pursuant to this section throughout the term of the Memorandum of Understanding and provide the Department with evidence of such insurance and renewals upon request.

The purpose of transportation shall be to provide means for persons to travel to and from clinical or recovery support services, job interviews, medical appointments, 12 step or other support groups, school, work, childcare providers, or other engagements that support recovery; this transportation is provided in the Providers' vehicles driven by Providers' staff members.

Organizations providing transportation services are expected to provide individual clients with transportation to and from recovery related activities in the form that has the greatest value to cost ratio. Transportation services shall not be provided in instances where clients have access to adequate transportation to meet the needs of their recovery activities. Clients should access these services if and only if transportation is a direct barrier to the client's sobriety. Transportation services may be provided either by purchase of a ticket, pass, or fare; or by providing a ride in the provider agency's vehicles.

Transportation- Some information will be displayed exactly as written on the OATR Provider Locator. Please include “client –friendly” language in the responses.

Please describe the applicant organization’s transportation program:

Please describe any eligibility restrictions for the transportation program (meaning, will any OATR clients be eligible to receive transportation services or are only certain people eligible):

If Faith-Based Program, please describe any requirements clients should be aware of :

If using agency vehicles, are all vehicles used for client transport well maintained, safe and in good working condition? YES NO

REQUIRED ATTACHMENTS (IF OFFERING AGENCY VEHICLE TRANSPORT):

- A copy of the current driver’s license for all drivers who will be transporting OATR clients.
- A copy of the insurance for all vehicles (if not contained in agency liability insurance).

- (IF COMMERCIAL) A copy of chauffeur's license and any state documents required.