

Project Director 101



Intro

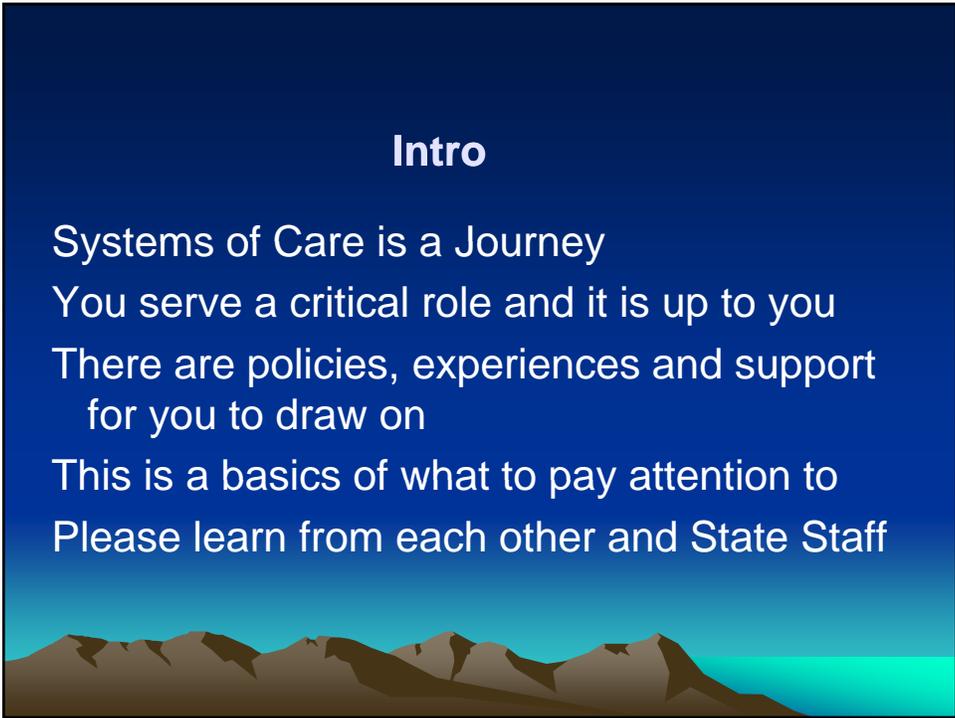
Systems of Care is a Journey

You serve a critical role and it is up to you

There are policies, experiences and support
for you to draw on

This is a basics of what to pay attention to

Please learn from each other and State Staff



Main Areas of Focus

Values

Wraparound

Systems of Care

Host agency

Evaluation

Ongoing Quality Assurance

Values

Use them as a filter with Community Team
in setting the tone and in decision making

Families: Teach it to them in helping
themselves and supporting each other

Staff: Should be a part of training and
regular support

Agency: Do they follow the values?

Wraparound

Attend training, review the materials and understand wraparound and the wraparound process

Insure that you are in compliance with the core standards process

Have a coaching plan for your staff including strengths based supervision

Move toward credentialing your staff

Work with your coach

Monitor wrap event forms and monitor staff activity

Systems of Care

Instill the concept and Vision in the entire community

Reach out to service providers one on one

Make public presentations (lots of Power Points)

Work with your State Liaison

Community Team

Have a clear purpose or mission

Strategic Plans are required

Have significant family and youth voice

Know what decisions are the community teams and what are the host agency?

You do not have to create a new coalition

Give the Community Team real ownership
as much as you can

Data Reports and Budgets

Make sure you have a board that addresses
critical management issues (Executive
Committee)

Make sure your Community Team
addresses big issues

Family Support

Make sure you have an active family group
and youth group

Get them started. Have a family member or
FSP take the lead

Show up to their meetings and show you
care

Youth

Work with the State Youth Coordinator and
make sure youth are supported

Cultural Competence

Plan and strategies you are working from
Families
Community
Agency
Staff

Host agency

Understand your finances and budget reports

Supervise staff- Strength based supervision

Keep your Director and Supervisor Informed

Medicaid and other billing

Evaluation

Understand all the Evaluation processes, tools, data submitting and reports

John Vetter can walk you through it

Use reports with staff, families, community team and outreach

Ongoing Quality Assurance

Site Visit Checklist

Wraparound fidelity

Using the monthly data report

Policies

Core Standards

Statement of Work

Flex Fund Policies

Other Special Things

Respite Care

Special Ed Money

