Oklahoma Department of Mental Health
and Substance Abuse Services

2018-4 (A)

March 15, 2018

Attention ADSAC Assessors,

All ADSAC Assessor Fee Reports and Completion Rosters are due to Tammy Anderson by the 5th of each following month. For example, all reports and rosters for March should be sent in along with any required 10% fees by the 5th of April.

If you do not have any assessments for that particular month, then please submit a piece of paper, in lieu of the fee reports and completion rosters, stating "No assessments for (your name) in the month of _____ 2018". Sign and date this paper and send it in to Tammy. That will let her know there were no assessments for that month.

Sincerely,

Stephanie Gay

Stephanie Gay, LPC
Director of ADSAC and Provider Certification
ODMHSAS